

Chloe Lee

CS Undergrad

Chloe Lee

3536 Brannon Drive
Virginia Beach, VA 23456

757-819-3908
clee030@odu.edu

Education

Old Dominion University / BS Computer Science (GPA: 3.48)

Minor: Data Science

AUGUST 2023 - PRESENT, NORFOLK

Tidewater Community College / AS Computer Science

JANUARY 2022 - AUGUST 2023, VIRGINIA BEACH

Experience

Amazon / Warehouse associate

2023-Present, Norfolk

- Execute efficient order fulfillment processes in a high-volume environment, picking and packing customer orders with precision and speed to meet stringent delivery deadlines
- Operate warehouse management systems (WMS) and utilized handheld scanners to accurately track inventory

WFG / Licensed Insurance Agent

FEBRUARY 2019- Present, VIRGINIA BEACH

- Developed insurance policies to fit client's specific needs
- Maintained accurate records of client information
- Identify opportunities to cross sell products

Sakura/ Server

APRIL 2021 - SEPTEMBER 2023, CHESAPEAKE

- Responsible with the task of opening and closing establishment
 - Accurately and quickly serve hundreds of patrons daily
 - Managed and settled thousands of dollars in revenue per day
 - Promptly addressed customer concerns or dissatisfaction in a positive and helpful manner
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Skills

Hard Skills

C++, Java, React, Assembly Language, Windows, Mac OS, Microsoft Office, Linux, Unix, Git, Adobe Photoshop, Excel, Hardware, Mathematics, Cryptography, SQL, API

Soft Skills

Time Management, Organizational, Communication, Public Speaking, Customer Service, Attention to Detail, Self Sufficient, Teamwork, Resourceful, Leadership, Critical Thinking, Punctuality, High interpersonal skills, Bilingual

