

## REGISTRATION- GUIDELINES

Welcome to Kumaraguru MUN 2025! We're excited to have you on board for an engaging and professional conference experience. To make the most of it, please take a moment to go through these guidelines. We expect all delegates to follow them closely so that everyone enjoys a smooth and impactful MUN experience.

### 1. DELEGATE REGISTRATIONS:

- All delegates, whether registering individually or as part of a delegation, must complete their registration through our official website: [mun.kumaraguru.in](http://mun.kumaraguru.in)
- Delegates are required to carry a valid ID proof (Aadhaar card or Institution ID card) at all times during the conference.

### 2. ELIGIBILITY:

This year, schools and colleges will be having separate committees:

- UNSC, UNODC, IPL, LOK SABHA, and IPC- **For colleges**
- DISEC, UNHCR and IPC- **For Schools**
- School delegates: Students from Grade 9 and above.
- College delegates: All UG and PG students.
- **Please note that UNSC is a double delegation committee.**

### 3. DELEGATION CRITERIA:

- Each delegate in a delegation must fill out their own registration form and indicate their committee and portfolio preferences.
- All official communication regarding the delegation will be given through the Head Delegate.

#### For colleges:

- A minimum of **12 delegates** is required, with at least **two delegates per committee**.
- If the delegation has **14–20 delegates**, there must be at least **one delegate per committee**.
- For **20 or more delegates**, **committee restrictions do not apply**.

#### For schools:

- A minimum of 10 or more delegates.

### 4. PAYMENT AND ALLOTMENTS:

- The registration fee for delegates are as follows:
  - External Delegates (Schools & Colleges): Rs. 1900
  - Kumaraguru Delegates: Rs. 1600
- The payment portal will open automatically at the end of the registration process.
- Delegates must refer to the [Portfolio Matrix](#) to fill their committee and portfolio preferences.

**Important: Registration fees are non-refundable under any circumstances.**

- Delegates will receive a confirmation email containing their allotment. Please note that these communications will not be immediate and will be sent out at subsequent stages after the registration process.

## **5. CODE OF CONDUCT:**

- Delegates are expected to uphold a high standard of conduct throughout the conference.
- Delegates are required to wear attire that is respectable and presentable to all participants.
- The use or possession of prohibited substances is strictly banned inside campus. The MUN is held on a college campus, and all delegates are expected to comply with the institution's rules and regulations.
- Delegates are responsible for their personal belongings. The Secretariat, Organizing Committee, and Conference Staff will not be held accountable for any loss, theft, or damage.
- Delegates found in violation of these rules will face immediate disciplinary action by the Secretariat.

## **6. FACILITIES AND AMENITIES:**

- Food & Beverages: Lunch and snacks will be provided for all delegates on each of the three days. . Lunch will be served at designated time and locations, which will be communicated to delegates in advance.

- **Water Stations:** In line with our sustainability efforts, single-use water bottles will not be provided. Delegates are encouraged to carry their own reusable bottles. Refill stations will be available across the venue, and OC members in each committee will guide delegates to them if needed.
- **Accommodation:** Delegates who have opted for accommodation will receive detailed instructions regarding check-in, stay arrangements, and payment procedures after their registrations.

## **7. AWARDS AND TROPHIES:**

- Upon qualifying as a delegation, the delegation will be eligible to compete for the overall delegation trophies.
- Participation certificates will be provided to all delegates.
- Individual awards and overall delegation trophies will be presented to the winning delegates and delegations respectively.
- All decisions regarding awards made by the Executive Board are final. Any concerns should be directed to the Secretariat, who will address them appropriately.
- For further assistance or clarifications regarding the MUN, delegates are welcome to reach out to the Secretariat!!

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# EMPOWERING VOICES, EMBRACING CHANGE



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**[Instagram](#)**

**[WhatsApp Channel](#)**

**[Facebook](#)**

**[LinkedIn](#)**

**[X \(Twitter\)](#)**

**[YouTube](#)**

We truly appreciate your cooperation and enthusiasm. Get ready for an engaging, impactful, and memorable MUN experience! Welcome, and we look forward to your participation!

 **Dates:** 26th – 28th September, 2025