



SYSTEMS PLUS COLLEGE FOUNDATION


STUDENT ACTIVITY FUND
FUND RELEASE FORM

College/Department:
Project Title: SAMPLE SAF REQUEST
Category: ☐ SSC
☐ CSC

Date Requested: 2026-02-02

Implementation Date: 2026-02-04

Fund/s	Available	Requested	Balance
Supreme Student Council (SSC)	10000	1000	9000
College Student Council (CSC)			
Center for Culture and the Arts (CCA)			
Exemplar			
Office of the Student Affairs (OSA)			
Institutional Development (IDEV)			
Other: _____			

Requested by:	Noted by:	Recommended by:	Approved by:	Released by:
Justin De Guzman President	College Dean DEAN/HEAD  Francisco Alvarez Head, OSA	Emmanuel Santos VP-Academic Affairs	Victoria Mendoza Executive Vice President	Accountant User Accounting Personnel
Date: 2026-02-02	Date:	Date:	Date:	Date:

FN:Fund Release Form Revised



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