

## IRAKLI KVITASHVILI

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### Senior IT engineer

2013/2017

LEPL Revenue Service – Tbilisi, Georgia

- Installing new software and hardware
- Setting up accounts for company employees with passwords and permissions.
- Fixing network faults
- Monitoring a company's systems with security the prime objective.

### Project manager

2017/2022

Toxsoft-Georgia

- Led multiple projects concurrently, overseeing project scope, time lines, and budgets
- Collaborated with cross-functional teams to define project objectives and deliverables
- Monitored project progress, identified risks, and implemented mitigation strategies
- Created and maintained project schedules, work breakdown structures, and risk registers
- Monitored project budget and expenses, and prepared financial reports

### Languages:

English: Advanced proficiency

Russian: Conversational proficiency