



JULIUS CINCO CESAR

Computer Operator/Document Controller

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Abu Dhabi, UAE

SKILLS

GRAPHIC DESIGN

Generate appropriate and optimized graphic assets like vectors and images using industry-standard tools.

- Adobe Photoshop
- Adobe Illustrator

WEB DEVELOPMENT

Craft, code, and deploy responsive websites for individuals and businesses, helping them build a strong online presence.

- Design
- Responsive Design
- Accessibility
- SEO
- Front-End
- CSS
- HTML
- JavaScript
- Deployment
- Bash
- Unix
- Git/GitHub

OTHER SKILLS

- Markdown
- Arabic Writing
- Word processing
- Computer assembly
- OS (re)installation
- GNU/Linux distros
- Windows
- MacOS
- Hosting CMS
- Drupal
- WordPress

SUMMARY

Computer literate with a passion for web development and continuous learning. Proficient in word processing, document control, and building personal web projects. Skilled in creating business document templates, automating tasks, designing digital signage, and streamlining workflows and managing client communications with current technology.

EXPERIENCE

Concierge

May 2021 - Present

Al Manzel Hotel Apartments

Abu Dhabi, UAE

- Automated the process of generating Wi-Fi code cards for the hotel's Wi-Fi captive portal system.

Bellman

August 2016 – May 2021

Al Diar Dana Hotel

Abu Dhabi, UAE

- Responsible for updating the hotel's digital signage by creating media and infographics tailored to seasons, holidays, and events.

Sales personnel

September 2011 – August 2016

Sportline Garments and Equipment

Abu Dhabi, UAE

- Created templates for various business documents, including quotations, proforma invoices, invoices, and local purchase orders (LPO).
- Responded to client inquiries and handled email communications for requested quotations.

EDUCATION

Bachelor of Science in Computer Science

University of the People

I affirm that the details shared in this résumé are accurate and reflect my genuine experience and knowledge to the best of my understanding.