Number range CHAPTER**IS591 Practicum Contract**

**School of Information Sciences**

**University of Illinois**

In order to register for IS591 Practicum, you must first complete and submit this document.

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| **Student Name and Date** (enter into the next row below) |
| **Kashish Kothari 2/13/2019** |
| **Step 1. Submit Your Practicum Information**  Go to <https://illinois.edu/fb/sec/8097516> to submit your IS 591 Practicum Contract information. You will receive an email containing the content of your submitted form.  **Paste a copy of that email below.** (enter into the next row below, including DATE, TO FROM information) |
| *These results are for the web form 'IS591 Practicum Contract' (Webtools ID 8097516) that was submitted on 02/08 03:12 PM.*  1. *Year of Practicum* 2019  2. *Semester of Practicum* Spring  3. *Student Name* Kashish Paresh Kothari  4. *Student Telephone* (217)418-6817  5. *Student E-Mail Address* [kkotha4@illinois.edu](mailto:kkotha4@illinois.edu)  6. *Student: Select your program* MSIM On-Campus Student  7. *iSchool Hours Completed Before Practicum* 38  8. *Practicum Faculty Advisor Name* Professor J Stephen Downie  9. *Practicum Faculty Advisor E-Mail* [jdownie@illinois.edu](mailto:jdownie@illinois.edu)  10. *Site Supervisor Name and Title* Professor J Stephen Downie  Co-Director HathiTrust Research Centre  11. *Name and Address of Site* 501-E Daniel  Champaign IL 61820  12. *Site Supervisor Telephone* (217)649-3839  13. *Site Supervisor E-Mail* [jdownie@illinois.edu](mailto:jdownie@illinois.edu)  14. *Objectives for the Practicum: Please detail why you are pursuing this practicum. How does it fit into your career goals?* To learn the application of Text mining and NLP in Hathi Trust Research Centre which provides research access 17 Million Volumes of the digital library.  15. *Please list at least three (3) learning outcomes for your Practicum experience in addition to a general description of the proposed Practicum work. For guidance with developing learning outcomes, please see*[*https://www.library.illinois.edu/staff/infolit/learningoutcomes/*](https://www.library.illinois.edu/staff/infolit/learningoutcomes/) To understand how Multi-Institutional Research organization like HTRC operates.  To Support Text Mining applications on the digital library.  To learn the best practices for software development for sensitive data. |
| **Step 2. Obtain Your Site Supervisor Emailed Approval**  Forward a copy of the email you received from Step 1 to your Site Supervisor. Paste in this text at the top of your message, ahead of the content of the forwarded email:  *Below is a copy of my Practicum Contract which includes information about the Practicum we discussed previously. Please reply to me via email, with a copy to* [*rhodson1@illinois.edu*](mailto:rhodson1@illinois.edu) *(the Practicum Coordinator), stating that you approve the Practicum Contract as it is described below.*  **Paste a copy of the reply email you received from your Site Supervisor below.**  (enter into the next row below, including DATE, TO FROM information)  If you have submitted your Practicum Contract in paper format with approval signatures, you will instead paste in the email you received from the Practicum Coordinator requesting that you complete this Assignment. |
| Tue 2/12/2019 8:24 AM  TO-Kothari, Kashish Paresh  Hodson, Rebecca Rose;  Dubnicek, Ryan C  From- jdownie@illinois.edu    Hi team:    My laptop was replaced this weekend. Still struggling to get my email to work properly.    Could folks reply that this made it to them OK?    Cheers,  Stephen |
| **Step 3. Obtain Your Practicum Faculty Advisor Emailed Approval**  Forward a copy of the email from Step 1 to your Practicum Faculty Advisor. Paste in this text at the top of your message, ahead of the content of the forwarded email:  *Below is a copy of my Practicum Contract which includes information about the Practicum we discussed previously. Please reply to me via email, with a copy to* [*rhodson1@illinois.edu*](mailto:rhodson1@illinois.edu) *(the Practicum Coordinator), stating that you approve the Practicum Contract as it is described below.*  **Paste a copy of the reply email you received from your Practicum Faculty Advisor below.**  (enter into the next row below, including DATE, TO FROM information)  If you have submitted your Practicum Contract in paper format with approval signatures, you will instead paste in the email you received from the Practicum Coordinator requesting that you complete this Assignment. |
| Tue 2/12/2019 8:24 AM  TO-Kothari, Kashish Paresh  Hodson, Rebecca Rose;  Dubnicek, Ryan C  From- jdownie@illinois.edu  Hi team:    My laptop was replaced this weekend. Still struggling to get my email to work properly.    Could folks reply that this made it to them OK?    Cheers,  Stephen |
| **Step 4 Save File**  Use File > Save As to name the file in the format LastName\_Contract. All common file formats are acceptable.  Examples:  *smith\_contract.****doc***  *smith\_contract.****docx*** |
| **Step 5 Submit via Moodle**  Go to the Practicum Registration Moodle space at the URL below and enroll yourself in the space (paste the URL into your browser instead of clicking the link, to go directly to the space) <https://courses.lis.illinois.edu/course/view.php?id=1027>  Upload your saved file as Assignment 1 Practicum Contract at this URL (paste the URL into your browser instead of clicking the link, to go directly to the assignment): <https://courses.lis.illinois.edu/mod/assignment/view.php?id=75222> |
| **Step 6. Complete Your Registration in IS591**  After your file is uploaded, the Practicum Coordinator will give your Assignment a grade, indicating that your Practicum Contract is complete and approved. Then you will receive an email within one-two weeks which includes the CRN that you need in order to register for IS591.  If your file is incomplete, the Practicum Coordinator will contact you to make corrections.  After you are registered, you will appear in the regular IS591 Practicum Moodle space, or the IS591M Practicum Moodle space for K-12 students, for the semester in which you will complete your Practicum. |
| **If you have questions, contact:**  Number range CHAPTERRebecca Hodson  Practicum Coordinator  School of Information Sciences  University of Illinois  501 East Daniel Street MC493  Champaign IL 61820  Telephone 217-300-2254  Email: [rhodson1@illinois.edu](mailto:rhodson1@illinois.edu) |