

2011 Michigan FIRST Robotics State Championship

Event Location

Convocation Center
Eastern Michigan University
799 N. Hewitt Road
Ypsilanti, MI 48197-1701

Directions to Convocation Center

From Airport: Take I-94 west to Huron Street (Exit 183); head North on Huron Street, which turns into Huron River Drive. Turn left on Hewitt (stop light). The Convocation Center is located on left side of Hewitt.

From U.S. 23: Take Washtenaw Avenue east to Ypsilanti. Drive approximately 3 miles and turn left on Hewitt Road. Parking lot is across from Ryneerson Stadium.

From I-94: Take Huron Street Exit (EMU Exit), to Cross Street and turn left. Travel on Cross for about 2 miles. Turn right on Hewitt Road. Parking lot is across from Ryneerson Stadium.

From I 75 North or South: Take I-275 to I-94 West. Follow directions above "From I-94."

From Michigan Avenue: Go north on Huron Street. Go left on Cross Street for approximately 2 miles. Turn right on Hewitt Road. Parking lot is across from Ryneerson Stadium.

From Ford Road: Go south on on Prospect Road to Cross Street. Go about 3 miles on Cross and turn right on Hewitt Road. Parking lot is across from Ryneerson Stadium.

Site Restrictions

Please read the following restrictions and adhere to them in order to promote an orderly, safe, pleasant, and exciting competition. As a group, we all should honor agreements with the venue and help promote the spirit of good partnership.

Please:

- **No outside food may be** brought onto the property.
- **Do not save seats.** It is not fair to other teams or to the public guests we hope to interest as team sponsors or volunteers.
- **Do not ship robots to the site.** Teams are required to transport their robots to and from the event. There will not be a drayage location for this event.
- **Do not sell any products.** This includes food, hats, shirts, or any promotional products.
- **Do not play loud music in the Pit** because it interferes with important announcements.
- **Do not run in the venue.**
- **Open-toed shoes are not allowed** in the pit area or on the playing field.
- **Children under the age of 13 are required to be accompanied by an adult** while in the Pit area.
- **Everyone in the Pit area is required to wear safety glasses.** Teams are responsible for providing safety glasses for their team members and their visitors.

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Drop-off, Load-in and Inspection Procedure

Wednesday, April 6, 2011 6:00 p.m. – 9:00 p.m.

All access on Wednesday evening will be through the **rear loading dock doors** (located on the east side of the Convocation Center, lower level). Teams will **NOT** be allowed to bring in materials through the lobby, or any doors on the concourse level.

To access the loading dock:

Take Huron River Drive just past the Soccer Field and turn right on Westview. **Vehicles will need to get in line and Security will guide the process.** The driver or a team representative is required to stay with your vehicle at all times. Each team will have **approximately 3 minutes to unload**, so pack accordingly. **Team members will need to stay in a designated area** in front of the loading dock doors for safety. After unloading, cars and trucks with trailers will need to park in the lot across from the Convocation Center on the other side of Hewitt.

Pits are open for teams to do the following:

- Drop off BAGGED robots in their pit
- Check in with Pit Administration
- Drop off carts and tools in their pit
- Setup Pit Displays
- Turn in Bill of Materials to Inspection
- ROBOTS MUST REMAIN IN THEIR BAGS

Teams **MAY NOT:**

- Remove robots from bags
- Work on robots
- Work on any spare or replacement robot parts

Teams are strongly encouraged to have their lockup forms attached to their BAGGED robots.

The inspectors will go through the pits after the pits close, and will unlock any robots that have appropriate documentation attached.

Teams that do not have appropriate or acceptable documentation attached, will have to find an Inspector when they arrive on Thursday morning, and get the Inspector's approval, before they may remove their robot from the bag.

There is no limit to the number of team members allowed on Wednesday evening, but please do not bring more than you need to accomplish the allowable items noted above.

Thursday, April 7, 2011 8:00 a.m.

All teams that did **NOT** delivery their robots, tools and other materials on Wednesday evening, **MUST** enter through the **rear loading dock doors** (located on the east side of the Convocation Center, lower level). Teams will **NOT** be allowed to bring in materials through the lobby, or any doors on the concourse level.

Teams who dropped items off on Wednesday evening, and are delivering additional materials on Thursday morning, **MUST** enter through the **rear loading dock doors** (located on the east side of the Convocation Center, lower level). Teams will **NOT** be allowed to bring in materials through the lobby, or any doors on the concourse level. **No rolling carts or tool boxes will be allowed in through the front doors.**

To access the loading dock:

Take Huron River Drive just past the Soccer Field and turn right on Westview. **Vehicles will need to get in line and Security will guide the process.** The driver or a team representative is required to stay with your vehicle at all times. Each team will have **approximately 3 minutes to unload**, so pack accordingly. **Team members will need to stay in a designated area** in front of the loading dock doors for safety. After unloading, cars and trucks with trailers will need to park in the lot across from the Convocation Center on the other side of Hewitt.

Vehicles with passengers only:

Teams who are not bringing in robots, carts, tool boxes, or any other wheeled items or large quantity of materials **MUST** enter through the lobby.

Passengers may be unloaded at the **front entrance** (located on the west side of the Convocation Center) and enter through the lobby.

Once passengers are unloaded, park in the upper parking lot next to (south and west of) the Convocation Center.

INSPECTION

- We will be adding additional inspectors on Thursday.
- Teams **MUST** check-in at Pit Admin, before beginning the inspection process.
- All teams must have authorization from an inspector, as noted above, to remove their robots from the BAG.
- Once robots are removed from the bag, teams are asked to immediately get their robots sized and weighed.
- Inspectors will be moving through the pits, to inspect robots. **PLEASE BE READY FOR INSPECTION.** Any team that is not ready for inspection when the inspector comes to their pit **WILL BE PUT AT THE BOTTOM OF THE LIST.**
- You may not participate in practice until you have successfully passed inspection. There will be no formal practice schedule. The playing field will be made available for practice, as soon as the FTA deems it ready.
- You may not participate in qualifying matches until you have successfully passed inspection. Qualification matches will start on Thursday afternoon, at 3:30 p.m., immediately following opening ceremonies.

TEAMS ARE STRONGLY ENCOURAGED TO BRING IN THEIR ROBOTS AND EQUIPMENT, AND SETUP THEIR PITS, ON WEDNESDAY EVENING. THIS WILL SPEED UP THE CHECK-IN AND INSPECTION PROCESS ON THURSDAY MORNING.