

Instructions

Fill out the following two sections as accurately and detailed as possible.

This document is to be submitted to the provided link on Blackboard before the end of the class in which it was assigned.

Basic Information

Team Name: *Bits n Bytes*

Group Meeting Date: *20/03/2019*

Meeting Time: *12:30pm*

Members Present: *Kevin, Kang, Evan, Ryan, Yorguin*

Final Presentation Date and Time: *List the time and date of final presentation.*

Responsibility Assignments

Use this table to break down the work load and assign each member responsibilities over the next week or so.

Member's Name – on each row place a team member's name. In brackets, add a second team member's name who's job it will be to provide help if the team member gets stuck or runs into issues. Also, this second team member is responsible for ensuring the primary member gets the assigned work accomplished on time.

Responsibilities - In as much detail as possible, record what the member of the team listed in the first column of the row is responsible to accomplish. The more detail the easier it will be for the team member to accomplish the task.

Due Date - Add the date the work is to be done. Make sure to allow time for group members to review the material before the actual class due date.

Done – If a member finishes their work and the group approves, check this box.

Be S.M.A.R.T. When Filling Out the WBS

S.M.A.R.T. is a reminder for determining and setting project-related goals.

Each goal should be:

Specific – the more specific you are, the more likely you are to get what you want. Make sure that the detail level is high enough that the person understands what it is they are trying to accomplish. This will also help us in our marking.

Measurable – ensure that when the goal is provided that there is a way to measure the outcome. How can your team members, as they review the completed work, measure what it is that you have accomplished?

Attainable – make sure that the goal can be accomplished. Don't promise the moon, but only hit the clouds. Whatever the goal is, it must be possible to complete it within the given constraints.

Realistic – the goal must be within the scope of someone's skills and that person must be willing to do it. If I am a weak database designer, I will not produce a good database and be extremely unlikely to do it. Make sure that people are assigned work based on their skills and willingness to do the work.

Timely – make sure that the work load is divided fairly and able to be accomplished before the presentation and with time for the team to review the work.

Member Name	Responsibilities	Due Date	Done
Kevin	Check site security Finish Excel for Players and fine tune it for Users and Season Make Excel confirmation page for Users and Players Finish News Create, allow uploading images Fix Team ICollection error Assist with editing video and uploading		<input type="checkbox"/>

	Figure out the bonus point and modify models accordingly Make page for Location CRUD Assist with page that highlights players who have played outside their position		
Kang	Calendar Make page that highlights players who have played outside their position Style the Rankings pages Assist with Match page		<input type="checkbox"/>
Evan	Test all site functions(try to break it) Pagination Assist with production of video Rankings and Order of Strength calculation Add User access restrictions to appropriate pages and methods		<input type="checkbox"/>
Ryan	Test all pages for responsive design produce and edit video Finish Homepage Style News index News needs to be ordered by most recent Fix glitchy menu transparency Match page		<input type="checkbox"/>

Yorguin	Calendar Assist with rankings and order of strength calculation Team Captain can only edit their Team Fixture pages need dropdownlists coded Assist with Match page Azure Finish "About" page		<input type="checkbox"/>
			<input type="checkbox"/>