



Date: 2026-02-16

For: **RP**

From: Sofia Reyes, College Student Council President, College of Engineering

Noted: **Elena Mendoza**  
*College Student Council Adviser, College of Engineering*  
**Robert Ramirez**  
*College Dean, College of Engineering*

Approved: Elena Mendoza  
*College Student Council Adviser, College of Engineering*  
Robert Ramirez  
*College Dean, College of Engineering*

Subject: ***LAST SAMPLE***

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Sincerely,  
*College of Engineering – Student Council*