Recommendation Paper Structure

- Introduction (should include restatement of situation and recommendation[s])
- Discussion of proposed solutions (2-3 paragraphs)
  - One possible structure
    - One paragraph going through all options
    - One paragraph listing the rejected solutions and reasons for their rejection
    - One-two paragraphs discussing proposed solutions and why they have merit
  - Another structure
    - Establish criteria you will use to decide in first paragraph (maybe 2-3)
    - One paragraph judging each option by this criteria, possibly narrowing options as you go
- Conclusion restating key recommendations and the reasons they were chosen