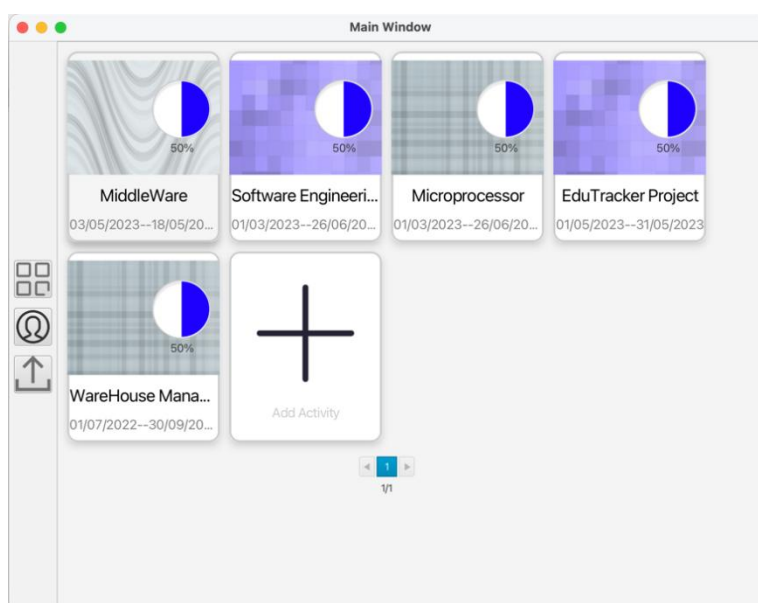


# User Manual of EduTracker

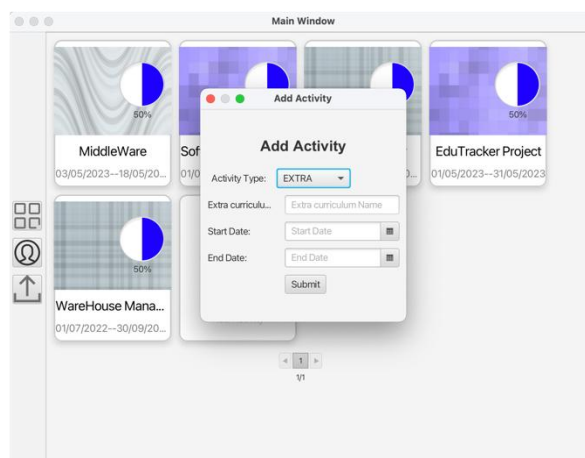
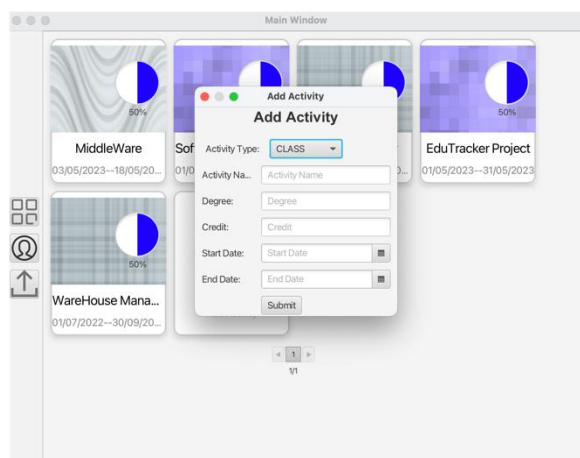
Our academic tracking system contains mainly 5 pages: Home Page, Module Information Page, Extra-Curriculum Page, Student Information Page and Export Page. It is a standard-alone application without database. The followings are the instructions about how to use our EduTracker.

## 1. Home Page

The Home page student can see is the Module Information Page. On this page, you can record and see all courses and extra-curriculum activities you have taken. You can click any of the activities blocks to see the detail information.



Student can add new module or extra-curriculum by clicking 'Add Activity' button. And you need to choose the activity type as well. After that, enter the correct information and click 'Submit' button to generate a new activity block.



## 2. Module Information Page

For example, students can see the details of their grades for each item in the course, including name, mark, and its proportion. And after the table, you can also check the total mark of this module. And when users change the mark of items, total mark changes immediately.

The screenshot shows a window titled 'Main Window' with a sidebar on the left containing icons for a grid, a magnifying glass, and an upward arrow. At the top of the window are 'Go Back' and 'Delete' buttons. The main content area is titled 'Details for MiddleWare' and contains a table with three columns: 'Name', 'Mark', and 'Proportion'.

Name	Mark	Proportion
lab1	95.0	0.2
lab2	96.0	0.2
finalTest	92.0	0.6

Below the table, it says 'Total mark: 93.4'. At the bottom of the window are input fields for 'Mark name', 'Mark', and 'Proportion', followed by an 'Add' button and a 'Save' button.

Students can modify each property of the module item shown in the table.

Three screenshots of the 'Main Window' showing the 'Details for MiddleWare' table. In the first screenshot, the 'Mark' column for 'lab2' is highlighted. In the second screenshot, the 'Proportion' column for 'lab2' is highlighted. In the third screenshot, the 'Name' column for 'lab2' is highlighted. Each screenshot shows the 'Total mark: 93.4' at the bottom.

There are two buttons placed in the top of page. You can go back to the home page by clicking “Go Back” button. And if you want to delete the module, click the “Delete” button. Then the module won’t be shown in the home page.

A close-up of the two buttons at the top of the window: 'Go Back' and 'Delete'.

If students want to add a new item to the module, they can enter properties of the item in corresponding box. Finally, click “add” button, the new item will be shown in the module information box and the total mark will be automatically updated.

Remember to click the save button, whereas all changes won’t be recorded.

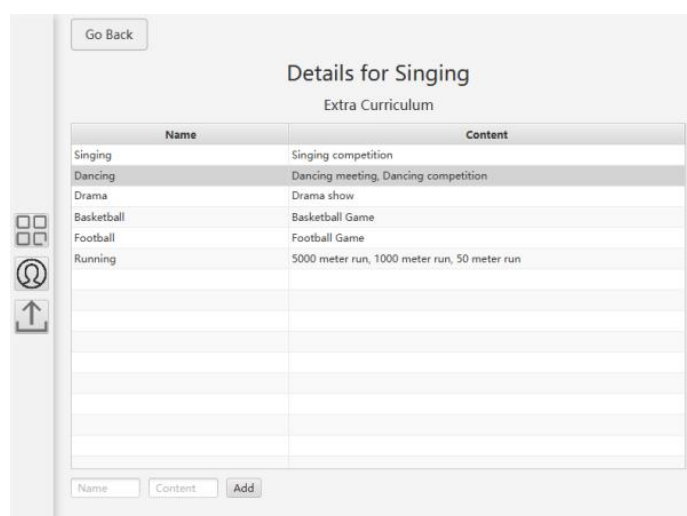
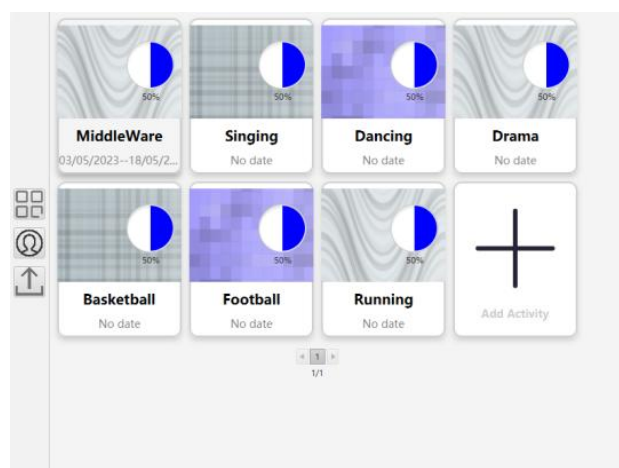
A close-up of the input fields and buttons at the bottom of the window: 'Mark name', 'Mark', 'Proportion', 'Add', and 'Save'.

### 3. Extra-Curriculum Page

Students can also get the knowledge of their extra-curriculum activities they have taken, including group projects, academic competitions and so on. So how to add a extra curriculum?

In module interface ,Click on the extra module,the interface will look like this.

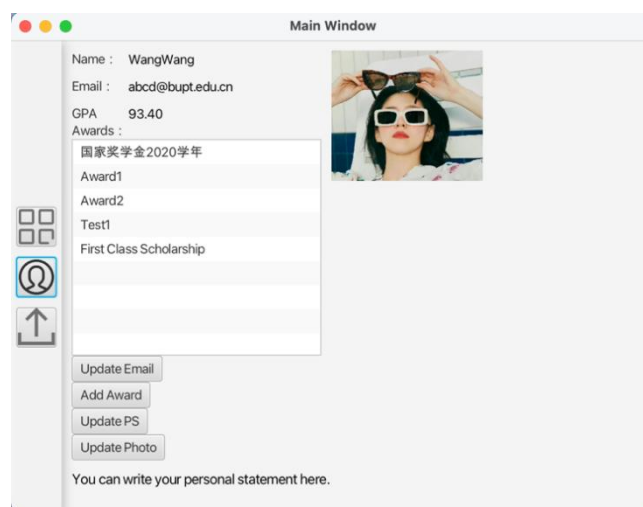
You can add as many extra curriculum as you wish, including their names and contents, which will help you record exactly what you have done in this extra curriculum.



The newly added extra curriculum will appear as a card in your module screen, which gives you a more visual representation of the extra curriculum you have added.

#### 4. Student Information Page

At the student information page, user can manage their personal academic information, including Student Name, Email Address, GPA, Awards, Student Image.



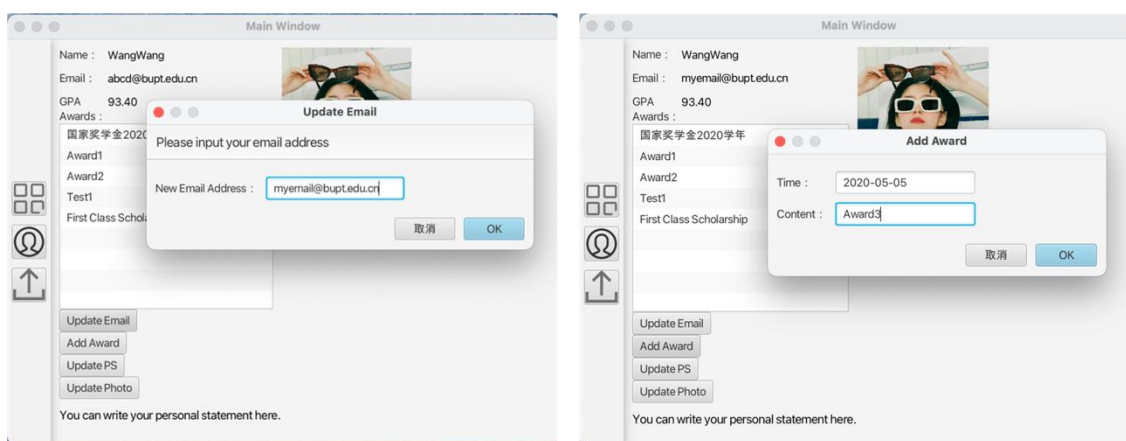
There are several actions users can take. The following is the introduction of Actions, containing Update Email, Add Award, Update PS, Update Photo, Export CV.

##### (1) Update Email

If students want to update their email, 'Update Email' button should be clicked. And in the space, users should type in a valid email address, whereas there would be a warning.

##### (2) Add Awards

Students can also add awards and show in this page by clicking 'Add Award' button. You should input a unique time in the correct form of

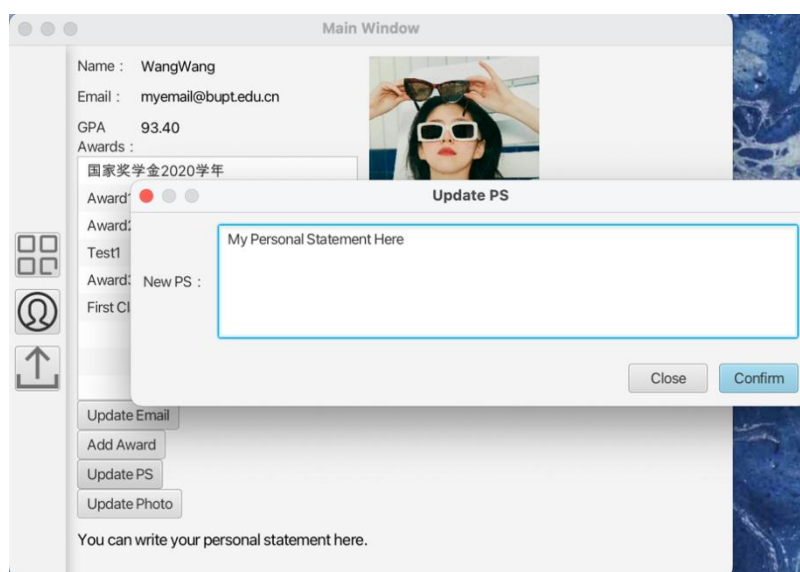


'YYYY-MM-DD' and the award name.

##### (3) Update PS

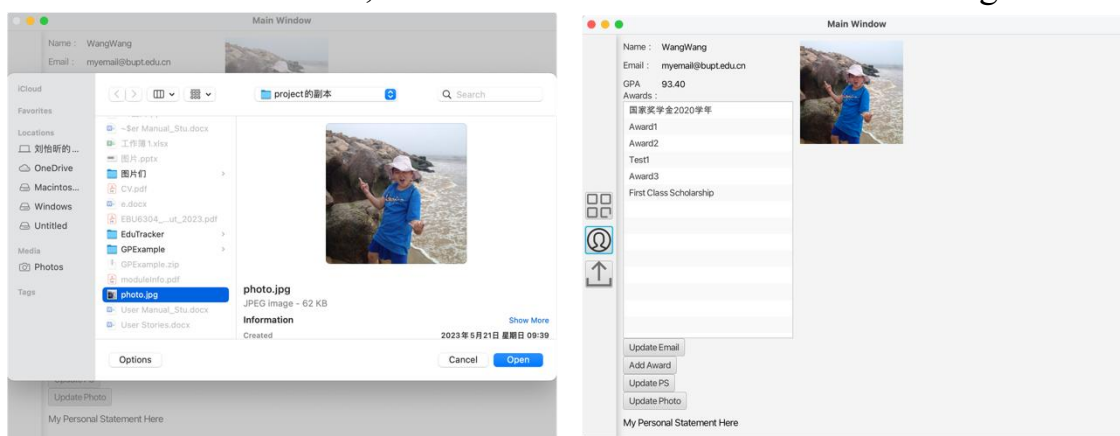
Students can also update their personal statement here by clicking 'Update PS' button. After you input your new PS and click 'Confirm'

button. The new personal statement can be updated immediately.



#### (4) Update Photo

Student can choose an image file from their computer to change the student image. By clicking 'Update Photo' and choosing the correct new image file, the student image can be changed if the chosen file is in image format. Remember, other file format would lead to a warning.

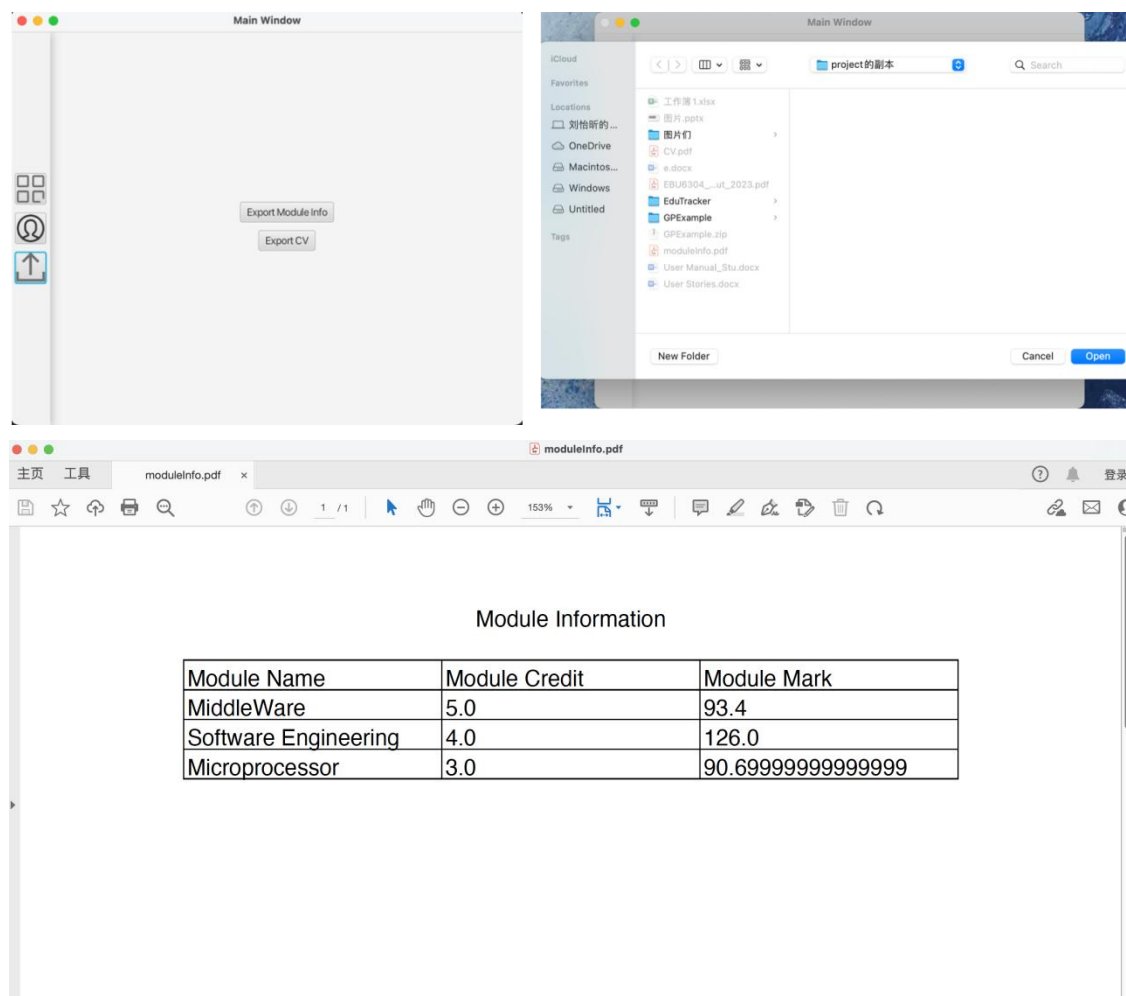


## 5. Export Page

In this page, student can take two actions, including export module information and CV.

#### (1) Export Module Information

If student want to export all the module information stored in this system, they can click 'Export Module Info' button. After that, they should choose a place to store and click 'Open' button. And you can find a moduleInfo.pdf at the directory you choose.



## (2) Export CV

Student can also export a personal curriculum vitae after clicking 'Export CV' button. You should also choose a place to store the CV. After clicking 'open' button. And you can find a CV.pdf at the directory you choose.

