



SYSTEMS PLUS COLLEGE FOUNDATION

College of Arts, Social Sciences, and Education

Student Council

Sta. Isabel Building, Balibago, Angeles City, Philippines



Date: <date>

Project Organizer: <Name of the organizer>

Project Title: <Title of the project>

Good day!

We hope this letter finds you well.

<body of the letter issuing the concern>

Sincerely,

College of Engineering - Student Council



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Sta. Isabel Building, Balibago, Angeles City, Philippines



Prepared:

Noted:

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CSC President

<Name>

Adviser

<Name>

SSC President

Recommending Approval:

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