SCRUM MEETING WEEK ()

**:white_check_mark: Sprint planning checklist**

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| **Preparation** | **Meeting** | **Follow up** |
| * ​Learnt about how to draw UML diagram * Learnt about how to write well-phrased user stories | * ​​Began creating UML diagram * Created user stories for our application | * ​​Post class the UML diagram was updated with some syntax changes. |

** Sprint team members**

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| --- | --- |
| **Name** | **Role** |
| ​​ Tyler | ​​ Created UML diagram and wrote User stories |
| Karim | Created UML diagram and wrote User stories |
| Dylan | Created UML diagram and wrote User stories |
| Zain | Created UML diagram and wrote User stories |
| Aadil | Created UML diagram and wrote User stories |
|  |  |

** Sprint planning meeting items**

**Previous sprint summary**

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| --- | --- |
| **Sprint theme** | ​​UML Diagram, User stories |
| **Issues completed** | ​​ UML Diagram, User stories |
| **Issues left** | None |
| **Team Capacity** | 100% |
| **Summary** | * ​​ Drew the UML diagram for our application with all the features and how they are linked to one another. * Wrote the user stories for our application to give an overview of what all a user can do with our application. |

**Details Current sprint**

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| --- | --- |
| **Start date** | ​​ 31st January |
| **End date** | 6th February |
| **Sprint theme** | ​​ UML Diagram and Data flow diagram |
| **Team capacity** | 100% |
| **Issues capacity** | 90% |
| **Individual capacity** | Tyler – 90%  Karim – 90%  Dylan – 90%  Zain – 90%  Aadil – 90% |
| **Potential risks** | Workload of other courses affecting time spent on project |
| **Mitigations** | Efficient time management from all team members |

** Sprint planning resources**

* Slides uploaded on canvas
* Online websites for UML diagrams and user stories