UpskillABA

Behavior Intervention Plan (BIP) Monthly Monitoring Checklist

Client Information

☐ Verify current medications and any recent changes

☐ If changes to medications occured, make sure to insert a phase change line on the graph

☐ Check for any medical/health updates since last monitoring session

Data Review and Analysis

☐ Review graphed behavioral data for target behaviors

☐ Analyze trend lines and compare them to previous month's data

☐ Evaluate frequency, duration, and/or intensity of challenging behaviors

☐ Review replacement behavior acquisition data

☐ Check inter-observer agreement (IOA) data if available

☐ Verify data collection procedures are being followed consistently

Implementation Fidelity

☐ Observe direct implementation of behavior intervention strategies

☐ Verify BT/RBT and caregiver understanding of BIP components

☐ Assess adherence to antecedent modifications

☐ Evaluate consistency of consequence procedures

☐ Review crisis intervention implementation (if applicable)

☐ Check reinforcement schedule implementation

☐ Verify token economy/point system usage (if applicable)

Environmental Assessment

☐ Evaluate physical environment for proper setup

☐ Review availability of required materials and resources

☐ Assess environmental modifications specified in BIP

☐ Check for any new environmental factors affecting behavior

BT/RBT and Caregiver Consultation

☐ Interview implementers about challenges and successes

☐ Address any questions about intervention procedures

☐ Provide feedback on implementation fidelity

☐ Review data collection procedures and accuracy

☐ Discuss any needed modifications to training or support

Progress Evaluation

☐ Compare current progress to intervention goals

☐ Evaluate effectiveness of current reinforcement systems

☐ Assess progress on replacement behavior acquisition

☐ Review progress toward discharge criteria (if applicable)

☐ Determine if modifications to BIP are needed

Documentation Review

☐ Check incident reports since last monitoring session

☐ Review communication logs

☐ Verify proper documentation of restraint/seclusion (if applicable)

Follow-up Actions

☐ List required modifications to BIP

☐ Schedule any needed additional trainings

☐ Document monitoring session findings

☐ Set date for next monitoring session

☐ Create action plan for addressing identified issues

Notes Section

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