September 23, 2022

**MYRA T. MIRAFLORES, CPA, MSA**

CAE Internship Coordinator

The University of Mindanao

Dear Ma'am Miraflores,

I am writing to inform you of my absence from my HTE internship duty last September 22, 2023 due to my responsibilities and obligations as an officer in the MASS organization as we held the event of General Assembly on that date. I have already informed my co-interns and our supervisors of my absence on that specific date. Hoping for your kind consideration.

Thank you!

Respectfully,

**ALLEZA MAE M. DUTARO**

Intern