

EDUCATION AND EMPLOYMENT COMMITTEE

Some reference text: ECC 9:10; 2 TIM 2:15, 2 THES 3:6-13, PSALMS 128:2, DANIEL 6:3, 1 THES 5:12-13, AND EXODUS 18:17-19.

THIS IS THE VISION OF THIS COMMITTEE:

A. ACADEMICS (DANIEL 6:3)

1) Academic registration/application

- 1.1. Members will be trained on the **procedures of application for different schools within Buea.**
- 1.2. Registration of members and obtaining a form B.
- 1.3. The **department makes sure that every member is registered in school** before the day of fines or the closing of the registration proper. **And keep reminding members of registration deadlines.**
- 1.4. Members will be encouraged to **set-up registration business** students along the roadsides aided by this committee.

2) Housing:

- 1.1. The department is concerned with the sensitization of members about the where to get good houses in Buea. To this the committee member are supposed to have a profound knowledge about the different houses for let in Buea and of course the comfortable ones.
- 1.2. This committee assist members to repair what may be beyond their ability or during severe state of lack in their respective homes which affects their academics negatively.
- 1.3. Sensitize members on character and behavior especially **when two persons under the same roof.**
- 1.4. We propose the ordering of equipment in the house **especially the location and cover characteristics of the table which affects studies.**

3) Orientation (HOSEA 4:6)

- 1.1. The functioning of the school and faculty (Role of administrators in the respective Departments)
- 1.2. We orientate members **on the significance of their various fields of study** in order to encourage to gain love and gain good grades.

- 1.3. We orientate members on the **format of evaluation and effects of not writing a CA or a test or an exam** in different schools.
- 1.4. We teach members on the **risk of failing an exam and carry-over in schools.**
- 1.5. The **format of writing a complaint** in case of errors marks.
- 1.6. **Having a study group** and the categories of friends to make and
- 1.7. **Avoiding conflicts in school** especially with lecturers.
- 1.8. **The different infrastructure and their significance to the students in the various schools.**

4) Studies:

- 1.1. Members will be thought on **LIVING WITH PRINCIPLES and SELF DISCIPLINE (study at least 3 hours a day of private work)**
- 1.2. Members will be taught on the **requirements of students for academic excellence** (laptop, books, keys, lab jackets etc) from the different fields of study.
- 1.3. Members will be needed **to set up study groups and have past question papers** in all the fields.
- 1.4. The committee are responsible in providing topics like **BE PREPARE AT ALL TIMES FOR AN EVALUATION, , AVOIDING CARRY-OVERS, BEING EXCELLENT, LEAVING FROM DULL TO VERY INTELLIGENT.**
- 1.5. Members will be needed to **eat responsibly during studies and to manage finance well.**
- 1.6. **Members of the same field of study will be assigned to junior especially in times of need**

5) Evaluation

- 1.1 students should be prepared at any time for academic evaluation (PRINCIPLE)
- 1.2 approaching questions (Making rough work)
- 1.3 Signing against marks (CA) for university students. **PASSING EXAMS WITH EASE**

6) Project and internship:

- 1.1. Members will be train on having a **TOPIC FOR RESEARCH and HOW TO PREPARE FOR INTERNSHIP OR SURVEY (PROJECT)**

1.2. Writing a **GOOD RESEARCH PROPOSAL and PROJECT, HOW TO CARRY OUT A GOOD RESEARCH OR INTERNSHIP AND WRITING A GOOD REPORT or THESIS.**

1.3.Members will be **TRAINED ON ANALYSIS OF THEIR DATA THEMSELVES** (Minitab and SPSS) and facilitated to **GET MAPS** for their projects.

1.4.Classes will be formed by the committee on **COMPUTER TRAINING, MICROSOFT PROGRAMS and INTERNET FOR THOSE INTERESTED AND HOW TO SEARCH AND DOWNLOADING MANY DOCUMENTS WITHIN A SHORT TIME.**

1.5. **HOW TO FORMAT A MACHINE**

1.6. **HOW TO OPERATE A PRINTER**

1.7.Applying and getting a **SCHOLARSHIP (ENGLISH PROFICIENCY EXAM) or GRANT**

1.8.**SPEAKING FRENCH AND ENGLISH WELL. (MAKING A SENTENCE IN FRENCH EACH DAY)**

7) **Defense**

1.1.**Defense practice session especially for professional students and academic masters and PhD students will be organized to help them build up their work and to make the work attractive for excellent grades.** This will also enable members to be eloquent, more courageous and better understanding of their work especially for beginners.

1.2.Here **experienced academic giants will be invited to examine the student and correct the work.** It is important that one of the persons must be in the same field of study of the presenter.

1.3.The work will be **presented on PowerPoint** or otherwise.

1.4. This should take place **before the defense proper in the respective schools.**

1.5.The student is **not to bring food or drink** but the department if necessary

8) **Concours or entrance exams:**

GOD THROUGH THIS COMMITTEE WILL SEND MEMBERS TO ENAM, ENS, POLICE, ENSET, FHS, ENGINEERING ETC. The committee **will inform the group well ahead of time of entrance exams and prepare them for the entrance** which involves.

1.1. Organize preparatory classes and employ professionals to teach, be it within. This will also help to raise finance for the committee.

1.2. Prepare documents for interested members and submit on their behalf if possible.

OTHER IMPORTANT ASPECTS.

9) **Book conception and writing:**

a. International books:

- i. The **vision of those who want to write books in their field of study, general academic issues or even religious books or any other conception will be aided and encourage for the realization of the vision.** The book to be written by members will be guided and an Editor will be given for the realization of the project.
- ii. The **vision carrier will be given material** from members and directives for easy realization of the project who will the end acknowledge the department if wished so.
- iii. The **vision bearer will be responsible for the documentation of the work** and can only be aided by the department during the launching of his/her book if finished.

b. Local books/documents/CD

- i. Members who are inspired to write, are encourage to books or handouts that can be used just within the group since these books might not be up to the required standard.

The main focus is academics work though members can also write books from other aspects and be channel to the right committee.

10) Curriculum vitae (CV):

1.1. It is a summary of all certificates. **Every member will be encourage to have a CV and a standard format will be given.**

11) Skills:

1.1. Other trainings and talents of members are greatly encourage **since it also gives weight to the CV and furthermore, seminar attending.**

1.2. Here a day will be organized for members to show to the group their skills **in different fields by producing what they can and bring it to the group. It will be evaluated.**

B. EMPLOYMENT:

It is the **RESPONSIBILITY OF THIS DEPARTMENT TO SEE THAT ALL THE MEMBERS OF THE GROUP HAVE A JOB** which prepare them for the **future. The committee is focused on members being more as employers and not employees. Committee members are expected to see which business activity is lacking within and without Buea which is very influential to members and can easily be established. Every project is possible to be realize with God (Mark 10: 27).**

1. Business:

Members are encourage to put their capital together and **SET-UP A PARTNERSHIP BUSINESS ONLY.** Members are to search in their quarters and look for a business which needs to be established and join with other member(s) and set it up. Every member is involved except otherwise.

A. Food Business: it is a very encouraging business in Buea. For example:

A.1. Spaghetti and egg with Irish and bread needs just 15000 to set-it up with an interest of about 15000fcfa per week. Three members or just two can easily set it up and make money.

A.2. puff-puff and beans: this business needs just 15000 to 20,000 to set it up. Three members are expected to join and establish this business at a good business site.

A.3. Fish: this business is also a good one and needs just 2 persons to join. It needs a maximum of 10,000 to set-it up.

And any other food stuff good for a business venture.

B. equipment hiring: before lending out an equipment: take note of the person personality through the I.D card. The location of the Business.

B.2. Trucks: members can buy two-wheel trucks and give to interested kids or men.

B.2. pillar box: two or three members can collectively produce box to be lent out for builders through adverts. It cost about 40,000 based on the size but gives enough money.

B.3. Cramps: also for building purposes.

B.4. Molds for cement block production: Buea is a place with a lot of cement block production. As a result builders may get to be in need especially when demand is more than supply. This blocks are in sizes which may cost about 10000 to 15000. 3 members are expected to realize this.

B. 5. FARM LAND; FOR AGRICULTURE. Produce tomato, huckleberry, water leaf etc. and sell at the end.

And any other equipment for business venture.

C. Documentation business:

C.1. Documentation at homes: members are advised to have a printer in their places especially in locations where they are greatly in need. With 25,000FCFA members set up this.

C.2. Documentation in schools: members are encourage to join with others and set up a documentation place in schools.

D. hair dressing:

D.1. Men:

5 determine members are needed to set up a barbing saloon for members. A machine can cost just 5000FCFA. Other housing equipment can just be provided by the other partners. This type of Business should take place mainly in the quarters.

D.2. women:

5 Determine members can set up a hair dressing saloon for members. Though it is more expensive than barbing saloon. Both can still operate in the same hose.

E. Craft:

E.1. GRINDING STONE: this business will be handle by two-people wherein a place in the cite outside or on the veranda will be used for producing stones, and marketed put in stores and other ways.

E.2. SEWING (SHOES, SHIRTS, TROUSERS ETC): members who are good in this sector will be encourage to sew these things and put them in stores and **are advised to make them enticing when seen.**

F. Academic Business:

F.1. study group in school can organize a tutorial class for students but not with the main aim of making money.

F.2. Data analysis: when members are trained on data analysis, they can analyze students' data and put the money in their pockets.

F.3. PREPARATORY CLASSES: FOR ENTRANCE EXAMINATIONS.

2. APPLICATION FOR JOBS.

2.1. This committee is in charge to search for jobs within and without Buea, through media sources (internet, whatsapp) radio, TV, communicates and otherwise.

2.2. They also collect information from members on employment opportunities and get the requirements and help the group to apply easily.

3. **MONEY ACCOUNT:** it is imperative for members to have their accounts in order to save their money for future purposes. Especially those above 24years and above since they are supposed to at this age start providing for their families.

3. **“THE KEY FOR ACADEMIC EXCELENCE”:**

This is a group of academic intellectuals from different fields of study from the group with the aim of impacting knowledge to pupil and students from their various fields of study that will be created.

1.1. These group of academic giants **WILL FORM THE DIFFERENT STAFF OF THE EVENING SCHOOLS** that will be established with by God.

1.2. These staffs will **RECEIVE POCKET ALLOWANCE WHEN THE INSTITUTION IS STILL AT ITS EARLY STAGE** and will receive a salary when it is well established.

1.3. The teachers will be needed to have the various **SCHEME OF WORK** for GCE O/L and Advanced Level A/L and that of the technical section.

1.4. They will also be private teachers to interested mothers and fathers or children who have academic challenges.

1.5. The **COMMITTEE WILL GET A PROJECTOR AS its PROJECT.**

✓ **A GUIDE TO MEMBERS OF THIS COMMITTEE.**

THE PARAMOUNT AIM OF THE COMMITTEE IS TO ALLOW GOD THROUGH US OUTSTANDING (DANIEL 6:3) IN ACADEMICS AND IN STANDARD OF LIVING AND UNTO THE BIOLOGICAL FAMILY (MAKING MEMBERS RICH)

SALUATION: *HARDWORK WITH GOD.....RESPONED: POWER AND A BETTER FUTURE (PROVERB AND ROMANS)*

1. REQUIREMENTS TO BE PART OF THIS COMMITTEE.

1.1. Consider others greater than you (Humble): Philippians 2:4.

1.2. Be a lover of God.

1.3. Be ready to accept positive changes in your character/attitude (Proverb 12:1)

2. MEETING DAYS AND ACTIVITIES THEREOF.

2.1. Praise, worship and prayer (10minutes), salutation (3minutes), session 1 (theory: 35 minutes), reflection (15minutes), session 2 (practical's: 35minutes), other matter/information (10minutes) and closing (5minutes):

2.2. Meeting day is every Monday from 4-6pm at the balcony wherein the above activities shall be performed.

2.3. Roaster will be made for officiators every meeting day (mediator, teacher/facilitator and coordinator)

3. INVITATION OF PROFESSIONALS

3.1. Approved personnel shall be invited to teach the committee and/or the group. The knowledge will then be transferred to the group.

3.1. The committee is in charge to encourage the professionals with the little they may have.

4. SOURCES OF FINANCE:

4.1. The committee will establish its business, e.g. online registration of students.

4.1. From its members and the group through the encouragements.

5. MONEY MANAGEMENT:

5.1. Before withdrawal of money the Head of committee, finance secretary and treasurer MUST SIGN OR APPROVED of it. TAKE NOTE: WITHOUT THE THREE PERSONALITY'S APPROVAL, NO MONEY SHOULD BE WITHDRAWN NOT EVEN BY THE HEAD OF THE COMMITTEE!!!!!!!!

5.2 A SECRETARY will also be needed to record the activities of the committee.

6. LATE COMING AND INDISCIPLINE:

6.1. DISCIPLINE IS ONE OF OUR PRIORITIES. At 3:45pm, members should be present and meeting starts at exactly 4pm (the plane takes off) and ends at exactly 6pm. Those who come late knee for 3 minute or a fine of 50 France. **Any other indiscipline will be seriously discouraged.**

7. TRANSFER OF INFORMATION TO THE GROUP:

7.1. The committee will use up 20minutes in the groups time to teach them on what the committee has for them. The committee shall be precise.

7.1. The group may be invited to attend important programs of the committee especially when the professional is invited.

8. SEMINAR and CONFERENCES:

8.1. Seminars shall be organized when need be piloted by the committee.

9. EVENING SCHOOL AND PREPARATORY CLASSES

9.1. For the evening school, **AFTER THE RENTS ARE PAID (25%), 50% OF THE MONEY IS USED TO PAY WORKERS AND 25% PUT INTO THE COFFERS OF THE COMMITTEE. FEES WILL DIFFER BASED ON THE EDUCATIONAL PROGRAM.**