

# 課堂常規

## Classroom Rules

建立良好學習環境的基礎

*Building the Foundation for a Good Learning Environment*

## 老師的位置 | Teacher's Location

E701 (Next to MIU)

## 學習態度 | Learning Attitude

- **準時到課 | Be Punctual** - 準時進入教室，做好上課準備  
*Arrive in class on time and be prepared for learning*
- **專心聽講 | Pay Attention** - 注意力集中在課堂內容上  
*Focus your attention on the class content*
- **積極參與 | Active Participation** - 主動回答問題，參與討論  
*Actively answer questions and participate in discussions*
- **認真筆記 | Take Notes Seriously** - 記錄重要內容，培養學習習慣  
*Record important content and develop good study habits*

## 互動禮儀 | Interaction Etiquette

- **舉手發言 | Raise Your Hand** - 想要發言時請先舉手  
*Please raise your hand when you want to speak*
- **尊重他人 | Respect Others** - 傾聽同學發言，不打斷他人  
*Listen to classmates and don't interrupt others*
- **使用敬語 | Use Polite Language** - 對老師和同學保持禮貌用詞  
*Maintain polite language with teachers and classmates*
- **輪流發言 | Take Turns Speaking** - 耐心等待發言機會  
*Wait patiently for your turn to speak*

## ■ 3C 產品使用規則 | Electronic Device Usage Rules

- **課堂專用 | Class Use Only** - 僅在老師允許時使用電子設備  
*Use electronic devices only when permitted by the teacher*
- **適當使用 | Appropriate Use** - 使用電子設備協助學習，不要用作娛樂用途  
*Use devices to assist learning, not for entertainment*
- **收納整齊 | Store Properly** - 不使用時請妥善收納  
*Store devices properly when not in use*

## 課堂秩序 | Classroom Order

### 應該做的事 | What You Should Do:

- 保持教室整潔 | *Keep the classroom clean*
- 愛護公共設施 | *Take care of public facilities*
- 配合小組活動 | *Cooperate in group activities*
- 完成指定作業 | *Complete assigned homework*

## 課堂秩序 | Classroom Order

### ✗ 不應該做的事 | What You Should NOT Do:

- 在課堂上進食 | *Eating in class*
- 隨意離開座位 | *Leaving your seat without permission*
- 干擾他人學習 | *Disturbing others' learning*
- 破壞教室物品 | *Damaging classroom items*





## 作業與評量 | Homework & Assessment

- **按時繳交 | Submit On Time** - 在指定時間內完成並繳交作業  
*Complete and submit assignments within the specified time*
- **獨立完成 | Independent Work** - 誠實完成作業，避免抄襲  
*Complete work honestly and avoid plagiarism*
- **品質要求 | Quality Requirements** - 字跡清楚，內容完整  
*Clear handwriting and complete content*
- **主動詢問 | Ask Questions** - 遇到困難時主動尋求協助  
*Actively seek help when encountering difficulties*



## 學習目標 | Learning Goals

通過遵守課堂常規，我們將：

*By following classroom rules, we will:*

1. 建立良好學習氛圍 | *Create a good learning atmosphere*
2. 提升學習效率 | *Improve learning efficiency*
3. 培養自律習慣 | *Develop self-discipline habits*
4. 增進同儕關係 | *Enhance peer relationships*
5. 養成負責任的態度 | *Develop a responsible attitude*

## 一起努力！| Let's Work Together!

讓我們共同創造 | *Let us create together*

積極、友善、高效的學習環境 | *A positive, friendly, and efficient learning environment*

記住：每個人都是班級的重要成員

*Remember: Everyone is an important member of the class*

你的表現會影響整個學習氛圍

*Your behavior affects the entire learning atmosphere*