

MEETING REPORT No. 04

Team Name: SmartStyle

Date of Meeting: 20 April 2020

Start Time: 04:30 p.m.

End Time: 07:30 p.m.

Meeting Location: Online

Moderator: Keli Kasharaj

Recorder: Enejda Doko

Other Members Present: Eni Fejzo, Fabjan Kodra, Klintist Dyrnishi, Sardi Shehu

Members Absent: None

Tasks Assigned:

Tasks assigned were the same as in the previous meeting. The team leader, Keli, was to finish the functional requirements and do the sketches, which were discussed in this meeting. Fabjan and Klintisti had the product requirements specifications of the web application, while Sardi had the organizational ones. Eni had been assigned the external requirements; meanwhile Enejda had to work on the legislative ones.

Topics Discussed and Decisions Made:

In the meeting each explained and asked for feedback on what they had written regarding the functional and non-functional requirements to be reviewed and added into the first draft of requirement specifications due in Thursday. The sketches had already been drawn by the leader and were in length discussed by all of the team members if changes were required. Most of the work for the First Draft is finished. It only has to be collected and included into the one file in order to be uploaded on GitHub.

Time, Place, and Agenda for Next Meeting:

The time and place will probably be the same, meaning online with camera and speaker on the Google meet platform starting around 6:00 p.m. on the upcoming Monday. The agenda will be to talk about the modeling of the system.