Name:

Speech Title:

Speech Purpose:

Speech Thesis:

Introduction

1. Attention material:
2. Thesis: (succinct main point of your speech)
3. Preview: (preview your three main points)

*TRANSITION:*

Body

1. (Main Point 1 Thesis statement)

*TRANSITION: (Internal summary / Internal preview)*

1. (Main Point 2 Thesis statement)

*TRANSITION: (Internal summary / Internal preview)*

1. (Main Point 3 Thesis statement)

*TRANSITION: (Internal summary / Internal preview)*

Conclusion

Summary statement: (restate preview statement)

Concluding remarks: (tie back to introduction)

References *(in APA style)*