

MEETING REPORT No. 06

Team Name: SmartStyle

Date of Meeting: 04 May 2020

Start Time: 06:00 p.m.

End Time: 07:30 p.m.

Meeting Location: Online

Moderator: Keli Kasharaj

Recorder: Enejda Doko

Other Members Present: Eni Fejzo, Fabjan Kodra, Klintist Dyrmishi

Members Absent: Sardi Shehu

Tasks Assigned:

This week's assignments were the drawing and uploading of Activity and Use cases Diagrams on GitHub and finishing the second draft of the requirements documentation by the team. Each member had their user to work with in order to complete these tasks. Therefore, each member draws up diagrams for each use of the system as following: Eni for the Admin, Enejda for the Secretary, Klintist for the Accountant, Sardi for the Employee and Fabjan for the Client.

Secondly, the goal was also to finish the second draft of the requirements documentation by the team. Each member had to finish and send by email their corresponding work to be added in the second draft document and to be uploaded on the GitHub.

Topics Discussed and Decisions Made:

By the time the meeting was help, the member had finished and corrected the user scenarios and uses cases and were trying their hand on the website draw.io, in which we were instructed to do the diagrams. There were some questions that were address in the meeting regarding a few processes of the users. As for the absent member, the team leader contacted them to explain what the person missed and to discuss with them the work done that the member was supposed to show in the meeting.

Time, Place, and Agenda for Next Meeting:

The time and place will probably be the same, meaning online with camera and speaker on the Google meet platform starting around 6:00 or 6:30 p.m. on the upcoming Monday. The agenda will be to discuss and do the rest of the diagrams to be done for the project, such as ERD, Objects, Class Diagram, and so on.