



RECORD OF DECISIONS - BELVOIR TRIATHLON CLUB COMMITTEE MEETING – 17 MAR 2015

Present	Blake Hutchinson Karl Hunt Glynn Attiwell Ove Andresen Mark Wilson Steve Squires Sophie Hunt Martin Jolly Neil Baldwin	Chairman Treasurer/Comms Officer Welfare Officer Training Coord Events Coord Clothing Coord/GO-Tri Coord Membership Secretary Funding Secretary
Apologies	Neal Burnham	Social

ITEM 1 – CHAIRMANS OPENING ADDRESS

1. The Chairman welcomed the committee members and received confirmation that the previous RoDs were a true and accurate record of events.

ITEM 2 – MATTERS ARISING FROM LAST MEETING

2. Ride leaders have been directed to a prepared pre-ride brief. Feedback has been received and amendments made to the brief as appropriate.

CLOSED

3. The Club Constitution review will be completed and signed off at the next meeting. **ONGOING**

4. The possibility of arranging a non-triathlon related activity was proposed which requires more research prior to arranging an event. A climbing wall was suggested and will be investigated further. **ONGOING**

5. No interest had been received from members wishing to attend the next Technical Officials course on 28 March 2015. **CLOSED**.

6. Swim Video Analysis feedback had been received verbally from many who attended. All aspects were deemed to be well delivered and received and a formal feedback process not deemed necessary. **CLOSED**

7. Run Analysis feedback had not been completed. A review of the format of the feedback content was required and reported back at the next meeting. **ONGOING**

8. The first beginners specific run session is provisionally planned for 26

ACTION

All

Neal Burnham
Mark Wilson
Blake Hutchinson

All coaches

Blake Hutchinson

March 2015. The session will be advertised on the Clubs Facebook page.
ONGOING

Karl Hunt

9. Sponsorship of trophies and prizes is still being sought. **ONGOING**

Blake Hutchinson
Mark Wilson
Steve Squires

10. Orders for technical clothing must be received by 31 March 2015. The supplier would be contacted to discuss the minimum order restrictions to ascertain whether this was negotiable. An alternative supplier has been identified and will be approached on the same issue. **ONGOING**

11. 2 teams entered into the Swimathon event at The Meres on 8 February 2015 and raised a total of £144.50. The club mascot was named Barry and the event was used as an opportunity to hand out Club information flyers. It was decided that at least 3 lanes would be booked for next years event due to the popularity expressed by Club members. **CLOSED**

12. Club participation in Equinox 24 is on hold until further information is released by the organisers. **DEFERRED**

13. Club participation in the Club Relays is on hold until further information is released by the organisers. **DEFERRED**

14. 10 Club members raced the Stathern Duathlon on 15 March 2015. The event is well organised and supports a local school and was a good season opening event. **CLOSED**

15. Karl and Martin had been paid the agreed 50% of the personal contribution to coach courses. **CLOSED**

16. The Chairman will present his proposed policy regarding the recognition of Club coaches at the next meeting. **ONGOING**

Blake Hutchinson

17. The notional £10 membership levied against overseas members and Glynn Attiwell had been received.

18. The joint Dambuster Duathlon cycle route recce with 2 other local tri clubs was completed. Lessons were identified regarding group identity of different ability riders and how to identify them at future event. **CLOSED**

19. The pilates instructor who has offered to provide sessions is recovering from an operation and will not presently be able to provide any sessions.
DEFERRED UFN

20. A total of £372.80 was spent on flyers (free), feather flag (free), feather flag (£45), gazebo (£187.80) and panels (£140) all of which were used to advertise the Club at the Stathern Duathlon. **CLOSED**

21. The Records of Decisions are now available on the website and a link sent out on Facebook after each meeting reminding members to view them.
CLOSED

22. A “dummies guide” will be provided to inform committee members on the process to be followed to delete unwanted emails completely. **ONGOING**

Karl Hunt

23. The booked track sessions will be reviewed as the evenings become lighter and members complete their own training plans. **ONGOING**

All coaches

24. The formation of a youth section within the Club will be discussed at the June meeting once more background information had been obtained. DEFERRED UNTIL JUNE	All coaches
ITEM 3 – TREASURERS REPORT	
25. Club funds have a healthy balance of circa £2100 with current creditors owed £372.	
ITEM 4 – RECENT EVENTS	
26. Recent events were discussed during Matters Arising. The Stathern Duathlon experience stimulated interest in organising a Club led event on a similar lines in the local area. Barrowby and Buckminster schools were raised as potential partners with the Buckminster Estate as a possible venue and revenue from the local authority Health Agenda budget. More information would be provided at the next meeting.	Glynn Attiwell
ITEM 5 – GOTRI	
27. A total of 13 entries received to date with more expected as the deadline was been extended until 27 March 2015. Lessons regarding future advertising strategies were identified with less reliance on the sports centre deemed appropriate. Stathern Duathlon organisers would be approached regarding a mail shot to the recent event competitors. Event permits for all GO-Tri events had been received from Triathlon England and the supporting equipment ordered for delivery on 23 March. The final starting format would be agreed by the Club members who had agreed to assist with marshalling and other roles on the day. A Facebook entry was to be placed advertising the event.	Steve Squires Karl Hunt All club volunteers Karl Hunt
ITEM 6 – MEMBERS MEETINGS	
28. It was agreed that the first 30 minutes of all subsequent committee meetings would be opened up to all Club members to attend and raise issues or put forward suggestions to the committee. All members are welcome to observe all meetings without prior arrangement however the Chairman would ensure that correct protocols are followed as required. A Facebook entry would be placed to ensure all Club members are aware of this change in practice.	Blake Hutchinson Karl Hunt
ITEM 7 – CLUB CONSTITUTION	
29. It was agreed that for ease of operation Steve Squires was to be given internet banking access with immediate effect.	Karl Hunt
ITEM 8 – UPCOMING EVENTS	
30. The following events were discussed:	
a. It was suggested that single sport members and those restricted due to injury should be encouraged to make up teams for the upcoming Grantham Sprint Triathlon. The committee would divide up teams if required. The event organisers were to be contacted for permission to erect the Club gazebo and flags and to offer up assistance from the Club if required. The Club Sprint Triathlon Championships would be held at this event with the fastest male and female Club athletes winning the titles.	Karl Hunt

- b. Club Relays was discussed in matters arising.

ITEM 9 – DEVELOPMENT POT

31. With the onset of spring and ultimately summer it was agreed that the current Club training plan required updating to make the most of the better weather and lighter evenings. An additional swim session was suggested along with a revision to the current Barrowby Hall bookings for turbo sessions. Open water swimming will also be available in the near future and needs to be included. A summer training plan was to be developed and presented at the next meeting.

All coaches

ITEM 10 – ANY OTHER BUSINESS

32. The Club has been approached for support at a feed station during the Little Beaver Middle Distance Tri on 16 May 2015. The Club members would be informed through a Facebook entry once more details were available.

Karl Hunt

33. Articles regarding the Stathern Duathlon event had been submitted to the Grantham Journal and Melton Times which included a reference to the future GO-Tri events.

34. It was agreed that Club car stickers would be costed and the item discussed at the next meeting.

Steve Squires

35. The Welfare Officer explained that due to a life style change linked to a new job would reduce his ability to commit to the role on the committee. He would remain in post until a suitably qualified/willing replacement was identified and submit the Triathlon England post specific skillset at the next meeting.

Glynn Attiwell

ITEM 11 – ARRANGEMENTS FOR NEXT MEETING

36. The next meeting will be held at 1930 hrs, Tuesday 5 May 2015 at The Eden House Hotel, Grantham.

Neil Baldwin
Secretary