

**PLDT EMPLOYEES MULTI - PURPOSE COOPERATIVE (TELESCOOP)**

5th Floor, PLDT Cooperatives Bldg, 4718 Eduque St., Makati City  
Tel. Nos. 890-0409 / 897-2254 / 846-2307 / 846-2807 Fax No. 890-0365 / 890-0917

**MULTI-PURPOSE LOAN (MPL) FORM**

P.O. No. \_\_\_\_\_  
Date \_\_\_\_\_

**Nº 304232**

**APPLICATION FOR:**

- ☐ A. Unused Sick Leave (USL)  
☐ B. Mid-year (MY)  
☐ C. Longevity Pay (LGP)

- ☐ D. 13<sup>th</sup> Month  
☐ E. Christmas Bonus  
☐ F. Others \_\_\_\_\_

**COMPUTATIONS**

TYPE OF SPECIAL PAYMENT	COST	TERM	INTEREST/ SERVICE CHARGES	GROSS LOAN	NET PROCEEDS
<input type="checkbox"/> _____					

**PROMISSORY NOTE AND UNDERTAKING OF MAKER AND CO-MAKERS**

For value received, we, the undersigned Maker and Co-Makers, jointly and severally promise to pay PLDT EMPLOYEES MULTI-PURPOSE COOPERATIVE (TELESCOOP) or order, the sum of \_\_\_\_\_ Pesos (P \_\_\_\_\_) on the scheduled date of distribution of our special payments by our employers.

In case of any default in payments, we, the undersigned Maker and Co-Makers, hereby authorize PLDT Employees Multi-Purpose Cooperative (TELESCOOP) without the need for us to accomplish a new Multi-Purpose Loan Form, to rebook any uncollected amount including fines and penalties thereon to the next Special Payment/Bonus from our employers. In case of separation from employment service of the Maker for whatever reasons, the entire balance of this note shall immediately become due and demandable without prior notice to the Maker or Co-Makers, at the option of the holder. Each party to this note whether as Maker, Co-Maker, Endorser or Guarantor, severally waives presentment of payment or formal demand, protest and notice of protest and dishonor of the same.

It is further agreed that in case payment shall not be made at maturity and would result to litigation, we, the undersigned Maker and Co-Makers, shall pay the cost of collection and attorney's fees in an amount equal to twenty percent (20%) of the principal loan and interest due on this note but in no event shall such charge be less than ONE THOUSAND PESOS. In case of court action or litigation, the Maker and Co-Makers agree that the venue shall be the proper courts in Makati City.

In case of judicial execution of this obligation or any part thereof, the Maker and Co-Makers hereby waive all their rights under the provisions of Rule 3, Section 13 and Rule 39, Section 12 of the Rules of Court.

**DEED OF ASSIGNMENT AND AUTHORITY TO DEDUCT**

We, the undersigned Maker and Co-Makers, voluntarily assign our employment benefits as security for the full payment and settlement of the foregoing loan accounts and accordingly authorize our employer, / PLDT Inc. / PLDT Employees Credit Cooperative (PECCI) / PLDT Employees Multi-Purpose Cooperative (TELESCOOP), to deduct any and all amount of unpaid loan accounts or obligations and all other charges thereon from our salary, terminal pay, redundancy pay, retirement pay, special payments (such as bonuses, longevity pay, sick leave pay, retro pay) and all other cash remunerations which we are now entitled to receive or may hereafter be entitled to receive from our employers and remit the same to the PLDT Employees Multi-Purpose Cooperative (TELESCOOP).

We, the undersigned Maker and Co-Makers, further assign our membership benefits and authorize PLDT Employees Multi-Purpose Cooperative (TELESCOOP) to deduct any and all amount of unpaid loan accounts or obligations and all other charges thereon from our existing and future Share Capital, Savings Deposits and Investments with PLDT Employees Multi-Purpose Cooperative (TELESCOOP) including interests until the principal loan accounts and other charges thereon have been fully paid and settled.

**INSTRUCTIONS: PRINT ENTRIES AND SIGN OVER PRINTED NAME**

MAKER	EMPL. NO.	DATE HIRED	DIVISION	TEL. NO.	HOME ADDRESS
1.					
2.					
3.					

**TO BE FILLED UP BY TELESCOOP**

ENCODED BY:	EVALUATED BY:	BOARD DECISION	
<input type="checkbox"/> GO  DATE _____ CUSTOMER SERVICE	<input type="checkbox"/> FBA  DATE _____ CREDIT & COLLECTION	<input type="checkbox"/> APPROVED 1) _____ 2) _____ 3) _____ 4) _____ 5) _____	<input type="checkbox"/> DISAPPROVED 1) _____ 2) _____ 3) _____ 4) _____ 5) _____ 6) _____

C O - M A K E R S