

MEETING REPORT

Team Name: ToothFairies

Date of Meeting: 13/03/2024

Start Time: 18:00 Pm

End Time: 19:30 Pm

Meeting Location: Google Meet

Moderator: Keit Nika

Recorder: Keit Nika

Other Members Present: Sara Onjea, Xhoni Hasmuca, Nidia Fino, Sergi Zekaj, Klea Faqolli

Members Absent: None

Topics Discussed:

General project scope; Review of the previous meeting and comprehensive discussion over the user requirements based on information gathered by interviewing current users of similar systems.

Decisions Made:

Each member of the team brainstormed ideas on Google Docs and then each proposal was carefully discussed and reviewed by other members until a final decision was reached.

We composed a general description that gives an overview of the user requirements.

We discussed the scope of the requirements based on the stakeholders' needs.

The decision on the functionalities provided to each user was based on their level of accessibility in the management system.

Tasks Assigned:

As this week's assignment was the decision regarding the user requirements; it being an interlinked and not an easily divisible topic, the team members gathered on a Google Meet and shared various ideas about all the different user requirements of the system, based on collected information gathered from current working dental practices.

Time, Place, and Agenda for Next Meeting:

20 March 2024, Epoka School Cafeteria

Review team members' work and brainstorm new ideas. Work on next week's topic.