

CURRICULUM VITAE

SWAGATH

Email Id:

swagath.shetty8@gmail.com

Mobile: 9591481050

COMMUNICATION

ADDRESS :

**Wilson Garden 10th
cross,Bangalore,560027.**

SOFTWARE PROFICIENCY

Tally 9.0

Ms-Office

Ms-excel

HOBBIES:

Playing & watching cricket

Playing volley ball.

Career Objective:

A challenging role in the function of a reputed Organization, which will provide opportunities to Contribute to the organization as well as career growth.

Work Experience:

- RAGHAVENDRA SHETTY & ASSOCIATES as a Account & Audit Assistant from JUNE 2016 to JANUARY 2018 .
- MACHINE HOUSE TECHNOLOGIES as a Accounts Head from JANUARY 2018 to till the date.

Academic Record:

Course	Institution	Year	PER
B.COM	DR.B.B.Hegde First Grade College,Kundapur	2016	55%
PUC	Sri Venkatramana PU College,Kundapur	2013	73%
SSLC	Sandeepan English Medium School Nagoor	2011	58%

Roles And Responsibilities:

- Bank Reconciliation.
- Preparation of P&L A/C, Balance Sheet.
- TDS Calculation , Payment and Filling Return.
- Professional Tax Calculation , Payment and Filling Return.
- GST Calculation, Payment and Filling Return.
- Income Tax Calculation, Payment and Filling Return.

PERSONAL INFORMATION

Name: Swagath Shetty

**Father name: Megharaj
Shetty**

Date of Birth: 31/01/1996

Gender: Male

Marital Status: Single

Nationality: Indian

**Linguistic proficiency:
English, Hindi, Kannada.**

**Permanent Address:
Halageri house post
Mudumata,Ulluru Upralli
Kundapura-Taluk
Udupi (Dist)- 576214**

- Maintaining Books Of Accounts.
- Maintaining Petty Cash and daily transactions.
- Bills Payables and Bills Receivables.

Personal Skills:

- Quickly adapting to the near environment & Ability to learn.
- To work with positive attitude, analyzing all kinds of situation with honest efforts.
- Innovative, quick understanding, punctual & sincere at work.

Declaration:

I hereby declare that the above-furnished Information is correct and I am responsible for its Accuracy.

Place: Bangalore

Date:

(SWAGATH)