

## **MEETING REPORT      No. 03**

**Team Name:** SmartStyle

**Date of Meeting:** 13 April 2020

**Start Time:** 06:30 p.m.

**End Time:** 07:30 p.m.

**Meeting Location:** Online

**Moderator:** Keli Kasharaj

**Recorder:** Enejda Doko

**Other Members Present:** Eni Fejzo, Fabjan Kodra, Klintist Dyrmishi, Sardi Shehu

**Members Absent:** None

### **Tasks Assigned:**

After the lecture on Thursday, 9<sup>th</sup> April, we were advised to start and prepare the Requirements Specifications according to a word file handed to us and the slides explained in the lesson. In accordance to this, the team leader handed out the following jobs:

- 1) Functional Requirements ---- Keli Kasharaj
  - a) Admin
  - b) Secretary
  - c) Accountant
  - d) Client
  - e) Employee

Each member picked one of the below mentioned group of requirements to find out what they are about and secondly to adjust them according to the Salon:

- 2) Non-functional Requirements
  - Group 1) Product Requirements ---- Fabjan Kodra
    - 2.1.1. Usability Requirements
    - 2.1.2. Efficiency Requirements (Performance and Space)
  - Group 2) Product Requirements ---- Klintist Dyrmishi
    - 2.2.1. Dependability Requirements
    - 2.2.2. Security Requirements
  - Group 3) Organizational Requirements ---- Sardi Shehu
    - 2.3.1. Environmental Requirements
    - 2.3.2. Operational Requirements
    - 2.3.3. Development Requirements

Group 4) External Requirements ---- Eni Fejzo

2.4.1. Regulatory Requirements

2.4.2. Ethical Requirements

Group 5) Legislative Requirements ---- Enejda Doko

2.5.1. Accounting Requirements

2.5.2. Safety Requirements

**Topics Discussed and Decisions Made:**

In the meeting each explained and asked for feedback on what they had researched in the regard to the first part, which was the understanding each of the requirements and what they consists of.

Keli Kasharaj, as team leader, had almost finished the executive summary and the product/service description part, which later will be put online for all the members to read and correct if need be. As for the functional requirements part, there was a discussion between the members based on half the work done by her regarding questions or corrections.

Fabjan Kodra had worked on the usability and efficiency requirements and presented what he had found. He had mainly focused on the efficiency requirements, from which he narrowed it down to 5 key principles for good website usability: Availability and Accessibility, Clarity, Credibility, and Relevancy. All principles had their explanation done and how they can be applied to our project.

Klintist Dyrnishi researched about dependability and security requirements. He came up with the main attributes, threats and means and stated the main reasons why they should be used and how we can adapt them to our site. Now we know about forecasting faults and how to stop them, which puts us one step ahead.

Sardi Shehu decided to work on the environmental, operational and development requirements under the organizational requirements group. He said that he had found a few researches that explained operational requirements point by point. As for the other two requirements, he had not grasped a main idea as there was not much information online specific to them. But he said that by the next meeting, he would have everything prepared.

Eni Fejzo concentrated her research on external requirements, with a major focus on ethical and regulatory requirements. Regarding regulatory requirements, three main aspects were discussed: The privacy policy that every web based app is obliged to provide, e-commerce policies in case the customer decides to sell products online, and lastly the copyright. Ethical requirements were discussed in two different perspectives, with respect to developers and the software itself. It is important for the software to deliver a quality solution that meets the specifications of the customer, providing them with clear information on how their data will be used. Developers on the other hand

should not take any steps that might put the customer's business interests at risk, and respect the rights and entitlements of other developers, avoiding plagiarism or the unethical or even illegal use of software components built by others.

Enejda Doko was assigned and engaged with researching on legislative and accounting requirements as part of the non-functional requirements which are fundamental for a secure SDLC (Software Development Life Cycle). Security requirements and implementations solve problems of piracy, unauthorized access, theft and vulnerability which threaten Confidentiality, Integrity and Availability of the Assets. Firstly, we decide upon requirements which are according to regulations but meet the customer's requests as well. In addition, the most beneficial methods and techniques to be implemented are decided, aiming the best quality and high standards. Secondly, focus was given to laws regulating taxation system in Albania as they play an important role in the accounting and audit processes of the system. These steps aim to achieve the best performance under high security levels.

**Time, Place, and Agenda for Next Meeting:**

The time and place will probably be the same, meaning online with camera and speaker on the Google meet platform starting around 4:00 p.m. on the upcoming Monday. The agenda will be to review the finished research of each member, have them corrected if need be and have them ready to be added in the draft of requirements file. Also we plan to draw some sketches regarding the interface of the system.