

JUAN DELA CRUZ

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Career Objective

Dedicated and detail-oriented professional seeking a position where I can utilize my skills in customer service and technical support while contributing to organizational growth.

Education

Bachelor of Science in Information Technology
University of Cebu — Graduated: 2022

High School Diploma
Cebu National High School — 2018

Work Experience

Aircon Technician Helper

3RS Airconditioning Solution, Cebu City — Jan 2023 to Present

- Assisted senior technicians in installation, repair, and cleaning of air conditioning units.
- Maintained tools and ensured safety compliance at job sites.
- Provided customer support during service calls.

Service Crew

Jollibee Foods Corporation, Cebu City — 2021 to 2022

- Delivered quality service and ensured customer satisfaction.
- Handled cash register and daily transactions.
- Trained new crew members.

Skills

- Aircon installation and basic repair
- Electrical safety awareness
- Customer service
- Time management
- Basic computer knowledge

References

Available upon request