

Katherine M. Beltran

3161 Oakview Road
Mississauga, ON L5N 7N8

(416) 930-2265
katherine.beltran@gmail.com

EDUCATION

Carleton University **Ottawa, ON** **2012 to Present**

- Bachelor in Computer Science (August 2017)
- Major in Computer Science with a specialty in Management and Financial Business Systems

RELEVANT SKILLS, EXPERIENCE AND ACCOMPLISHMENTS

Technical Skills

- Proficient in multiple computer languages including C, C++, Java, Python, Haskell, Javascript, HTML, SQL, Turing and Visual Basic
- Developed in integrated development environments such as Eclipse, Microsoft Visual Studio, Blue Jay, Xcode to build applications
- Working knowledge of the following operating systems; Windows, Linux, Mac OS
- Web design using Javascript and HTML - completed assignments to develop web pages only accessed locally
- Familiar with regular expressions and agile methodology

Communication Skills

- Led study sessions which helped clarify programming concepts from class to fellow students nearing testing periods
- Reviewed code from other students to help find bugs and offered solutions on ways to resolve them
- Fluent in English and French (reading, writing, oral)
- Completed the Ontario French Immersion program up to Grade 12

EMPLOYMENT

FAST Enterprise Ltd. **Implementation Intern** **May 2016 to Present**

- Determined necessary functions to implement changes to the system
- Assisted Fast Employees (FASTies) to translate client's needs into technical solutions
- Developed and executed plans and followed through with testing the solutions that the team has created
- Worked alongside other FASTies and government employees to understand the client's day-to-day business practices

Loblaws (Isabella, Ottawa) **Grocery Clerk** **November 2014 to April 2015**

- Responsible for restocking shelves
- Assured a safe, clean environment for customers to shop
- Assisted customers to find product that they were interested in

Ontario Volleyball Association **Beach Crew** **2014 to 2015**

- Helped facilitate the volleyball tournaments from start to finish
- Responsible for setting up and taking down volleyball nets and lines for a volleyball beach tournament
- Recorded results throughout the tournament when brought in

El Dorado Day Camp **Camp Counsellor** **2013 to 2015**

- Responsible for ensuring the safety of children from the ages of five to thirteen years old
- Created fun activities including swimming, rock climbing, archery and physical activities
- Worked with children with different levels of autism, ADD/ADHD, speech disorders and down syndrome

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VOLUNTEER/EXTRA-CIRRCULAR ACTIVITIES

Tiger Leadership Council (TLC) - President

Fall 2012—Winter 2013

- TLC is a combined Student Activity Council and the Student Athletic Association
- Voted among my peers as President
- Organized school wide activities including dances, assemblies and fundraisers