**Job Description**

-Sales Update  
-System Cash-up  
-Google Drive Sales  
-Sales Report  
-TS Update per Branch  
-Technical Assistance  
 •Remote Assistance (TeamViewer)  
 •CCTV Remote Assistance/On-Site Support  
 •Hardware Troubleshooting(Branch/H.O)  
 •Internet Troubleshooting(Branch/H.O)  
 •Network Troubleshooting/Maintenance

**Problems Encountered** -New Item for Encoded  
 -GR of New Encode   
 -Branch Sales Report(Receipts)  
 -STS Approval  
//Branch  
 -Late Uploading of Daily Sales  
 -Lack of encoding skill when it comes to sales encoding/uploading when Supervisor is off.  
 -Hard to Communicate to Branch.