

MEETING REPORT

Team Name: ToothFairies

Date of Meeting: 27/03/2024

Start Time: 10:40 am

End Time: 11:40 am

Meeting Location: Epoka Cafeteria

Moderator: Nidia Fino

Recorder: Nidia Fino

Other Members Present: Keit Nika, Klea Faqolli, Sara Onjea, Xhon Hasmuca, Serki Zekaj

Members Absent: None

Topics Discussed:

Review of the previous meeting and comprehensive discussion over the system requirements based on information gathered by analyzing and brainstorming ideas within the group members over similar dental systems and interviewing dental workers about what a proper system would include.

Decisions Made:

Deadline made for the completion of the weekly task by each member on Thursday.

Meeting Report to be done by Nidia.

Rationalization of the tasks within our group for a minimum of 4 system requirements per each member.

A group call to be made for next week before the weekly meeting.

Tasks Assigned:

Nidia Fino:

- Multi-platform Accessibility
- Scalability and Performance
- User Interface architecture
- Flexible Payment Options
- Appointment Waitlist Management
- Accessible support resources
- Regular Support and Maintenance

Keit Nika:

- Login System
- Fixing appointments
- Manage employee information, active or inactive status
- Calculating employee wages
- Generating receipts
- Inventory Management
- Leave and Attendance Management

Sara Onjea:

- Image Management
- Patient Management
- Patient Feedback and Surveys
- Cybersecurity Measures for Threat Detection and Prevention
- Service Catalog Management
- Patient Search and Filtering
- Dentist Management

Klea Faqolli:

- Database management
- Appointment reminder
- User Interface Design
- Remote consultations and virtual appointments
- Treatment Plan
- Language Localization
- Offline access

Xhoni Hasmuca:

- Website advertisement
- A page dedicated to understanding the past experiences and qualifications of each team member.
- Calculating Debt
- Section dedicated to donations.

Serki Zekaj:

- Before & After Gallery: Displaying the service progression for customer review.
- Emergency appointments.
- Informational blogs aimed at assisting customers during emergency situations from home.
- Sign up method for a free check-up waiting list.

Time, Place, and Agenda for Next Meeting:

3rd April, Epoka Campus, School Cafeteria

Review team members' work and conceptualize new ideas, review and critique each other's weaknesses and strengths regarding work habits. Work on next week's topic.