1. User Story:

As a user I want to register a lost item.

As a user I want to get notification about registered items.

As a user I want to decline 'lost and found' requests.

2. Design specification:

firstName input* (min/max length: xxx)

date(date format: xxx)
time(time format: xxx)

description(max length: xxx)

upload image form(max image size: xxx, allowed formats)

submit button (size: xxx)
email notification text/ popup
cancel request button

3. Checklist:

Fully-filled form:

verify if all required input fields are present

verify fully-filled form with all fields filled and valid and verify that it is accepted.

verify that the data is submitted correctly to the database.

verify notification message after request creation.

verify that the user is able to remove the request.

verify that the data is removed from correctly to the database.

verify that confirmation message appears after request was cancelled.

Partially-filled form:

verify submission of partially filled form - should be validated.

verify validation message for required fields

verify that no data is submitted to the database.

Empty form:

verify submission of empty form - should be validated.

verify validation message for required fields

verify that no data is submitted to the database.

Fields:

verify input size for input fields.

verify appropriate input format for input fields.

verify that the user is able to upload an image.

verify image size, image format.

verify validation message for required fields.

verify validation message for invalid data fields.

verify asterisk displayed near required fields.

Back-end:

Turn off JavaScript and verify that you have server-side validation.