



# SYSTEMS PLUS COLLEGE FOUNDATION

College of Engineering

Student Council

Sta. Isabel Building, Balibago, Angeles City, Philippines



Date: 2026-02-17

For: **SAMPLE 1**

From: Sofia Reyes, College Student Council President, College of Engineering  
College Student Council President, College of Engineering

Noted: **Elena Mendoza**  
*College Student Council Adviser, College of Engineering*

**Robert Ramirez**  
*College Dean, College of Engineering*

Approved: Elena Mendoza  
*College Student Council Adviser, College of Engineering*

Robert Ramirez  
*College Dean, College of Engineering*

Subject: **SAMPLE 1**

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We are pleased to announce that the College of Engineering will be hosting its annual Engineering Week Celebration from March 10–14, 2026. The event will feature technical workshops, quiz competitions, project exhibits, and a career networking session with industry partners.

All engineering students are encouraged to participate in the activities and showcase their innovative ideas and talents. Registration details and the full schedule of events will be shared through your department representatives and official communication channels.

For inquiries, please contact the Student Council office or email us at [engg.council@university.edu](mailto:engg.council@university.edu)

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Sincerely,  
*College of Engineering – Student Council*