**Water Dawgs Program Information Session**

*To be held for students and parents BEFORE program applications are due*

*and applicants are selected (3-4 months before the program begins)*

The purpose of this meeting (or meetings, if you hold more than one session) is to recruit students to apply to the program.

Before holding this meeting, you will need to have determined many of the program specifics (dates/time of training program, compensation schedule, what will be provided for students, etc.). Thus, we provide a suggested meeting agenda.

**Suggested meeting agenda**

* Introduction of program directors, instructor(s), internship partners
* What is the Water Dawgs Training Program?
* What are the goals of the program?
* Why should your student participate?
* Program specifics:
  + Student expectations
  + Dates/times of summer training program and internship
  + What will be provided to the participants (in terms of materials and food)
  + What does the participants need to bring (in terms of materials and food)
  + When and how participants will be compensated
  + Program outline
* Question and answer session
* Distribute applications for program participation

**Water Dawgs Participant Information Session**

*To be held for students and parents AFTER applicants have been selected*

*(1-2 months before program begins)*

The purpose of this meeting is to meet with accepted program participants and their parents to disseminate information about program specifics, to answer questions, and to collect required permission forms.

Many of the materials that are used for the original information session can be recycled for this participant information session. You will want to spend more time on program specifics. Make sure to update program specifics if they have changed since the information session. This meeting would be a great opportunity to disseminate and collect permission forms required for program participation.

**Suggested meeting agenda**

* Introduction of program directors, instructor(s), internship partners
* What is the Water Dawgs Training Program?
* How your student will benefit from the program
* Program specifics:
  + Student expectations
  + Dates/times of summer training program and internship
  + What will be provided to the participants (in terms of materials and food)
  + What does the participants need to bring (in terms of materials and food)
  + When and how participants will be compensated
  + Program outline
* Question and answer session
* Distribute permission slips/forms for program participation.