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| Equipment Maintenance Schedule | | | | |
| Equipment | [Brand and model no.] | | | |
| Maintenance activity  [Name of the activity] | Recommended frequency  [e.g. As required, daily, monthly, quarterly, annually, etc.] | Procedure  [List brief points and refer to page no. of manual where relevant.] | Estimated time  [Approximately how long will it take to complete this task?] | Notes  [List details of cleaning products, software, tools, WHS warnings, etc. if relevant.] |
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