**NOTICE OF ACCEPTANCE**

**Date:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This is to inform you that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name of Student, Course, Year & Section), has been temporarily Accepted in our company (Name of the Company, Address) subject to the completion of the prescribed documents.

Kindly check the preferred mode of attendance in your company.

\_\_\_\_\_\_\_\_\_\_\_\_ Face to Face (Onsite)

\_\_\_\_\_\_\_\_\_\_\_\_ Hybrid

\_\_\_\_\_\_\_\_\_\_\_\_ Pure Online (WFH)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature over Printed Name**

(Company’s Authorized Representative)

Conforme:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature over Printed Name**

(Student Intern)

**REQUIREMENTS:**

**Face to Face (Onsite) and Hybrid**

1. Insurance
2. Medical Clearance
3. Consent Form (duly notarized)
4. Internship Agreement (duly notarized)
5. MOA (if not yet processed)

**Pure Online (WFH)**

1. Consent Form (duly notarized)
2. Internship Agreement (duly notarized)
3. MOA (if not yet processed)