

You asked...

KYLE J. O'BRIEN

CONTACT
(913) 709-1434
kobrien15@gmail.com

ADDRESS
1942 Stewart Ave., C8
Lawrence, KS 66046

I don't care
for this
in conservative.
I don't care
for the parents
name or say "Dear
Living Partner or something
relevant."

Company
Work Street
Work City, Work State Work ZIP

[Name or] To whom it may concern:

I hate that! Never,
your

I am a third-year student at the University of Kansas School of Law ("KU Law") and I am seeking a summer associate position with your firm. [Firm Name]'s base and mix of practice areas, especially its [insert specialty], make it particularly attractive to me. *Need to explain why specialty is of interest*

I don't think
you
need

As my enclosed resume indicates, I am familiar with law firm settings through my two semester stint with Douglas County Legal Aid. That internship leveraged and expanded my solid experience in legal research and writing. Additionally, KU Law gave me a strong foundation in legal concepts and analysis, including coursework in [area]. This foundation was applied, molded, and valued in my internship with Judge McAnany on the Kansas Court of Appeals. There, I honed my practical legal skills, as well as developing my understanding of the court's perspective and inner workings. While I have stayed close to home for my educational experience, I am also more than willing to move if a position in another state's branch is vacant.

had great experience
how?

yuck. You
sound
stupid

I welcome the opportunity to speak to you or others at your firm about an associate position. If you are able to schedule me for an interview, please contact me via my cell phone, (913) 709-1434, or email, kobrien15@gmail.com.

interested in discussing my credentials further

Thank you very much for your time and consideration.

Sincerely,

Kyle O'Brien

Need to talk about getting into court

~~I am a~~ I would reorganize this paragraph chronologically. Talk about KU (although everyone talks about their law school giving a solid base.) Then talk about honing research & writing skills w/ McAnany and other talk about going to court, working w/ clients, etc at Legal Aid.