

# Kyrollos S. Nageh

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## EDUCATION

### New Jersey Institute of Technology

Information Technology (Network and Information Security Specialization)  
Expected Graduation: May 2021

Newark, NJ

Cumulative GPA: 3.3

**Skills & Tech:** Microsoft Office (Word, Excel, PowerPoint, Outlook, Access), MySQL, PHP, Java, Python, HTML5, Windows 7, 8, 10, Android, iOS, Linux

**Key Courses:** Wireless Networks, Introduction to Website Development, Advanced Programming for Information Technology, Computer Systems Administration, Database Design and Management Applications, Introduction to System Administration

## WORK EXPERIENCE & PROJECTS

### St. George & St. Shenouda IT Department

August 2017 - Present

Jersey City, New Jersey

- Supervised 15+ volunteers on how to use Church Community Builder database throughout the year
- Closely worked with client(s) to develop user requirements specifications and to technically and creatively design application.
- Created technical training and demo presentations for clients on a weekly and monthly basis.
- Actively recruited and mentored volunteers on updating and migrating database with client information

### Staples Tech Sales Associate

August 2018 – May 2019

Jersey City, New Jersey

- Diagnosed various computer hardware and software while creating potential solutions for customers
- Maintained a high level of customer satisfaction by meeting company's guidelines and benchmarks
- Capitalized with over 20+ employees to help increase sales from 15% in 2017 to 20% by the end of 2018.
- Repaired over 50 iPhone screens and batteries while also training more than 10 employees
- Provided base level IT support to non-technical personnel

### American Eagle Outfitters Sales Associate

September 2017 – February 2018

Jersey City, New Jersey

- Amplified Customer Satisfaction rates by answering customers' questions regarding merchandise and promotions
- Monitored Inventory and examined merchandise to identify items to be reordered or replenished
- Collaborated with 8+ members of a team to exceed sale margins from 10% in September to 15% in November

## LEADERSHIP & ACTIVITIES

### St. George & St. Shenouda Coptic Orthodox Church

August 2017 - Present

Bible Study and Sunday School Teacher

- Gathered kids from Pre-K to 2<sup>nd</sup> Grade and prepared to teach songs and memorization on a weekly basis
- Prepared weekly lessons to teach 25+ 2<sup>nd</sup> Graders and 25+ 1<sup>st</sup> Graders to keep them engaged and focused
- Helped organize the curriculum for all grades for each lesson throughout the year for volunteers as a reference

### St. George & St. Shenouda Summer Camp

June 2015 - Present

Camp Counselor

- Volunteered 400+ hours to help counselors with any accommodations needed for the duration of the summer
- Chaperoned children between ages 5-12 keeping them stimulated through various activities and sports

### Coptic Society

September 2018- Present

Food Coordinator

- Awarded Member of the Month multiple times for contributions and dedication to the club and their members
- Organized and picked up meals for over 50 members for weekly meetings and monthly meetings
- Prepared Meals for 250+ members for more than 3 Major Events throughout the Year

### St. George & St. Shenouda 5K Run Team

May 2017 - Present

Event Coordinator

- Orchestrated team, activities, requested permits, purchased prizes and hosted event for 300+ Members.

### St. George & St. Shenouda Church Festival Team

September 2015 - Present

Event Coordinator

- Planned games and activities and supervised volunteers for more than 2500+ Members for all ages