

KAITLYN R. Klapatauskas

OBJECTIVE

As a data science major, I am seeking an intern position to explore career options in data analytics with a professional sports team.

EMPLOYMENT

May 2022 – October 2022 **Rural Mutual Insurance** Madison, WI
Subrogation Assistant

- Assist in recovering money from other insurance companies
- Answered incoming calls, recorded accurate messages and emailed the appropriate adjuster
- Reimbursed deductibles to insureds
- Updated and maintained database tracking amounts recovered, deductibles reimbursed and a breakdown of expenditures per claim

May 2021 – September 2021 **Walmart Stores** Houghton, MI
Associate

- Arranged and stocked merchandise
- Provided store information and answered questions for customers
- Built and maintained relationships with peers and upper management to drive team success

June 2017 – October 2018 **Pick N' Save** Wausau, WI
Cashier

- Operated cash register, collected payment and provided receipts to customers
- Arranged and stocked merchandise in dairy
- Trained new team members in cash register operations, stocking procedures, and customer service

EDUCATION

Spring 2023 – Present **Northcentral Technical College** Wausau, WI

Fall 2019 – Fall 2022 **Michigan Technological University** Houghton, MI

ADDITIONAL SKILLS

Detail oriented, highly organized, strong computer skills (proficient in Microsoft Office programs, Python, JavaScript), strong time management skills, quick learner, strong mathematical skills (proficient in calculus and statistics)