

Line Up Contractors' Website User Manual



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Home Page

This page serves as the default welcome page for all users. From here users will be able to navigate through the various page options available. The page includes links to the 'About', 'Request a quote', 'Customer Sign Up', and 'Login' links for **Employee Links Include:**

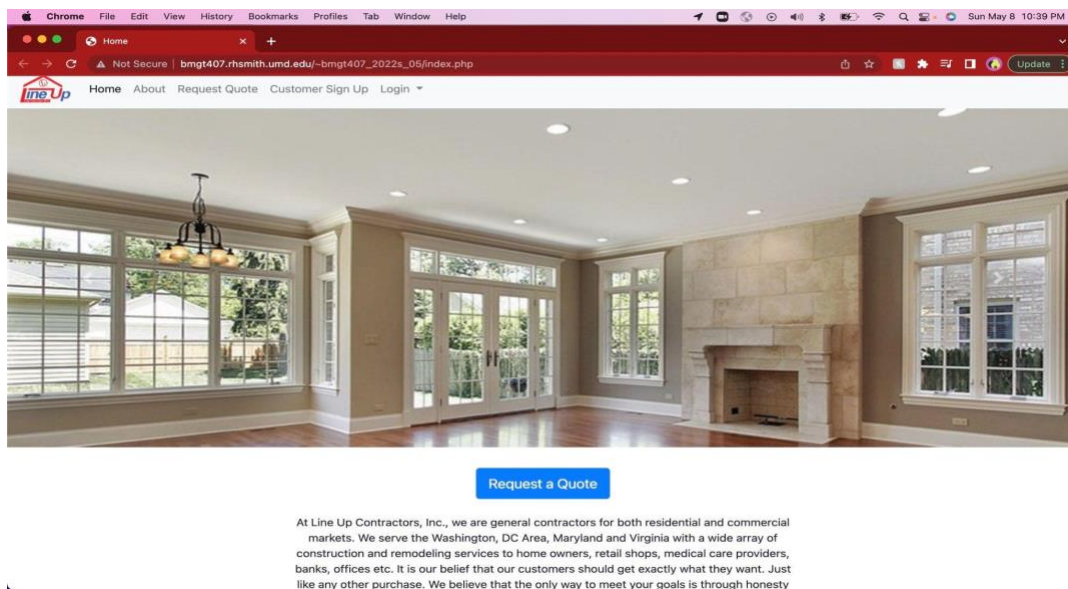
- Employee Sign In

Customer/Visitor Links Include:

- About
- Request Quote
- Customer Sign up
- Customer Login

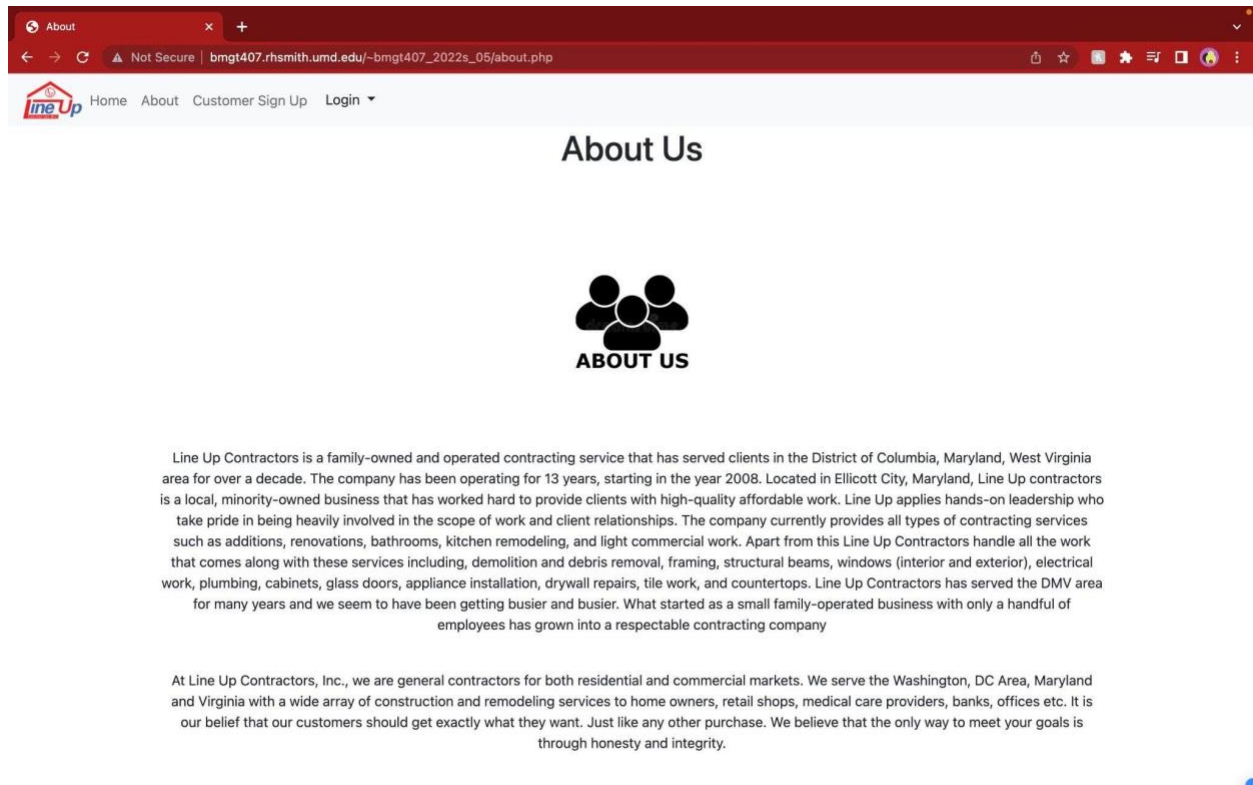
Manager Links Include:

- Manager Login



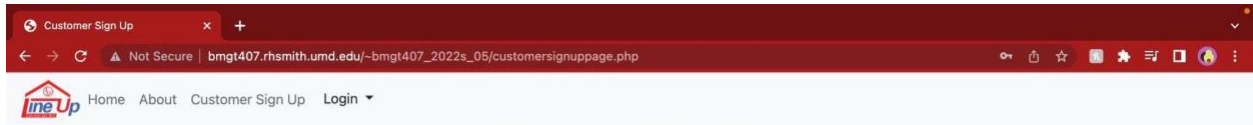
About

The about page includes background information about Line Up Contractors and a brief description of what the company is about and what they do.



Customer Sign Up

The purpose of this page is to allow customers to create an account in order to submit a quote. With their unique login, they will be able to access their submitted quotes and view the approval status. The required fields to create an account include a unique username, email address, and password.

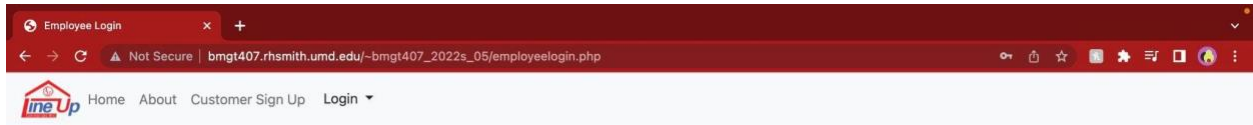


Customer Sign Up

Username	Email
<input type="text" value="UserName"/>	<input type="text" value="Email"/>
Password	Re-enter Password
<input type="text" value="Password"/>	<input type="text" value="Re-Enter Password"/>
<input type="button" value="Continue"/>	

Employee Login

The purpose of this page is to allow employees to access exclusive pages only available to them. By logging in they become authorized users to view and input data on certain employee exclusive pages. The employee will have to input their username and password.



Employee Login

Username

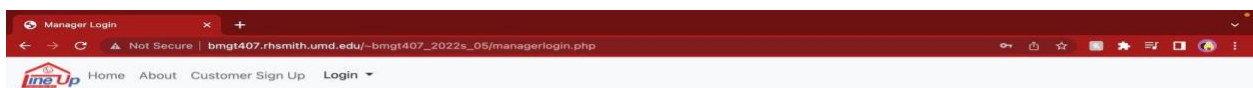
We'll never share your email with anyone else.

Password

Login

Manager Login

The purpose of this page is similar to the employee login page. Here is where managers can log in to then be able to see and edit pages made available exclusively to them. The manager will have to input their username and password.



Manager Login

Username

Password

Login

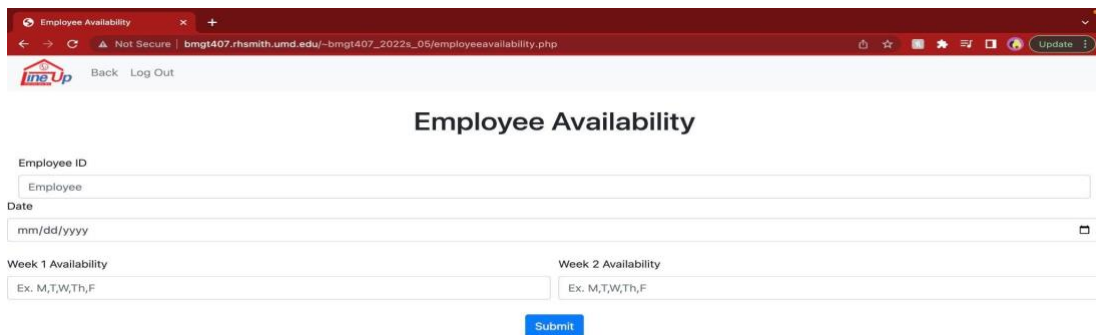
Employee Pages

Employee Availability

This page serves the purpose of allowing the employee to input their work availability to management. Once the fields are input the data is made available to view by management in order for them to schedule them accordingly.

Required Inputs Include:

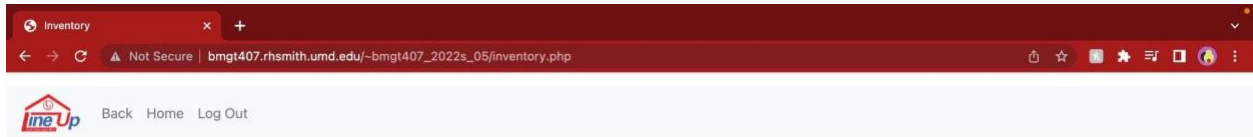
- Employee ID
- Date
- Week 1 Availability
- Week 2 Availability



The screenshot shows a web browser window with the title "Employee Availability". The address bar shows the URL "bmgt407.rhsmith.umd.edu/~bmgt407_2022s_05/employeeavailability.php". The page has a "lineUp" logo and "Back" and "Log Out" links. The main heading is "Employee Availability". Below it are four input fields: "Employee ID" (with placeholder "Employee"), "Date" (with placeholder "mm/dd/yyyy"), "Week 1 Availability" (with placeholder "Ex: M,T,W,Th,F"), and "Week 2 Availability" (with placeholder "Ex: M,T,W,Th,F"). A blue "Submit" button is at the bottom.

View Inventory

The view inventory page is meant to allow employees to view the inventory status for Line Up. This allows the company to keep a record of what they have. Management is responsible for making edits and adjustments to the inventory data which will be reflected in the employee inventory page as soon as it is adjusted.



Inventory

ItemID	ItemName	Quantity	Description
1	Wrench	12	Lefty Loosey Righty Tight
2	Wood	5	Soft
3	Bolts	100	For screwing

Job Status Update

The Job Status Update page allows employees to update the status of approved jobs. Here they will be able to input whether or not the job is completed or still in progress. This data will then be made available to management. In order to submit the status update the employee must select the specific job on the drop-down menu and then select whether the job is still in progress or if it has been completed. Additionally, the employee will have access to view the updated job status page linked in the job status page.

The screenshot shows the 'Job Status' page. It features a table with columns: Employee Name, Appr. JobID, #, First Name, Last Name, Email, Phone Number, Address 1, City, State, ZIP, and Job Description. Below the table are three dropdown menus: 'Approved Job ID', 'Job Status', and 'Update Job Status'. A blue 'Submit' button is located below the dropdowns, and a grey 'View Updated Job Status' button is at the bottom.

Employee Name	Appr. JobID	#	First Name	Last Name	Email	Phone Number	Address 1	City	State	ZIP	Job Description
Kemal Mussa	57	84	chelsea	chelsea	chelsea@gmail.com	2147483647	12128 ARBIE RD	SILVER SPRING	MD	20904	need a new house please
Zain Abideen	58	85	John	Snow	John@gmail.com	2147483647	3214 Main Street	Silver Spring	MD	20905	New Roofing and New housing
Michael Applah	59	86	John	Doe	user@gmail.com	2147483647	1234 Main St	College Park	MD	20905	fix kitchen

Approved Job ID
Select Approved Job ID
Job Status
Update Job Status
Submit
View Updated Job Status

Manager Pages

Job Requests

On the Job Requests page, managers will be able to approve or reject job requests that have been submitted by customers. Their decisions will then be made available for the customer to see. In order to make these decisions, the manager must select the specific customer ID number from the drop-down menu and then select whether or not the job is approved or not from the job decision drop-down menu found directly below the Customer ID menu.

The screenshot shows a web browser window with the URL `bmg407.rhsmith.umd.edu/~bmg407_2022s_05/jobrequest.php`. The page title is "Job Requests". Below the title is a table with the following data:

Customer ID	First Name	Last Name	Email	Phone Number	Address 1	Address 2	City	State	ZIP	Job Description
84	chelsea	chelsea	chelsea@gmail.com	2147483647	12128 ARBIE RD		SILVER SPRING	MD	20904	need a new house please
85	John	Snow	John@gmail.com	2147483647	3214 Main Street	3214 Main Street	Silver Spring	MD	20905	New Roofing and New housing
86	John	Doe	user@gmail.com	2147483647	1234 Main St		College Park	MD	20905	fix kitchen

Below the table, there are two dropdown menus and a "Submit" button:

Customer ID
Select Customer ID

Job Decision
Select Job Decision

Submit

View Employee Availability

The purpose of this page is to allow the manager to view the work availability of the employees in order to schedule according to their inputs. Here they will be able to see the days each employee is available to work.

Inventory

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Not Secure | bmg407.rhsmith.umd.edu/~bmg407_2022s_05/availability.php

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 Back Home Log Out

Availability

FirstName	LastName	EmployeeID	Date	Week1	Week2
Kemal	Mussa	11111	2022-05-01	Monday	Tuesday
Kemal	Mussa	11111	2022-05-13	Tuesday	Tuesday
Michael	Appiah	22222	2022-05-16	M,W,F	T,Th

Assign Jobs to Employees

On this page, the manager will have the ability to assign a job to an employee. Here the manager will match up a job ID with the employee ID of the person they want on the job. In order to assign the jobs, the manager must select the specific job ID from the drop-down menu, next the manager must assign the specific worker he wants to assign the job to on the employee drop-down menu found directly below the job ID menu.

Job Assignments

Not Secure | bmg407.rhsmith.umd.edu/~bmg407_2022s_05/assignjobs.php

lineUp

Back Home Log Out

Job Assignments

Approved JobID	JobID	First Name	Last Name	Email	Phone Number	Address 1	Address 2	City	State	ZIP	Job Description
57	84	chelsea	chelsea	chelsea@gmail.com	2147483647	12128 ARBIE RD		SILVER SPRING	MD	20904	need a new house please
58	85	John	Snow	John@gmail.com	2147483647	3214 Main Street	3214 Main Street	Silver Spring	MD	20905	New Roofing and New housing
59	86	John	Doe	user@gmail.com	2147483647	1234 Main St		College Park	MD	20905	fix kitchen

Approved JobID

Employee Name

Submit

Manage Inventory

On this page, the manager will have the ability to add, view, or edit the inventory for Line Up Contractors. This will be based on their own edits to this inventory which will be made available for managers to edit and employees to view. In order to add material to the inventory database, the manager must fill in the item name, specify the quantity, and provide a brief description. Then the manager must select the add inventory button to add it to the database. From this page, the manager will also have the ability to view the current inventory data by selecting view inventory. This is the same view of inventory data made available to employees through the employee portal. Finally, from this page, the manager will have the option to edit inventory by selecting the edit inventory button. Upon selecting to edit the manager will be directed to the page where they will have the ability to select which material they need to edit using the item ID drop-down menu and then using the counter button underneath it to specify the updated material count. After this is imputed the manager will have to select the submit button to finalize the count. From this page, the manager will again have access to the current inventory page to ensure an update has been made.

Managing Inventory

Item Name	Quantity	Description
<input type="text" value="Item Name"/>	<input type="text" value="Quantity"/>	<input type="text" value="Description"/>

Add Inventory

View Inventory

Edit Inventory

Inventory

ItemID	ItemName	Quantity	Description
1	Wrench	12	Lefty Loosey Righty Tight
2	Wood	5	Soft
3	Bolts	100	For screwing

Select Item ID

Quantity Amount

Submit

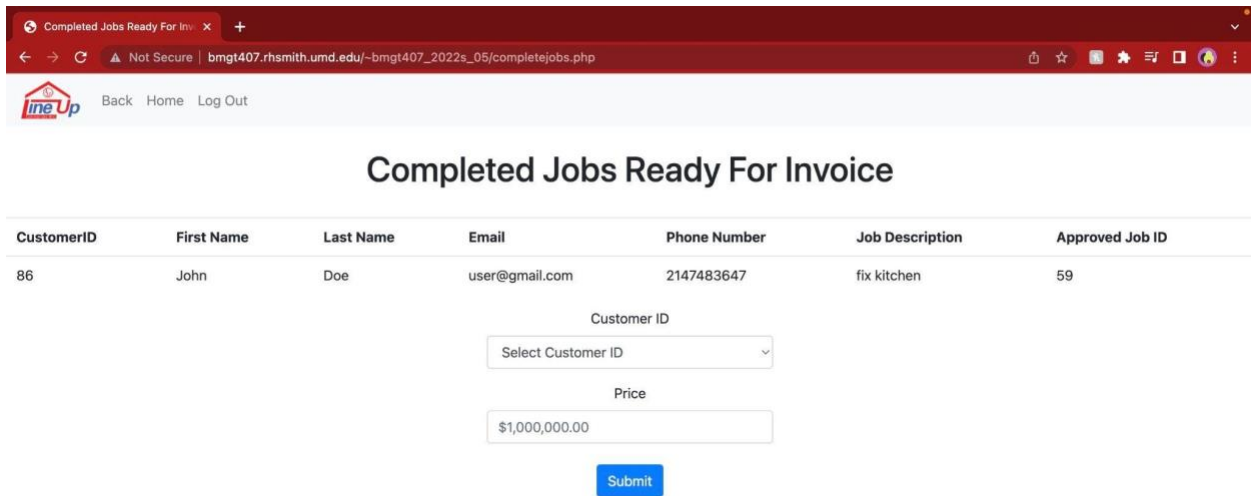
View Updated Inventory

Inventory

ItemID	ItemName	Quantity	Description
1	Wrench	12	Lefty Loosey Righty Tight
2	Wood	5	Soft
3	Bolts	100	For screwing

Finished Jobs Ready for Invoice

This is the page where jobs would allow managers to view completed jobs in order to submit invoices to the customer. Once the invoice is sent, it will be made available to the customer to view once they are logged in. In order to do this, the manager must first select the specific customer ID using the customer drop-down menu, and then the manager must specify the amount in the box directly below the customer ID drop-down menu.



The screenshot shows a web browser window with the title 'Completed Jobs Ready For Invoice'. The address bar shows the URL 'bmgt407.rhsmith.umd.edu/~bmgt407_2022s_05/completejobs.php'. The page has a navigation bar with 'Back', 'Home', and 'Log Out' links. Below the navigation bar is a table titled 'Completed Jobs Ready For Invoice' with the following data:

CustomerID	First Name	Last Name	Email	Phone Number	Job Description	Approved Job ID
86	John	Doe	user@gmail.com	2147483647	fix kitchen	59

Below the table, there is a form with the following fields:

- Customer ID:** A dropdown menu with the text 'Select Customer ID' and a downward arrow.
- Price:** A text input field containing '\$1,000,000.00'.
- Submit:** A blue button with the text 'Submit'.

Customer Pages

Request a Quote

The request a quote page includes the page where customers are able to submit a quote request by inputting their personal information along with contact information and a brief description of the work they want to be done.

Required Inputs:

- First Name
- Last Name
- Email
- Phone Number
- Address 1
- City
- State
- Zip code
- Job Description

Quote Request

Not Secure | bmg1407.rhsmith.umd.edu/~bmg1407_2022s_05/quoterequest.php

Home About Request Quote Customer Sign Up Login

Request Quote

First Name

Last Name

Email

Phone Number

Address 1

1234 Main St

Address 2

Apartment, studio, or floor

City

State

Zip

Choose...

Job Description

Submit

Job in Progress

Here the customer will have access to view their submitted requests. The page will also allow them to see whether the request has been approved or not.



[Back](#) [Home](#) [Log Out](#)

Job In Progress

CustomerID	First Name	Last Name	Email	Phone Number	Job Description
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Invoice

On the invoice page, the customer will be able to view the invoice for completed jobs submitted by management. From this page, the customer will also have the ability to make a payment for the job performed.



user *joe/* is logged in



[Back](#) [Home](#) [Log Out](#)

Invoice

First Name	Last Name	Email	Address1	Address2	Phone Number	Job Description	Price
------------	-----------	-------	----------	----------	--------------	-----------------	-------

Payment