

## APPLICATION FOR CLASSIFICATION OF FOREST LAND

To the Chief, Division of Forestry:

In accordance with sections 5713.22-.26 of the Ohio Revised Code, I hereby apply for the classification of certain lands owned by me as forest lands for the purposes of timber production and for the entrance of the same under the Ohio Forest Tax Law

### APPLICANT TO FILL BLANKS BELOW

(Print or Type)

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone – Home \_\_\_\_\_ Work \_\_\_\_\_

Total number of acres on property \_\_\_\_\_ Number of acres in forest \_\_\_\_\_

Description of property (as found on the tax bill):

Parcel# \_\_\_\_\_

County \_\_\_\_\_ Township \_\_\_\_\_ Section, Range or Virginia Military Survey

Name and Number (if applicable) \_\_\_\_\_

Forest is located (give road name or number) \_\_\_\_\_

Is this forest land currently under the Current Agricultural Use Value (CAUV) program? \_\_\_\_\_<sup>1</sup>

Is forest grazed by livestock? \_\_\_\_\_<sup>2</sup>

Do you have any deed restrictions that deal with forest management? \_\_\_\_\_ If yes, please attach a copy of the deed restrictions.

Do you have a Forest Stewardship Management Plan? \_\_\_\_\_

Was this forest land previously classified under the Ohio Forest Tax Law? \_\_\_\_\_ If yes, please provide previous owner's name \_\_\_\_\_.

Signatures of Owner(s)<sup>3</sup>

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DO NOT SUBMIT**  
**\$50.00 APPLICATION**  
**FEE AT THIS TIME**

Date \_\_\_\_\_

1 Forest land can only be placed under one tax reduction program, the Current Agricultural Use Value (CAUV) program or the Ohio Forest Tax Law.

2 Forestland can not be considered for forest land tax reduction unless the owner is willing to protect the woods from livestock.

3 This form must be signed by the person(s) whose name the property is recorded in the County Auditor's office, or if signed by an agent, the name of the recorded owner must be given also.



## **Ohio Forest Tax Law (OFTL)**

### **Eligibility and Requirements**

OFTL is administered by the Ohio Department of Natural Resources, Division of Forestry, according to the Ohio Revised Code and the Ohio Administrative Code. In exchange for the tax reduction conferred by Ohio's forest property tax laws, landowners agree to manage their forest land for the commercial production of timber and other forest products and to abide by pertinent rules and regulations.

If you would like to find out more about OFTL, contact the Division of Forestry in Columbus or your local service forester. A directory of service foresters can be found on the Division's website [www.ohiodnr.gov/forestry](http://www.ohiodnr.gov/forestry).

### **Forestland Defined**

According to the Ohio Administrative Code, "forest land" is defined as:

"Land for which the primary purpose is the growing, managing and harvesting of a merchantable forest product of commercial species under accepted silvicultural systems through natural or artificial reforestation methods and for which there is an approved forest management plan. The forest land shall consist of a stand or stands of commercial species of forest trees which contain at least fifty square feet of basal area or at least three hundred stems per acre which shall be evenly distributed throughout the stand."

### **Eligibility of Forestland**

If your forestland meets that definition, it may be eligible for certification under OFTL. Requirements for certification are:

- A tract of forestland must be at least ten (10.0) contiguous acres and no less than one hundred twenty (120) feet wide. Deductions are made for the following non-qualifying acreage:
  - Homesites and other building sites
  - Streams, rivers, roads, and utility and railroad rights-of-way more than 120 feet wide
  - Lakes and ponds greater than one acre (1.0) in size
- Non-forested strips more than 120 feet wide are considered a break in the contiguity of forestland. Areas of forestland on each side of that break will be considered for eligibility separately.
- Forestland must be accessible for management.

- Forest plantations are eligible for certification after at least one full calendar year as long as they include at least 300 living trees per acre of commercial species such as oak, hickory, maple, beech, cherry, walnut, yellow-poplar, pine, and so on.
- Commercial orchards and Christmas tree plantations do not qualify as forestland under OFTL. (They may be eligible under CAUV.)
- Property boundary lines and/or forestland boundary lines must be marked and those markings must be continuously maintained. Any of the following ways of marking boundary lines is acceptable:
  - Blazing of trees with paint
  - Installation of posts or stakes
  - Installation of a fence (an existing well constructed fence qualifies)

If the landowner uses paint, posts, or stakes, marks or markers must be no farther than sixty-six feet apart. The use of flagging, ribbon, or surveyor's tape is not an acceptable way to mark boundary lines.

- If the landowner has cut or removed a merchantable forest product during the three years prior to the time of application, that cutting or removal must have been accomplished under an approved forest management plan or as part of an acceptable silvicultural practice.

## **Forest Management Plans**

In order to qualify for OFTL, landowners must have a written plan to guide them in the management of their forestland, a plan prepared or approved by a service forester working for the Ohio Division of Forestry. Landowners are required to follow the provisions of their forest management plan. At least once every five years, a service forester will examine certified forestland to ensure compliance with the plan and with other requirements under OFTL.

The Ohio Administrative Code defines a “forest management plan” as:

“A written document establishing direction and goals for the management of a specific forest land area. If not prepared by the division, the document must be developed by a professional consulting forester. The plan will specify all silvicultural practices and activities necessary to accomplish the merchantable production of a forest product, all practices that will minimize adverse environmental effects and will include but not be limited to the elements described in rule 1501:3-10-04 [i.e., location, description, map, management schedule, etc.].”

## **Landowner Requirements**

In order to have their land certified under OFTL and to continue with that certification, landowners must:

- Declare that their forestland will be devoted exclusively to forestry with a primary objective of timber production and may include its allied fields of maple syrup production, wildlife conservation, recreation, aesthetics, etc., where these do not interfere with the productivity of the forest.
- Establish and maintain property boundary line and/or forest boundary line markings according to OFTL standards.
- Demonstrate their intent to engage in management by successfully completing a prescribed silvicultural activity prior to certification.
- Follow the forest management plan prepared for their property.
- Before cutting timber, submit a silvicultural operation and management (O&M) plan, now called a timber harvest notice of intent (NOI) and timber harvest plan, with their local Soil and Water Conservation District (SWCD) office. Landowners can request a blank copy of the form from their local SWCD or service forester.
- When cutting timber, use a logger certified by the Ohio Forestry Association (OFA) as a master logger. A list of OFA Master Loggers can be found on the OFA website or by a link on the Division of Forestry's website.
- During and at the close of logging operations, implement best management practices (BMPs) to prevent or reduce erosion, sedimentation, and water pollution.
- Protect their forestland from livestock.
- To the best of their ability, protect their forestland from fires.
- Attend eight hours of forestry training, approved by the Chief of the Division of Forestry, within five years of certification of their forestland. Six hours of that training must be from an Ohio State University (OSU)-sponsored workshop entitled "Introduction to Woodland Management and Ohio's Forest Tax Law." The course is offered at least once annually in different locations throughout the state. Cost of attendance is currently \$70. Check the OSU Extension website for details. The remaining two hours of forestry training can include forestry workshops, woodland steward programs, forestry field days, woodland owner meetings, etc.
- Comply with all laws, rules, and regulations promulgated by the Chief, which are used in the administration of Sections 5713.22 through 5713.26 of the Ohio Revised Code. See the Ohio Administrative Code Sections 1501: 3-10-01 through 3-10-07 for more details.
- Affirm their understanding that:

**Ohio Department of Natural Resources, Division of Forestry**

- When certified forestland is divided or split into two or more ownerships, certification is cancelled.
- When ownership of certified forestland changes through sale, deed transfer, or any other means, certification is cancelled.
- When certified forestland or any part thereof is converted to a use other than that of the commercial production of timber and other forest products (such as the construction of a house or other building, conversion to pasture, etc.), certification is cancelled.

Landowners with questions should contact their local service forester.

## **Ohio Forest Tax Law (OFTL) Step-by-Step Process For Landowners**

1. Obtain a copy of the form, "Application for Classification of Forestland"(DNR 4471), by writing to the Chief of the Division of Forestry, Ohio Department of Natural Resources, 2045 Morse Road, Building H-1, Columbus, OH 43229-6693, or from your local service forester. A directory of service foresters is available on the Ohio Division of Forestry website.
2. Submit the following documents to your service forester:
  - A completed application form
  - A copy of your most recent property tax bill(s)
  - Three (3) photocopies of aerial photographs of your property
  - One (1) full-size copy of a property tax plat map showing your entire property and at least one (1) road intersection.

Tax plat maps are available at your county courthouse. Aerial photographs are available from your local U.S. Department of Agriculture, Farm Services Agency (FSA) office. Be sure to take your tax plat map to the FSA office so that personnel there can easily locate your property. Some county auditor websites have GIS aerial photos available on line.

3. Upon receipt of the completed application, tax bill(s), aerial photographs, and tax plat map, your service forester will contact you for an appointment to visit your property. Prior to the service forester's visit, your property boundary lines and/or forest boundary lines must be marked in one of the following ways:
  - Blazing of trees with paint
  - Installation of posts or stakes
  - Installation of a fence (an existing well constructed fence qualifies)

Your paint marks, posts, or stakes must be no farther than sixty-six feet apart. The use of flagging, ribbon, or surveyor's tape is not an acceptable way to mark boundary lines.

4. During his or her visit, the service forester will examine your property to see if it is eligible for certification. If your forestland qualifies, you must demonstrate your intent to engage in management by completing a prescribed forestry practice. Practices commonly required include grapevine control, cutting cull trees, or controlling non-native, invasive plant species.
5. After you have successfully completed your prescribed forestry practice, your service forester or other qualified professional forester will prepare a forest stewardship management plan for your property.
6. Your service forester will send you a copy of your forest stewardship management plan (unless provided to you by another qualified professional forester), and three copies of the Ohio Forest Tax Law agreement form (FT-7). All three copies of the agreement form **must be signed by the person or persons whose names are recorded on the deed exactly as**

**those names appear on the deed.** You must also sign the cover page to your forest stewardship management plan.

7. Return all three copies of the signed agreement form, the signed cover page(s) of your forest stewardship management plan, and a \$50 non-refundable application fee (checks only) to your service forester for processing. Make your check payable to the **Ohio Division of Forestry**.
8. Upon receipt of signed agreement forms, the signed cover page(s), and the application fee, your service forester will submit your application package to the Chief of the Division of Forestry for approval. The Chief will then issue a Certificate of Classification (DNR 4482) to your County Auditor, with copies to you and to your service forester.

**Ohio Department of Natural Resources, Division of Forestry**

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