

AMA GROUP

AMA GROUP QUALITY CHARTER INSPECTION CRITERIA

Pre-Repair

Ensure the vehicle is safe for quotation. If the vehicle is EV, ensure it is correctly labelled and stored.

Ensure the estimate is written in accordance with the designated repair method and that the method is attached to iBodyshop and available for the technicians.

Ensure that a pre-scan of the vehicle has been completed and recorded and all ADAS components have been flagged and sublets are booked.

The Vehicle Inspection Form is to be filled out for all repairs and scanned onto each job.

Remove & Replace

As per the estimate, all authorised remove and replace items are to be carried out.

R&R's must comply with manufacturer's guidelines

All relevant electrical items are to be tested and fully operational

All relevant fluids are to meet manufacturer's guidelines

All authorised replacements parts are to be fitted (with the exception of back-ordered items) and part number stickers removed.

Repair & Panel Alignment

All authorised repair operations are to be carried out to standard.

In the case of any structural repairs, Electronic measuring data will be recorded pre & post repair.

All repairs will follow manufacturer repair methods or comply with alternative researched & approved methods (i.e., Thatcham)

Panel gaps and torque settings will be consistent to the manufacturer's guidelines.

Welding/Bonding

All welds and bonding procedures will follow manufacturer repair methods or comply with alternative researched & approved methods (i.e., Thatcham)

Sealers, Adhesives & Foams

All body, sound, structural foams & spray sealer processes are to be replaced as per manufacturer's specifications and match the appearance and film thickness of the pre accident finish. This includes rust proofing and or cavity wax.

Paint

All refinished paintwork will at a minimum, match the manufacturer's original finish. Completed works will have an industry standard colour match, gloss level, texture finish & be free of blemishes.

Colour Match - Paint colour and coverages should match the manufacturer's original finish. Plastic components may vary in colour as per manufacturer's original finish.

Gloss Level – Gloss levels should be consistent with the remainder of the manufacturer's original finish.

Interior Colour – interior paint colour, coverage and gloss level is to be consistent with manufacture's original finish.

Blemishes – All painted surfaces are to be free from any dust or dirt particles, preparation marks, runs, imperfections, cut-throughs or dry spray being in-line with manufacturer's original finish and guidelines. Factory finishes are sometimes not perfect so this must be taken into account.

Under Carriage Inspection

A thorough under carriage inspection will be carried out with the vehicle placed on a hoist. The inspection will include a visual observation of wheels and tyres, suspension & subframe components, exhaust, sill clamp and underbody sealer works. Wheel alignment reports will be recorded and saved to iBodyshop.

Post-Repair

Ensure all sublets have been carried out and supporting documentation attached to iBodyshop.

If ADAS recalibration was required, ensure that all items are checked and in line with the ADAS Calibration Request Form that was sent to the sublet.

Ensure that a post-scan of the vehicle has been completed and recorded.

Road Test

When test driven, it is important that the accident damage is noted. The vehicle should be checked that the vehicle is tracking correctly, and all gauges, mirrors, windows and seats are operational. Wind and mechanical noises should be as per pre-accident condition. All safety functions will be tested and functional with all warning lamps remove/rest or investigated.

Detailing

The vehicle will be detailed which will include at a minimum, a vacuum and wash. All items associated to the vehicle repair will be removed from the vehicle prior to delivery to the customer. This includes parts, documentation and job identification numbers or decals.