



PLDT EMPLOYEES MULTI - PURPOSE COOPERATIVE (TELESCOOP)

5th Floor, PLDT Cooperatives Bldg, 4718 Eduque St., Brgy. Poblacion, Makati City 1210
Tel. Nos. 890-0409 / 897-2254 / 846-2307 / 846-2807 Fax No. 890-0365 / 890-0917

DIRECT SELLING

PURCHASE ORDER FORM

251107

P.O. NO. _____
DATE: _____

PROMISSORY NOTE AND UNDERTAKING OF MAKER AND CO-MAKERS

In consideration for the purchase and receipt of _____ unit/s of _____ goods/items more particularly described as follows:

QTY.	PRODUCT DESCRIPTION	COST	INTEREST RATE	GROSS	NO. OF PAY DAYS	SEMI-MONTHLY

we, the undersigned Maker and Co-Makers, jointly and severally promise to pay PLDT EMPLOYEES MULTI-PURPOSE COOPERATIVE (TELESCOOP) or order, the sum of _____ Pesos (P _____) in semi-monthly or monthly installment of _____ Pesos (P _____) the first payment to be due on _____ and a like amount every payday or month thereafter until the full principal loan and charges thereon have been fully paid and settled.

The sale and purchase of the above goods/items shall be conditional and subject to the following terms and conditions:

1. The above-described goods/items shall remain the absolute property of TELESCOOP or its assignees until full payment is made. Pending full payment, the BUYER shall have no proprietary right whatsoever on the goods/items but shall merely possess and hold it In-Trust for TELESCOOP or its assignees;
2. That the above goods/items shall be kept in the BUYER'S own custody at the address stated herein and shall not be removed or transferred from said address without the written consent of TELESCOOP or its assignees;
3. The above goods/items shall not be disposed of, pledged, mortgaged, assigned or leased by the BUYER without the prior written consent of TELESCOOP or its assignees;
4. In case of default in payment or violation of the terms of this Agreement, TELESCOOP or its assignees shall have the right to enter any premises of the BUYER and repossess the foregoing goods/items without need of judicial order;
5. The BUYER expressly waives all claims and actions for violation on trespass to dwelling and damages arising from any act of repossession by TELESCOOP or its assignees.

In case of any default in payments of semi-monthly or monthly installments, the entire balance of this note shall become immediately due and demandable without prior notice to the Maker or Co-Makers, at the option of the holder. Each party to this note whether as Maker, Co-Maker, Endorser or Guarantor, severally waives presentment of payment or formal demand, protest and notice of protest and dishonor of the same.

It is further agreed that in case payment shall not be made at maturity, we, the undersigned Maker and Co-Makers, shall pay the cost of collection and attorney's fees in an amount equal to twenty percent (20%) of the principal loan and interest due on this note but in no event shall such charge be less than ONE THOUSAND PESOS. In case of court action or litigation, the Maker and Co-Makers agree that the venue shall be the proper courts in Makati City.

In case of judicial execution of this obligation or any part thereof, the Maker and Co-Makers hereby waive all their rights under the provisions of Rule 3, Section 13 and Rule 39, Section 12 of the Rules of Court.

AUTHORITY TO DEDUCT

We, the undersigned Maker and Co-Makers, hereby authorize our employer, / /Philippine Long Distance Telephone Co. (PLDT)/ / E-PLDT / / Subic Telecommunication Company Inc. / / PLDT Clark Telecom, Inc. / / Curo Teknika. / / Iplus / /Maratel / /SPI-Global/ /Others _____, to deduct any and all amount of unpaid accounts or obligation and all other charges thereon from our salary, terminal pay, redundancy pay, special payments (such as bonuses, longevity pay, sick leave pay, retro pay) and all other cash remunerations which we are now entitled to receive or may hereafter be entitled to receive from our employer and remit the same to the PLDT Employees Multi-Purpose Cooperative (TELESCOOP).

We, the undersigned Maker and Co-Makers, further authorize PLDT Employees Multi-Purpose Cooperatives (TELESCOOP) to deduct any and all amount of unpaid account or obligation and all charges thereon from our existing and future Savings Deposits and Investments with PLDT Employees Multi-Purpose Cooperative (TELESCOOP) including interests until the principal loan and other charges thereon have been fully paid and settled.

INSTRUCTIONS: PRINT ENTRIES AND SIGN OVER PRINTED NAME

C O - M A K E R S	MAKER	EMPL. NO.	DATE HIRED	DIVISION	TEL. NO.	HOME ADDRESS
	1					
	2					
	3					

TO BE FILLED UP BY TELESCOOP

ENCODED BY:	EVALUATED BY:	BOARD DECISION		AUDITED BY:
	<input type="checkbox"/> GO <input type="checkbox"/> FBA	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED	
DATE _____	DATE _____	1) _____	1) _____	DATE _____
CUSTOMER SERVICE	CREDIT & COLLECTION	2) _____	2) _____	
		3) _____	3) _____	
		4) _____	4) _____	
		5) _____	5) _____	