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REITERATION OF REQUEST FOR SUBMISSION OF SCHOOL FORM 1, COMPLIANCE TO AGREED UPON FORMAT, AND TECHNICAL CONSIDERATIONS

Hereunder tackles our humble request for the submission of school form 1, request for compliance to the agreed upon format of said school form, and technical considerations to be made for our future projects.

I would like to reiterate our humble request for the submission of the school form 1, and for the compliance of the agreed upon format of said school form.

An online copy of this document can be downloaded at the following link:

<https://klik-a-snap.github.io/LCNHS/22/11/23/SF1.pdf>

Common Mistakes

General Errors

Hereunder listed common general errors:

- Omission of row between the male and female student's rows

While almost all of the SF1s from levels 8-9 managed to comply, most of them omitted the space between the male and female students' row. While this is relatively easy to fix, it is recommended and HIGHLY appreciated to avoid omitting said buffer row.

- Forgetting to fill up fields and deletion of dummy fields

Some SF1's submitted to us still have the dummy fields in them, like the example grade, section, and students on the template given out.

There are also a lot of difference in schema of students' addresses. However our company could not feasibly fix it. And as such, it will be written in the back of identification card as is.

Specific Errors

Students' Name Schema

There are 3 common mistakes in the student's name format. Following are examples of said common mistakes:

- Using the format "[Surname], [Given Name],[Middle Name]", "[Surname], [Given Name] [Middle Name]", "[Surname], [Given Name],[Middle Name Initial/s]", and "[Surname], [Given Name] [Middle Name Initial/s]" in the same school form

While the software engineer can easily fix this problem automatically, the incoherence in the schema can often times lead to awfully wrong output. If the errors are always somewhat coherent, then it can be automatically treated correctly.

- Using - as a placeholder for the student's middle name initial for those who does not have one

This error can also be fixed easily, just by removing the dashes. However, this problem is not so easy as some could have a comma that precedes them.

- Omission of . after the student's middle name initial.

while this does not affect our custom made software solution, it is displeasing to have an incoherent name schema.

Technical Considerations

It is merely my speculation, but I think that the information written in the school form 1 provided to us came from one, monolithic database whereas the students' first name, middle name, and last name are all separated. Which is then concatenated, manually or automatically, with commas.

And as such, I would like to ask a question:

■ What format do you think will work the best with your current system?

As speculated earlier, I think it would be best if the student's name, given name, and middle name are all in their separate columns. This would also work best for our custom made software solution as different schools can have varying specifications for their identification cards.

Sections In Violation

Hereunder lists out sections that did not comply on the agreed upon layout of the school form 1.

Many of the errors can be fixed manually. However, given time constraints due to back and forth regarding the modifications of both sides to the ID layout, the task at hand will be proven to be impossible. An online copy of the format to be followed can be downloaded at the following link: <https://klik-a-snap.github.io/LCNHS/22/11/07/tpl.xlsx>. We humbly request of these sections to **WHOLLY** comply to said format. Failure to do so should lead to the failure to the delivery of agreed upon deliverables at due time.

All of senior high school school forms submitted to us did not comply to the agreed upon format nor does it try to.

Grade 7

Section "Acceptance"

Error/s

Incorrect format, Addition of unnecessary fields.

Incorrect Field/s

Guardian's Phone Number

Missing Field/s

Guardian's Name

Recommendation/s

For the student's guardian's phone number, please use the following format: "09xx xxx xxxx".

For the student's guardian's name, please use the following format: "[Given Name] [Middle Initial/s] [Surname]".

Notes

Please omit the fields "Father's Name" and "Mother's Name", and let the adviser or students pick their guardian.

Section "Reverence"

Error/s

Incorrect format.

Incorrect Field/s

Guardian's Phone Number

Recommendation/s

For the student's guardian's phone number, please use the following format: "09xx xxx xxxx".

Notes

To avoid fixing too much items, we recommend for the singular contact numbers to follow the format of the two or more contact numbers ("09xyyyzzzz"). This issue is not feasible for us to fixed automatically, as there are some students who provided multiple contact numbers. However, we do not discourage having two or more multiple contact numbers.

Grade 8
Section "Prudence"
Error/s

Incorrect format, Missing fields.

Incorrect Field/s

Guardian's Phone Number

Missing Field/s

LRN

Recommendation/s

For the student's guardian's phone number, please use the following format: "`09xx xxx xxxx`".

Notes

Male student #16 has no LRN.

Section "Righteousness"
Error/s

Incorrect format, Missing fields.

Missing Field/s

LRN

.

Grade 9
Section "Compassion"
Error/s

Incorrect format, Missing fields.

Missing Field/s

LRN

Notes

Male student #10, #18, and female student #20 has no LRN. Please follow the format as is.

Section "Confidence"
Error/s

Incorrect format, Missing fields.

Missing Field/s

LRN

Notes

Male student #33 has no LRN. Please follow the format as is.

Section "Godliness"
Error/s

Incorrect format, Missing fields.

Missing Field/s

LRN

Notes

Female student #33 has no LRN.

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Grade 10
Section "Fidelity"
Error/s

Incorrect format, Missing fields.

Missing Field/s

LRN

Notes

Male student #21 and female student #16 has no LRN.

Section "Industry"
Error/s

Incorrect format, Missing fields.

Missing Field/s

LRN

Notes

Female student #26 has no LRN.

Section "Loyalty"
Error/s

Incorrect format, Missing fields.

Missing Field/s

LRN

Notes

Female student #25 has no LRN.

Section "Valor"
Error/s

Incorrect format, Missing fields.

Missing Field/s

LRN

Notes

Female student #2 has no LRN.