#### Part 1: READING PART 1 (on the B2 Exam)

Complete the following text by filling in the proper word for each of the blank spaces (1 - 10). Write **ONE WORD ONLY** in each space.

NOTE →	on the B2 Exam.	READING PART	1 will loo	ok similar to	what you see here
	(except there wil	l only be 5 blank	spaces).		

## Part 2: What the (OPTIONAL) Oral Part of the B2 Exam Looks Like

NOTE -> should you choose to participate in the Oral Part of the B2 Exam you will be given a text similar to the one in Part 1 (above) — EXCEPT it will be a bit longer and there will be NO BLANK SPACES

The Oral Part is a 15-20 min (+/-) speaking examination in which students are assessed on their ability to **communicate** in English, and the format is as follows:

- Students are given approx. 10 minutes to read a short text for comprehension and discussion. Dictionaries / devices <u>MAY NOT BE USED</u> during this 'preparation' time.
- Students will be required to:
  - correctly pronounce and define or explain (up to 10) selected words / phrases from their text
  - give a brief summary of their text
  - answer discussion-style questions based on the overall theme of text

# **DEFINING / EXPLAINING WORDS / PHRASES FROM THE TEXT**

Which of the definitions / explanations below (a - I) would be an <u>appropriate</u> way of <u>communicating</u> the meaning of the following words/phrases (1 - 5):

 1) The word <b>snort</b>
 2) A <b>hoax</b>
 3) The phrase <b>commercial prospects</b>
 4) If something is <b>regulated</b>
 5) A supplement
a)is like sniff.

- b) ... I have a harder time to do it.
- c) ...is a plan to deceive, cheat or trick someone.
- d) ...it might have some rules.
- e) ...supplements something.
- f) ...then that activity or process is controlled by rules or a system.
- a) ...is a spam.
- h) ...means to consume something by breathing it in quickly through the nose.
- i) ...could mean inhale.
- i) ... suggests that something has the potential for success and/or profit.
- k) ...we use like a business phrase.
- 1) ...is something that is added to something else in order to improve it or complete it.

[Page 2]

Which of the following belong in a summary?

- a) EVERY NAME MENTIONED IN THE TEXT
- b) ALL OF THE NUMBERS / DATES / STATISTICS MENTIONED IN THE TEXT
- c) YOUR OPINION ABOUT THE TEXT
- d) THINGS THAT ARE NOT MENTIONED IN THE TEXT
- e) YOUR ANALYSIS OF WHAT IS MEANT BY WHAT YOU READ IN THE TEXT

since a paraphrase usually considers a detailed

**POSSIBLE FOLLOW-UP QUESTIONS:** 

portion of an essay.

f) THE MAIN POINTS OF THE TEXT

The Difference Between Summary and Paraphrase					
Parameter of comparison	SUMMARY	PARAPHRASE			
Meaning	A summary is a clear statement that gives the key details of a particular topic.	A paraphrase is rewording a previously composed passage into simpler or shorter words that makes the meaning of the words much more clear.			
Nature	Summarizing involves a writer composing only the key details on his article/text in his own words.	Paraphrasing involves an individual rewording any particular article/text in his/her own words.			
Length	A summary is generally concise when compared to the original text/article.	A paraphrase is generally longer or equivalent to the original text/article.			
Purpose	Summarizing is undergone to write down only the "bullet points" to condense the text without any explanation required on the text/article.	Paraphrasing is undergone to simplify/clarify the original text/article.			
	A summary will often leave out certain thoughts/views from the original passage if it does not concern the main motive/objective of	A paraphrase ought to be precise when it comes to containing all the details of the article			

# > You are expected to give a SUMMARY...NOT a PARAPHRASE

Selectivity

### **EXAMINING A TEXT FOR THE FACTS** ('Asking the Journalist's Questions')

the original, provided that the erasure does not

change the overall meaning of the passage.

When examining a text, regardless of how long or short, one of the most important tasks is to find the facts contained within it. Another key task is determining which of the facts and details offered in the text are important to the overall understanding of the main point the text is attempting to communicate to the reader. Perhaps the best way to analyze a text is by using what are called *The Journalist's Questions*:

	277 7711 2201	. 000,512 . 0110 0. 0010 0.
WHO:	WHO was mentioned? WHO was affected?	(WHAT role did they play?) (HOW were these people affected?)
WHAT:	WHAT is the overall topic? WHAT is the significance of the topic? WHAT are the issues / WHAT is the basic problem?	(WHY is it significant?) (WHY are they important / problematic?)
WHERE:	WHERE did the action of the text take place? WHERE are the main places affected by the problem WHERE does the problem or issue have its source?	or issue?
WHEN:	WHEN did the research / study / action of the text tak WHEN did the issue or problem develop? WHEN did / will the issue / problem reach it high point	(HOW or WHY is/was it being studied?)
WHY:	WHY did the issue or problem arise? WHY is it (the topic) an issue or problem at all?	

HOW: HOW is the issue or problem significant?

**EXAMPLES:** 

HOW is it being addressed?

HOW does it affect the participants? HOW can the issue or problem be resolved?

WHY did the issue or problem develop in the way that it did?

HOWEVER, not all of these "facts" are important to the overall understanding of the text or its main point.

Go through "the facts" below, and decide which (e.g., the Top 3 [MAX 5]) are > Some 'facts' may actually be the most important to the overall understanding of the text or its main point. SUPPORTING INFO for KEY FACTS...

1) WHAT does the text say is happening?

A company is producing a chocolate powder that can get you high.

2) WHERE is this happening?

In the USA.

3) HOW do people ingest / consume this product?

→ WHAT does "snort" mean? How would you explain it in English if you have not already done so? They snort it.

4) WHAT is the product based on?

Raw cocoa beans.

5) WHAT is the name of the product?

Coko Loko.

6) WHAT is the name of the company that makes the product? Legal Lean

7) WHAT is the CEO's name?

Nick Anderson.

8) WHERE did the CEO say he first heard about people doing the activity? Europe.

9) HOW did the CEO feel about what people were doing at first?

He thought was a hoax. -> WHAT is a "hoax"? How would you explain it in English if you have not already done so?

10) WHAT did the CEO realize about the product?

It had commercial prospects. -> WHAT are "commercial prospects"? How would you explain it in English ...?

11) WHAT other product is this new product similar to?

Energy drinks.

12) HOW many of this other product is the new product equal to? About two.

13) WHY are many doctors concerned about the product?

It might not be safe. 14) WHO is Dr Jason Russell?

A toxicology expert.

15) WHAT was the product likened to regarding risk?

Energy supplements.

→ WHAT are "supplements"? How would you explain it in English . . . ?

16) WHY are the things the product was likened to dangerous?

Risks = increased blood pressure, insomnia and increased heart rate.

17) WHAT kind of list does the product not officially have?

An ingredients list.

18) HOW long has the product 'been out there'?

Two or three years.

19) WHAT recommendations regarding the issue / problem are mentioned?

People should eat chocolate instead of sniffing it.

20) WHO made the recommendations?

A medical website.

21) WHY are the recommendations, if there are any mentioned, offered?

To make sure people do not suffer any health problems.

22) WHEN did the events in the text take place?

**UNKNOWN** 

REMEMBER... [Page 4]

When discussing what you have read, especially in an academic context or setting, facts should take precedence over opinions – this means that one should clarify exactly what the MAIN IDEA of the text was about **before** offering an opinion, agreeing or disagreeing with any or all details, and/or stating what one "thinks it might have meant."

**EXAMPLE:** 

"The text was about a company (in the USA) which is producing a chocolate powder that can get people high. Despite the fact that some doctors think it might not be safe (and the fact that it does not have an ingredients list), people are snorting, or consuming this new product (called Coko Loko) by breathing it in through their noses."

FOLLOW-UP info in red = SUPPLEMENTARY, but NOT IMPORTANT to the overall understanding of the text or its main point.

ANYTHING NOT MENTIONED = NOT IMPORTANT to the overall understanding of the text or its main point.

#### GENERAL DISCUSSION (on the general theme of the text)

At this point, a discussion of the text can begin – which may include any or all of the remaining INFORMATION (including speculation and/or guessing about things NOT MENTIONED directly in the text itself [e.g., When MIGHT the events in the text have taken place?]).

Any discussion of the topic may also include general thoughts about things relating to (directly or indirectly) what was mentioned in the text.

# ALWAYS GIVE REASONS / SUPPORT / EXAMPLES FOR YOUR ANSWER(S)

> NO ONE WORD ANSWERS...

EXAMPLE QUESTIONS FOR FURTHER DISCUSSION:

Have **you** ever heard of anyone snorting chocolate?

→ ...for example – if YES, then WHEN? WHERE?
 – if NO, then No...and I think the whole idea of it is \_\_\_\_\_\_
 ...OR... No...and I think people who do it are \_\_\_\_\_\_

NOTE: These questions deal with YOUR opinion(s) and thoughts...

What do **you** think of chocolate?

→ "I (like, love, hate, am indifferent [to]) chocolate BECAUSE..."

...DO NOT answer for what "some people" "might" think or believe...

Does eating chocolate affect the way **you** feel?

What is the best type of chocolate (milk, dark, white...)?

Do **you** think it is wrong to get a 'high' from chocolate?

Would **you** try the chocolate powder?

Should snorting chocolate powder be made illegal?

Would **you** worry about the safety of snorting chocolate powder?

Why do you think that people feel they need a high?

Do you drink energy drinks?

...and there is really NO NEED to say things like 'I think...' 'In my opinion...' etc...

The Oral Part of the B2 Exam judges your ability to COMMUNICATE CLEARLY... ...not just say words in English.

PRACTICE TEXT (for READING Part 1 & the Oral Part):	[Page 5]
The world-renowned Cambridge University is considering <b>abolishing</b> handwritten exams (1)	800
years. University officials may ask students to type their exam answers on a computer rather than	ı use a pen
The move follows complaints from examination markers who say they are finding test papers inc	reasingly
illegible (2) to poor handwriting. Academics say today's students primarily use laptops	s in lectures
and tutorials instead of pens. Students are losing the ability to write by hand. One academic said	d asking
students to hand-write exams actually causes them physical difficulties. The muscles in their hand	d are not
used to writing extensively (3) prolonged periods of two to three hours.	
A Cambridge University lecturer, Dr Sarah Pearsall, told Britain's 'Daily Telegraph' newspaper that	
handwriting was becoming <b>a "lost art"</b> . She said: "Twenty years ago, students routinely [wrote] by	/ hand
several hours a day, but now they write virtually nothing by hand, (4) exams." She add	led: "We
have been concerned for years about the declining handwriting problem. There has definitely be	een <b>a</b>
downward trend. It is difficult for both the students and the examiners as it is harder and harder t	o read
these [exam] scripts." Dr Pearsall says some students' handwriting is (5) illegible that the	ey had to
return to the university over the summer to read their answers out loud to examiners who could r	not read
their writing.	
Look at the following questions designed to help you find the facts within the text.  Can you think of any other WHO, WHAT, WHERE. WHEN, WHY, HOW questions?	
<ol> <li>WHAT does the text say is happening?</li> <li>For HOW long has Cambridge University had hand written exams?</li> <li>WHY is Cambridge University thinking about doing away with handwritten exams?</li> <li>WHO is complaining about student abilities?</li> <li>WHAT do students mainly use in lectures and tutorials?</li> <li>WHAT do hand-written exams cause many students?</li> <li>WHAT is not used in students' hands for long periods of time?</li> <li>WHAT did a doctor say handwriting was becoming?</li> <li>WHAT did the doctor say students write by hand today?</li> <li>WHAT kind of trend did the doctor identify with handwriting quality?</li> <li>WHAT is it harder for students and academics to read?</li> <li>WHERE did some students have to return to over the summer?</li> </ol>	
Which of the following sentences best describes the MAIN POINT of the text:  a) Cambridge University is looking at getting rid of handwritten exams.  b) Student handwriting is becoming worse and worse.	

How would you the following conversation / discussion questions. (...always give reasons / support / examples for your answers)

1) What would be a good / suitable title for the above text?

NOTE: The examiners are looking for an ACADEMIC-style title...
...NOT a tabloid-style title.

- 2) How good (legible [readable by others]) is your handwriting?
- 3) Do you think that all students should have to use pens & paper to write exams?
- 4) Should students who can't write legibly get a zero? Why? / Why not?

Read the following text and for each of the blank spaces (1 - 20) choose the correct preposition (a, b, c or d).

## TOP TIPS FOR EFFECTIVE PRESENTATIONS

How can you make a good presentation even more effective?

This text draws on published advice from expert presenters around the world, which will help to take your presentations from merely 'good' to 'great'. Whether you are an experienced presenter, or just starting out, there should be ideas here to help you to improve.

here to I	nelp yo	ou to improve.			
1. SHOW	YOUR	PASSION AND C	ONNECT WITH Y	OUR AUDIENCE	
			yourself when yo		
				nat the most imp the subject sl	ortant thing is to connect with your audience, and the hine through.
Be hone	st with	the audience a	bout what is imp	oortant <b>(2)</b>	you and why it matters.
Be <b>enth</b> u	usiastic	and honest, an	d the audience	will respond.	
	(1)	a) by	b) with	c) on	d) for
	(2)	a) for	b) with	c) to	d) on
2. FOCU	S ON Y	OUR AUDIENCE'S	S NEEDS		
Your pre	sentat	ion needs to be	built around who	at your audience	e is going to get out of the presentation.
		e the presentation tell them.	on, you always n	eed to bear in n	nind what the audience needs and wants to know, not
While yo <b>(4)</b>		ving the present	tation, you also r	need to remain f	focused (3) your audience's response, and react
You nee	d to m			understand and	d respond.
	(3)		b) to		d) at
	(4)	a) on	b) to	c) with	d) by
3. KEEP I	T SIMPL	E: CONCENTRAT	E (5) YOU	R CORE MESSAG	E
_	_	-	-	-	nind the question:
What is t	he key	message (or th	ree key points) f	or my audience	to take away?
You shou	uld be	able to commu	nicate that key i	message very br	iefly.
		ecommend a 30 n no more than		tor summary', of	thers that you can write it <b>(6)</b> the back of a business
Whiche	er rule	you choose, the	e important thin	g is to keep your	core message focused and brief.
And if w	hat yo	u are planning t	o say doesn't co	ontribute (7)	_ that core message, don't say it.
	(5)			c) ON	
				c) for	
	(7)	a) to	b) on	c) with	d) for
4. SMILE	AND N	AKE EYE CONTA	CT WITH YOUR A	UDIENCE	
		-		umber of presen	
your sub	ject. It	also helps you t			which helps the audience to connect (8) you and are talking to individuals, not to a great mass of
unknowi			- the sit	turn alayya all the	a limbata an thomat ambut the a slide serve an in visible. Value
			e mat you don't well as your slide		e lights so that only the slide screen is visible. Your
	(8)	a) on	b) with	c) to	d) by
5. START	STRON	GLY			
_	_			_	your audience's attention and hold it.
			-	h to entertain th	nem, before they start to switch off if you're dull. So don't ing them.
Try a sto	ry (see	tip 7 below), or	an attention-gro	abbing (but usef	ul) image on a slide.
	(9)	a) with	b) to	c) by	d) for
6. REME <i>l</i>	MBER TI	HE 10-20-30 RULI	FOR SLIDESHOV	vs	
		n Guy Kawasaki ain no more than 1		ggests that slides	shows should:
	√ Last n	o more than 20 m	inutes; and		

 $\sqrt{}$  Use a font size of no less than 30 point. This last is particularly important as it stops you trying to put too much information on any one slide. This whole approach

		aded 'Death by			[Page 7]
As a general rule, slides should be the sideshow to you, the presenter. A good set of slides should be no use without the presenter, and they should definitely contain less, rather (10) more, information, expressed simply.					
If you r	need to p	orovide more info	ormation, create	a bespoke hand	dout and give it out <u>after</u> your presentation.
	(10)	a)	b) then	c) to	d) than
	STORIES		d to voom and (11)	\	
		are programmed			you can use stories in your presentation, your audience
					s. It is a good idea to start (12) a story, but there is
a wide	r point to	oo: you need yo	ur presentation t	o act like a story.	
Think a					create your presentation to tell it.
	(11)	•	b) by	c) on c) with	d) with
		•		C) WIIII	a) III
_		y Behind Your Pr ell a story, focus (		one of the two n	nost basic storytelling mechanics in your presentation:
	•	,	•		data, and objects do not. So ask yourself
	"who	o" is directly invo	lved in your topic	c that you can u	se (13) the focal point of your story.
		imple, instead of ters like:	talking about c	ars (your compa	ny's products), you could focus on specific
		<ul> <li>The drivers the c</li> </ul>			or speed and adventure
	2) A Ch	_		_	ne most cost-effective car imaginable  nange along the way. So ask yourself "What is not as
					do about it (or what you did about it).
	For exc		and conditions ins	nire vou to build a	rugged, all-terrain jeep that any family could afford?
		<ul> <li>Did a complica</li> </ul>		food labelling syst	em lead you to establish a colour-coded nutritional
	(13)	a) for	b) as		d) like
8. USE Y	OUR VO	ICE EFFECTIVELY			
The spo	oken wo	rd is actually a p	retty inefficient r	means (14)	communication, because it uses only one of your
				nd to use visual c	sids, too. But you can help to make the spoken word
		_ using your voic			
	-	eed (16) what where when the control was and hold your fine the control was a second control when the control was a second control when the control was a second control was		·	nanges in pitch and tone all help to make your voice
IIIOIG II	(14)	a) of	b) to	c) by	d) for
	(15)	•		c) to	d) for
	(16)	a) on	b) by		d) at
9. USE Y	OUR BO	DY TOO			
It has b	een esti	mated that more	than three qua	rters of communi	cation is non-verbal.
					ge is crucial to getting your message (17) Make
		re giving the righ pockets, and po		dy language to a	void includes crossed arms, hands held (18) your
			_	nove naturally are	ound the stage, and among the audience too, if
possibl			LA III		W.L. and J.
	(17) (18)	a) over a) behind	<ul><li>b) through</li><li>b) around</li></ul>	c) across c) after	d) beyond d) back of
		•	•	c, and	a, back of
		ATHE AND ENJOY		se calm and rela	exed about doing it.
-	-	_			Slow it down, and make sure that you're breathing
			_	-	ally during your presentation too.
	_				better. If you can actually start to enjoy yourself, your
				age better. Your p	oresentations will improve exponentially, and so will your
confide	ence. It's (19)	s well worth a try a) on	b) by	c) with	d) to
	(20)	a) to	b) by	c) on	d) with
	1	,	, ,	,	•

#### PRACTICE 1:

Look back at the text 'TOP TIPS FOR EFFECTIVE PRESENTATIONS' and find the following words.

BREATHE / CHARACTERS / CONTRIBUTE / ENTHUSIASTIC / ESTIMATED / EXPLAINING /

EXPRESSED / HAZARDOUS / HONEST / IMPROVE / OPTION / PASSION / POSSIBLE /

PROGRAMMED / RESPOND / SPECIFIC / SPOKEN / SUMMARY / SURPRISINGLY / VARYING

#### PRACTICE 2:

Complete the following sentences by filling in the blank spaces with <u>the proper form</u> of the word given for that sentence. (ONE word per blank space: DO NOT add any words [e.g. prepositions]).

1) BREATHE	Aatmos	phere is one that is suitable for humans to breathe.
2) CHARACTERS	All human behaviour may be at achieving a goal in order t	as being subject to drives aimed a satisfy a need.
3) CONTRIBUTE	He was awarded a prize for h	is to world peace.
4) ENTHUSIASTIC	The audience clapped	and called for more.
5) ESTIMATED	In your,	who's going to win?
6) EXPLAINING	She gave a detailed	of the administration's health-care proposal.
7) EXPRESSED	Her statement was a clear	of her views on this subject.
8) HAZARDOUS	It was a dangerous job, full of	·
9) HONEST	And the moral of the story is t	nat is always the best policy.
10) IMPROVE lessons.	There's been a definite	in your English since you started these
11) OPTION	Science and Maths are comp	oulsory for all students, but English is
12) PASSION	I admire his	belief in what he is doing.
13) POSSIBLE	The forecast said that there's	a of snow tonight.
14) PROGRAMMED	The use of computers or a direct impact on safety obv	logic controllers in systems which have riously requires special care.
15) RESPOND	I looked in her face for some	, but she just stared at me blankly.
16) SPECIFIC	Unless otherwise	, all fields have a maximum length of 20 characters
17) SPOKEN	Would you mind	more slowly, please?
18) SUMMARY	Can you for this job?	what it is that makes you think you would be suitable
19) SURPRISINGLY	She was very	when she saw me.
20) VARYING	The data was/were collected	byresearchers.

1)	ACCURATE / ACCURACY	51)	OURS / HOURS
2)	ADVICE / ADVISE	52)	PEDAL / PEDDLE / PADDLE
3)	ANALYZE / ANALYSIS	53)	PERSUADE / PURSUE
4)	ANXIETY / ANXIOUS	54)	PHOTOGRAPH / PHOTOGRAPHER
5)	BEER / BEAR	55)	PHYSICAL / PSYCHOLOGICAL
6)	BREATH / BREATHE	56)	PLAGIARIZE / PLAGIARISM
7)	CASTLE / CALM	57)	POLICE / POLICY
8)	CENTIMETER / PARAMETER	58)	POOR / POUR / PURE
9)	CHANNEL / CANAL	59)	PRICE / PRIZE
10)	CHEF / CHIEF	60)	PRONOUNCE / PRONUNCIATION
11)	CHOSE / CHOOSE	61)	PROPOSE / PURPOSE
12)	CLOTHES / CLOSE	62)	PULL / POOL
13)	COACH / COUCH	63)	QUIET / QUITE / QUIT
14)	COLLEAGUE / COLLEGE	64)	RECEIPT / RECIPE
15)	COMB / BOMB	65)	REGULARLY / OCCASIONALLY
16)	COMFORTABLE / CONSEQUENCES	66)	RISE / RAISE
1 <i>7</i> )	COUGH / CAUGHT	67)	SHOE / SHOW
18)	CRISIS / CRISES	68)	SING / SINK
19)	DAUGHTER / LAUGHTER	69)	SO / SEW / SUE
20)	DOUBT / DEBT / DEATH	70)	SOUP / SOAP
21)	DESERT / DESSERT	<i>7</i> 1)	SOUR / SORE / SOAR
22)	DOUBLE / TRIPLE / QUADRUPLE	72)	STAFF / STUFF
23)	EFFORT / AFFORD	73)	STRONG / STRENGTH
24)	ENOUGH / ROUGH / TOUGH	74)	SUM / SOME
25)	EVENT / EARLY	, 75)	SWEET / SWEAT / SWEATER
26)	FEWER / FEVER	76)	TAUGHT / THOUGHT
27)	FLOWER / FLOUR / FLOOR	77)	THERE / THEIR / THEY'RE
28)	FRUIT / VEGETABLE	78)	THESIS / HYPOTHESIS
29)	GIANT / GIGANTIC	, 79)	THESIS / THESES
30)	HEADACHE / STOMACHACHE	80)	THING / THINK
33)	HEIGHT / WEIGHT	81)	THIS / THAT / THESE / THOSE
32)	HIGH / HEIGHT	82)	THOUGH / ALTHOUGH
33)	HOLE / WHOLE	83)	THROUGH / THREW
34)	HOSTEL / HOTEL	84)	TO / TOO / TWO
35)	INFINITE / FINITE	85)	TOUGH / THOUGHT
36)	ISLAND / ISLE / AISLE / ROW	86)	TREAT / THREAT
37)	ITEM / OVEN	87)	VACANT / VACANCY
38)	KNOW / KNOWLEDGE	88)	VAGUE / WAGE
39)	LAND / LEND	89)	VALLEY / WALLET
40)	LANE / LINE	90)	VEIN / VAIN / VINE
41)	LAUGH / LAUGHTER	91)	VESNICE / VILLAGE
42)	LOSE / LOOSE	92)	VINE / WINE
43)	MAN / MEN	93)	WAY / WEIGH / WAGE
44)	MILLIMETER / THERMOMETER	94)	WAIT / WEIGHT
45)	MISCELLANEOUS / MISCHIEVOUS	95)	WAVE / WEIGH
46)	MODEL / MODAL	96)	WEIRD / WEAPON
47)	MOUSTACHE / BEARD	97)	WEIGH / WEIGHT
48)	NATURE / NATURAL	98)	WOMAN / WOMEN
49)	OCCUR / ACCURATE	99)	WORM / WARM
50)	OF / OFF	100)	YOUNG / YOUTH
501	3. , 3	. 557	. 5 51. 5 7 1 5 5 111