

# KENNETH LUO

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## EDUCATION

**BARUCH COLLEGE, CITY UNIVERSITY OF NEW YORK**

**New York, NY**

*Bachelor of Business Administration*

*Graduated May 2022*

**Major:** Finance and Investments **Minor:** Psychology **GPA:** 3.2/4.0

**Relevant Coursework:** Investment Analysis, Principles of Managerial Accounting, Computer Information System

## EXPERIENCE

**Farmina Pet Foods**

**New York, NY**

*Accounting and Finance Intern*

*September 2020 – April 2021*

- Handled journal entries, accounts payable and accounts receivable through Microsoft Dynamics NAV
- Prepared concise and accurate monthly reports through Excel and assisted team in monthly and annual audits
- Utilized integrated accounting systems to ensure accuracy of 200+ transactions for financial reporting

**Excel 3 Learning Center Inc.**

**New York, NY**

*Advisor*

*October 2019 – June 2020*

- Tracked student performance by using a master spreadsheet and utilizing pivots to increase efficiency
- Coordinated with upper management to spearhead new projects by analyzing student performance metrics
- Managed payroll activity through the use of QuickBooks and Excel to ensure proper distribution of paychecks

## LEADERSHIP & ACTIVITIES

**Alpha Kappa Psi Professional Business Fraternity**

**New York, NY**

*Social Director*

*January 2022 – May 2022*

- Created Social events throughout the semester to engage with the school community and club members
- Conducted bi-weekly meetings with members to brainstorm and organize upcoming plans for Social Events
- Delegated tasks to ensure plans were executed correctly which resulted in 8 social events for the semester

**Stanford Python Code in Place**

**New York, NY**

*Participant*

*April 2021 – June 2021*

- One of 1300 undergraduate students worldwide selected to participate in a two-month long coding course
- Attended weekly meetings and lectures to solidify concepts of Python through developing personal projects
- Worked closely with other participants using Python on creating fully functional and interactive applications

**Alpha Kappa Psi Professional Business Fraternity**

**New York, NY**

*Fundraising and Philanthropy Director*

*December 2020 – May 2021*

- Oversaw a team of 9 members to set event goals, supervised call time sessions, and execution of events
- Planned fundraising events and generated \$300+ in profits through analyzing undergraduate student trends
- Reached out and invited 30+ professionals to weekly events to help build technical skills for club members

## SKILLS & INTERESTS

- **Computer Skills:** QuickBooks, JavaScript, HTML, CSS, Python, Microsoft (Word, Excel, PowerPoint)
- **Language:** Conversational in Cantonese
- **Interests:** Weightlifting, Basketball, E-Sports, Artificial Intelligence, Men's Fashion, Anime, Korean Culture