

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
UNITED STATES POSTAL SERVICE  
AND THE  
NATIONAL ASSOCIATION OF LETTER CARRIERS, AFL-CIO**

**Re: Alternate Route Adjustment Process – Sorting and Delivery Centers (ARAP-S&DC)**

The parties agree to amend item 11 of the January 13, 2023, Memorandum of Understanding Re: *Movement of City Letter Carrier Assignments from an Independent Installation to a Sorting and Delivery Center* (M-01990) to read as follows:

11. Thirty (30) days following the establishment of a Sorting and Delivery Center (S&DC), all city letter carrier routes in the S&DC, regardless of the method of movement, shall be scheduled for evaluation and adjustment. Workhour Workload data from the Delivery Operations Information System (DOIS) will be used to establish office and street times for each assignment. A current, representative PS Form 3999 shall be used for the purpose of territory realignment. Evaluations will be based on data from days 31 through 60 after the establishment or relocation of the assignment to an S&DC (excluding the months of June, July, August, and December). All adjustments for each zone will be implemented as soon as practicable, but no later than 52 days following completion of the finalization of any adjustments in a zone determined by the team (the 52-day requirement does not apply to zones that are implemented in January due to the restriction on implementation of adjustments between November 15 and January 1). Any change to these time frames must be discussed and agreed upon by the national parties. Additional city delivery assignments moved into the S&DC in the future will be subject to the same process. In this circumstance, the 30-day evaluation period will be triggered by the date of the relocation.

The attached Alternate Route Adjustment Process – Sorting and Delivery Centers (ARAP-S&DC) document provides the mutual understanding of the national parties on the process of evaluating and adjusting routes referenced in the paragraph above. It is intended for use by the parties at all levels in properly applying the terms of this agreement.

This agreement applies to all city letter carrier routes impacted by the establishment of, or relocation into, an S&DC on or after June 1, 2024.

This agreement only amends item number 11, of the January 13, 2023, Memorandum of Understanding Re: *Movement of City Letter Carrier Assignments from an Independent Installation to a Sorting and Delivery Center*. All other terms of that agreement remain in full force and effect.

This agreement is reached without prejudice to either party's position on this or any other matter and may only be cited to enforce its terms.

Thomas J. Blum

Thomas J. Blum  
Vice President, Labor Relations  
United States Postal Service



Brian L. Renfroe  
President  
National Association of Letter Carriers,  
AFL-CIO

Date 9/30/2024

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