SCRUM MEETING WEEK (5)

✅ Sprint planning checklist

Preparation	Meeting	Follow up
- Understanding Data Flow and UML Diagrams - Brainstorming processes and components of the software - Picking software stack and development process	- Worked on Data Flow Diagrams (Level 0 + 1) - Worked on UML - Discusses software stack and development programs	- Discussing plans for next week - Following up on Data Flow and UML Diagrams

👥 Sprint team members

Name	Role
Zain Ali	Primary: Produce Data Flow Level 0 Secondary: Assist Team
Karin Jassani	Primary: Produce Data Flow Level 0 Secondary: Assist Team
Dylan Robles	Primary: Produce Data Flow Level 1 Secondary: Assist Team
Tyler Posella	Primary: Produce UML Diagram Secondary: Assist Team
Aadil Shani	Primary: Produce Data Flow Level 1 Secondary: Assist Team

✏️ Sprint planning meeting items

Previous sprint summary

Sprint theme	Planning and Diagrams
Issues completed	UML Diagram, Data Flow Diagram Level 0, Data Flow Diagram Level 1, Determined Front End Software Stack
Issues left	Determine Back End Software Stack
Team Capacity	100%

	Team was able to allocate sufficient time and has high morale
Summary	The team worked on developing data flow diagrams. Both level 0 and level 1 diagrams were completed. We also determined the front end software stack of HTML, CSS, and JavaScript. We discussed potential backend software stack and languages but did not come to a proper conclusion yet.

Details Current sprint

Start date	February 6th
End date	February 13th
Sprint theme	Milestone #2 – Project Description and Requirements
Team capacity	%90
Issues capacity	%90
Individual capacity	Zain Ali - 90% Karin Jassani - %90 Dylan Robles - %90 Tyler Posella - %90 Aadil Shani - %90 *Midterm week
Potential risks	• Exam week could potentially cause issues with team capacity and morale • Reading week is near, potential availability risks
Mitigations	• Communicating to setup meeting times during exam and reading week • Additional meetings before exam and reading week in the event we can't meet during those periods

📚 Sprint planning resources
- COSC 310 – Software Engineering Slides
- Crisp Sprint Planning Checklist