

3 Courses

Everyday Excel, Part 1 Everyday Excel, Part 2 Everyday Excel, Part 3 (Projects)



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KWABENA YIRENKYI ACHEAMPONG

has successfully completed the online, non-credit Specialization

Everyday Excel

In this Specialization, learners obtained essential skills for performing basic calculations in Excel, plotting data, formatting cells, managing financial scenarios, and performing "what-if" analyses. Particular emphasis was focused on managing large data sets, including the application of one-way and two-way lookups (and conditional lookups) and the new dynamic array formulas inherent in Office 365. All of these topics were solidified through a capstone design course, in which learners completed several open-ended projects. In the projects course, learners had the opportunity to choose between several projects in three different difficulty levels; thus, they were able to tailor their educational experience in the course.

Charli Auttohn

Charlie Nuttelman, Ph.D.

The online specialization named in this certificate may draw on material from courses taught on-campus, but the included courses are not equivalent to on-campus courses. Participation in this online specialization does not constitute enrollment at this university. This certificate does not confer a University grade, course credit or degree, and it does not verify the identity of the learner.

Verify this certificate at: https://coursera.org/verify/specializat ion/ZZLXB9LS7FXD