

## Quick Reference

### ***PWC URL for Membership:***

[www.pacificwildlifecare.org/mbrddb](http://www.pacificwildlifecare.org/mbrddb)

- Provides ability to maintain membership, contact, volunteer and organization info, enter funding and correspondence records, send email and/or regular mail reminder notices, etc.
- Uses a unique Member/Contact ID which is (usually) the first 3 letters of the last name or a three letter acronym for an agency or business entity assigned when the member is initiall entered.
- Access member info using the MCID of the member using the 'LOOKUP' function.
- Search the entire database by clicking 'LOOKUP' button with no data in the input field.

[www.pacificwildlifecare.org/mbrquery](http://www.pacificwildlifecare.org/mbrquery)

- Used to perform a quick lookup on database without signing on.
- No updates are allowed.
- String input is used to search entire database.
- For example: enter 'morro' to find all members with morro in their member record (like those from Morro Bay.) or the the partial or whole MCID.
- Requires entry of a special usage password ('pelican').

### ***PWC URL for Volunteers:***

[www.pacificwildlifecare.org/voldb/admin](http://www.pacificwildlifecare.org/voldb/admin)

- In addition to membership information, this is used to maintain volunteer information, enter volunteer time records and communicate with various volunteer groups via mailing lists.
- Volunteer information accessed using their unique MCID.
- Volunteer E-mail lists and email communications are only visible for registered volunteers.
- Requires user to be registered.

[www.pacificwildlifecare.org/voldb](http://www.pacificwildlifecare.org/voldb)

- Volunteer access to their own volunteer mailing lists and demographic information.
- requires user to enter their email address and unique PWC id (MCID) to log in.

[www.pacificwildlifecare.org/voldb/selfte](http://www.pacificwildlifecare.org/voldb/selfte)

- Access to volunteer time self-entry form.
- provides listing of last 10 time entries for the user.
- requires user to know their unique PWC id (MCID) to use.
- Designed to be compatible with smart phones, tables as well as PC's.