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CAPE TOWN

IFES WORLD SUMMIT 2013



CREATING VALUE IN THE GLOBAL EXHIBITION
INDUSTRY TO ENSURE GROWTH AND SUSTAINABILITY



Conference Pack

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a Berkshire Hathaway Company

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IFES Platinum Sponsors

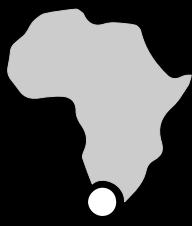
CTICC

SCAN

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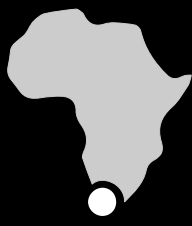
Please consider the environment and print only the pages you need

Creating Value in the Global Exhibition Industry



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Introduction

The International Federation of Exhibition and Event Services (IFES) is hosting its 2013 annual AGM and Conference, the IFES World Summit, in Cape Town, South Africa – this is the first time the conference will be held on African soil.

The conference delegates will comprise of IFES members from 39 countries around the world, and member companies of two Southern African associations - the Exhibition & Event Association of Southern Africa (EXSA) and the Technical Production Services Association (TPSA). Typically the majority of delegates are the decision-makers in their companies.

The programme's theme is - "Creating Value in the Global Exhibition Industry to Ensure Growth and Sustainability" – and a number of captivating speakers have been secured.

The IFES World Summit 2013 organising committee is:

Justin Hawes (Scan Display) – Chairperson
Gloria Guevara (IFES) - Executive Director of IFES Management Office
Chantal Croaster (CTICC) - Venue
Meghan Pietersen (CTICC) - Venue
Amanda Margison (On Show Solutions) – Travel & logistics
Jane Steel (Scan Display) - Exhibition
Alex Pattison (Scan Display) – Golf day
Darshana Bhoola (Walthers DMC) – Tours & travel
Pippa Walker (Event Greening Forum) - Greening initiatives & marketing

Association Partners:

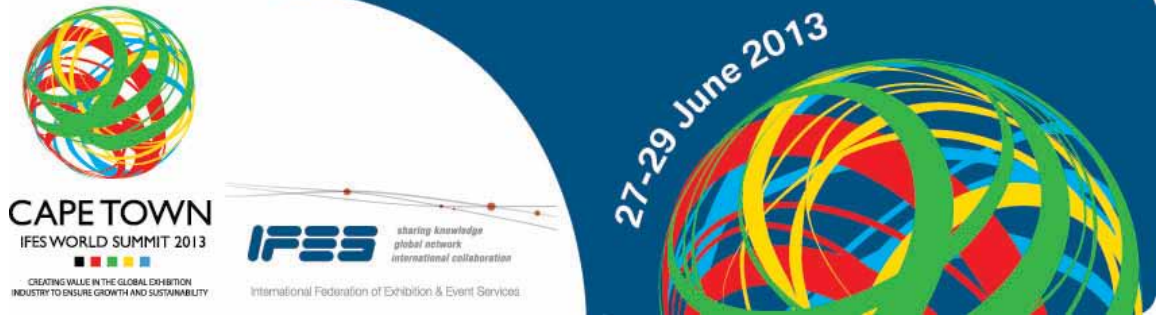
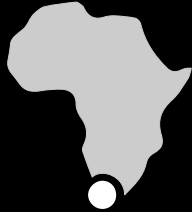
Sue Gannon (EXSA) – EXSA partnership
Robbie Blake (TPSA) – TPSA partnership
Andrew Gibbs (Concept G) – EXSA partnership
Doug Rix (Doug Rix Designs) – EXSA partnership

Media Partners:

Lance Gibbons (The Event)
Julia Mafcher (3s Media)
Irene Costa (SA Conference, Exhibition, Event Guide)
Travis Stanton (Exhibitor magazine)
Donald Svehla (Exhibit City News)
Axel Thunig (Fair Trade)

Consultants:

Grace Stead (Steadfast Greening) - Greening initiatives

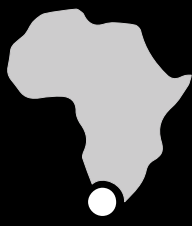


Venue

The venue for the 2013 meeting is the Cape Town International Convention Centre (CTICC). Located in the heart of Cape Town’s Central Business District and close to the famous Victoria & Alfred Waterfront, the CTICC is a world-class venue with a number of environmentally-friendly features in its building design and day-to-day operations.

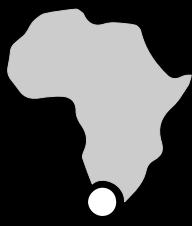
Please visit their website for more information: <http://www.cticc.co.za>





Programme of events

Thursday, 27 June: COMMITTEE MEETING & GOLF DAY (Milnerton Golf Course)	
09h00	IFES Committee meeting
11h00	Golf & Networking (24 balls)
13h00	Robben Island Tour. <i>To be confirmed and dependent on numbers</i>
17h00	Welcome Reception: Sundowners and braai
Friday, 28 June : DAY 1	
09h00	Registration & Welcome Coffee
09h30	IFES Official Opening MC: Simon Burton Welcome address: Bruno Meissenr IFES 2013 theme: Rashid Tofey IFES 2013 overview: Justin Hawes
10h00	'Mr. Green' (Tom Bowman – Global Change, USA) – topic TBC
10h45	IFES Sustainability Committee report
11h00	Claus Holtman – FAMAB
11h10	Simon Burton – Overview of the carbon offset programme
11h15	Networking Coffee Break
11h45	Brenda Cowan (Fashion Institute of Technology New York, USA) – topic TBC
12h30	Business Lunch
14h00	Jason Drew (entrepreneur & novelist, SA & UK) – The Story of the Fly and How it Could Save the World
14h45	Hazem Hamada (United Group, Egypt) & Ugo Nwabuisi (151 Products Ltd, Nigeria): Update on growth in Africa & Middle East
15h00	Networking Coffee Break
15h30	Power Workshop with Han Leenhouts (Sales & Pepper, Netherlands)
16h30	Networking session (optional)
19h00	Members Dinner



Saturday, 29 June: DAY 2	
09h00	Welcome Coffee
09h30	IFES AGM / EXSA Breakaway Group / TPSA Awards
10h30	Networking Coffee Break
11h00	IFES AGM / EXSA & TPSA Breakaway Group continues
12h30	<i>AV Alliance joins the conference</i>
12h30	Business Lunch & Green Vendors
14h00	Simon Burton (Exposure Communications Ltd, UK) – topic TBC
14h45	Simon Burton – Carbon offset raffle
14h50	Networking Coffee Break Green Vendors
15h20	Speaker: Hein Wagner (motivational speaker, SA)
16h20	IFES Closing Ceremony IFES 2014 note: Rajnikant Kedia (Insta Group, India)
16h30	Informal drinks (<i>cash bar</i>)

Sunday 30 June: CITY TOUR	
08h30	Cape Winelands Tour. <i>To be confirmed and dependent on numbers.</i>
14h00	Post Show Tours begin

Delegate Registration Fees

Early Bird Rate – valid until 1 March 2013	
IFES member:	€EUR 450 / R4 950
2nd delegate:	€EUR 400 / R4 400
EXSA & TPSA members:	€EUR 500 / R5 500
2nd delegate:	€EUR 450 / R4 950
Non-member:	€EUR 550 / R6 050
Normal Rate – 2 March – 1 June 2013	
IFES member:	€EUR 500 / R5 500
2nd delegate:	€EUR 450 / R4 950
EXSA & TPSA members:	€EUR 550 / R6 050
2nd delegate:	EUR 500 / R5 500
Non-member:	EUR 600 / R6 600

Please note that final bookings need to be made by 1 June 2013.



sharing knowledge
global network
international collaboration

REGISTRATION FORM

Please complete one form per delegate and return by email to gloria.quevara@congrex.com not later than **Saturday, 1 June 2013**.

Registrations after this date will be accepted upon availability and include a late fee of **30 EUR**.

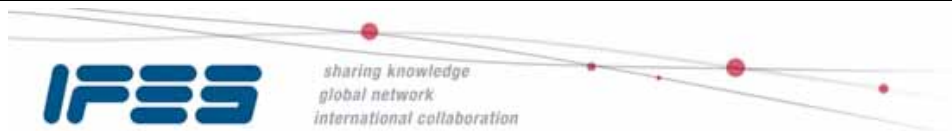
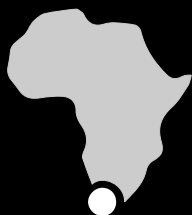
For questions contact Gloria Guevara (gloria.quevara@congrex.com).

Company:	VAT Number:	Address:	
Post code:	City:	Country:	
FIRST DELEGATE:			
<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.	<input type="checkbox"/> Ms.	
First Name:		Last Name:	
Tel:	Mobile:	Fax:	
E-mail:			
Arrival date:	Departure date:	Registration Date:	
Guest - First Name:		Guest - Last Name:	
Arrival date of the guest	Departure date of the guest		
SECOND DELEGATE:			
<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.	<input type="checkbox"/> Ms.	
First Name:		Last Name:	
Tel:	Mobile:	Fax:	
E-mail:		VAT Number	
Arrival date	Departure date	Registration Date:	
Guest - First Name:		Guest - Last Name:	
Arrival date of the guest	Departure date of the guest		

Please confirm your attendance by ticking the appropriate boxes below:

Registration fees (all prices are in EUR):

EARLY BIRD DISCOUNT PRICES*	
IFES Member Registration – FIRST DELEGATE AGM, refreshment breaks, lunches as per the General Programme, Members' dinner (28 th June) Full event registration <u>does not</u> include accommodation, travel and personal expenses.	<input type="checkbox"/> 450 EUR
IFES Member Registration – SECOND DELEGATE- EARLY BIRD DISCOUNT* AGM, refreshment breaks, lunches as per the General Programme, Members' dinner (28 th June) Full event registration <u>does not</u> include accommodation, travel and personal expenses.	<input type="checkbox"/> 400 EUR
EXSA / TPSA Member Registration – FIRST DELEGATE Refreshment breaks, lunches as per the General Programme, Members' dinner (28 th June) Full event registration <u>does not</u> include accommodation, travel and personal expenses.	<input type="checkbox"/> 500 EUR
EXSA / TPSA Member Registration – SECOND DELEGATE Refreshment breaks, lunches as per the General Programme, Members' dinner (28 th June) Full event registration <u>does not</u> include accommodation, travel and personal expenses.	<input type="checkbox"/> 450 EUR
Non Member (IFES / EXSA / TPSA) Registration AGM, refreshment breaks, lunches as per the General Programme, Member's dinner (28 th June) Full event registration <u>does not</u> include accommodation, travel and personal expenses.	<input type="checkbox"/> 550 EUR
* Please note that the early bird discount applies to bookings submitted by 1 March 2013.	



NORMAL RATE*	
IFES Member Registration - FIRST DELEGATE AGM, refreshment breaks, lunches as per the General Programme, Members' dinner (28 th June) Full event registration <u>does not</u> include accommodation, travel and personal expenses.	<input type="checkbox"/> 500 EUR
IFES Member Registration - SECOND DELEGATE AGM, refreshment breaks, lunches as per the General Programme, Members' dinner (28 th June) Full event registration <u>does not</u> include accommodation, travel and personal expenses.	<input type="checkbox"/> 450 EUR
EXSA / TPSA Member Registration - FIRST DELEGATE Refreshment breaks, lunches as per the General Programme, Members' dinner (28 th June) Full event registration <u>does not</u> include accommodation, travel and personal expenses.	<input type="checkbox"/> 550 EUR
EXSA / TPSA Member Registration - SECOND DELEGATE Refreshment breaks, lunches as per the General Programme, Members' dinner (28 th June) Full event registration <u>does not</u> include accommodation, travel and personal expenses.	<input type="checkbox"/> 500 EUR
IFES Non Member Registration AGM, refreshment breaks, lunches as per the General Programme, Member's dinner (28 th June) Full event registration <u>does not</u> include accommodation, travel and personal expenses.	<input type="checkbox"/> 600 EUR
<i>* Please note that the normal rate applies to bookings submitted after 1 March 2013.</i>	

Please confirm your attendance by ticking the boxes below:

IFES 2013 side events (all prices are in EUR):

Golf & Networking – 27 June 2013 (Member)	<input type="checkbox"/> 55 EUR
Golf & Networking – 27 June 2013 (Guest)	<input type="checkbox"/> 55 EUR
Robben Island Tour – 27 June 2013, 1pm-4pm* (Member)	<input type="checkbox"/> 30 EUR
Robben Island Tour – 27 June 2013, 1pm-4pm* (Guest)	<input type="checkbox"/> 30 EUR
Welcome Reception – 27 June 2013 (Member)	<input type="checkbox"/> 35 EUR
Welcome Reception – 27 June 2013 (Guest)	<input type="checkbox"/> 35 EUR
Members' Dinner – 28 June 2013 (Guest)	<input type="checkbox"/> 150 EUR
Spouse package (Welcome Reception & Dinner) – 27 & 28 June (Spouse)	<input type="checkbox"/> 165 EUR
Cape Winelands Tour – 30 June 2013, 8.30am-5pm* (Member)	<input type="checkbox"/> 100 EUR
Cape Winelands Tour – 30 June 2013, 8.30am-5pm* (Guest)	<input type="checkbox"/> 100 EUR
<i>*These times are estimated times only, and subject to change.</i>	

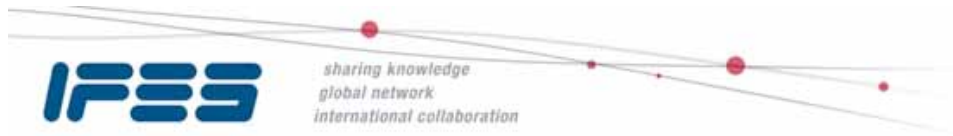
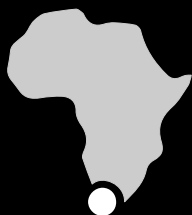
METHODS OF PAYMENT

☐ By Credit Card

Payment can be done via credit card by contacting the IFES Management office at +32 (0) 2 627 0163. If you pay by credit card the invoice will be sent as receipt of payment after the debit of your account.

☐ By Bank Transfer

If you pay by bank transfer, an invoice will be sent to you within a few days. The invoice will include instructions on how to make payment.



IMPORTANT NOTES

ACCOMODATION

IFES recommends reserving accommodation at the partner hotels – **The Westin Grand** and **The Cullinan Hotel**.

Hotel Rates:

Room Type	The Cullinan <i>(per night / per room / breakfast included)</i>		The Westin <i>(per night / per room / breakfast included)</i>	
Standard Single - Single	1.195 ZAR	106 EUR*	-	-
Standard Double / Twin	1.495 ZAR	133 EUR*	-	-
Deluxe Room – Single	-	-	1.770 ZAR	157 EUR*
Deluxe Room – Double	-	-	1.990 ZAR	176 EUR*
Executive Room – Single	-	-	2.170 ZAR	192 EUR*
Executive room – Double	-	-	2.390 ZAR	212 EUR*

* Subject to variations, based on exchange rate at the time of the booking.

Reservations:

1. To book a room at The Westin Cape Town, please complete the registration form on page 22 and return it signed by fax to +27 21 412 8041. The rates are subject to increase for bookings made after **22 April 2013**.
2. To book a room at The Cullinan Southern Sun , please complete the registration form on page 21 and return it signed by fax to +27 21 425 8686. The rates are subject to increase for bookings made after **22 April 2013**.

For any questions on one of the hotels above, please contact On Show Solution, Michelle de Sousa on email: michelle@onshowsolutions.co.za or telephone: +27 (0) 11 431 4126.

POST SHOW TOURS AND SPOUSE PACKAGES

IFES has negotiated special two- and three-day packages which can be combined or tailor made for delegates to explore some of the spectacular locations throughout Southern Africa. Additionally, spouse packages are available. To book any of these packages please contact Darshana Bhoola on email: darshana@walthers.co.za or telephone: +27 (0) 11 467 8867.

REGISTRATION CONFIRMATIONS:

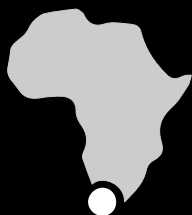
Written confirmations will be sent with the invoices, once registrations are processed. Please allow one to two weeks for processing.

CANCELLATION POLICY

Cancellations must be sent as written requests and must be received by noon, Brussels time, on **1 June, 2013**. Only a partial refund is possible minus a handling fee of 100 EURO for administrative costs (per cancelled participant). Requests received after this date will incur a penalty fee of 100% of the registration fee. Refunds will not be given after the conference for no-shows. Should we receive your cancellation on or before the cancellation deadline indicated above, and should you have already paid your meeting registration fees, we will refund you the amount of your payment less administration and wire transfer.

IFES Platinum Sponsors:





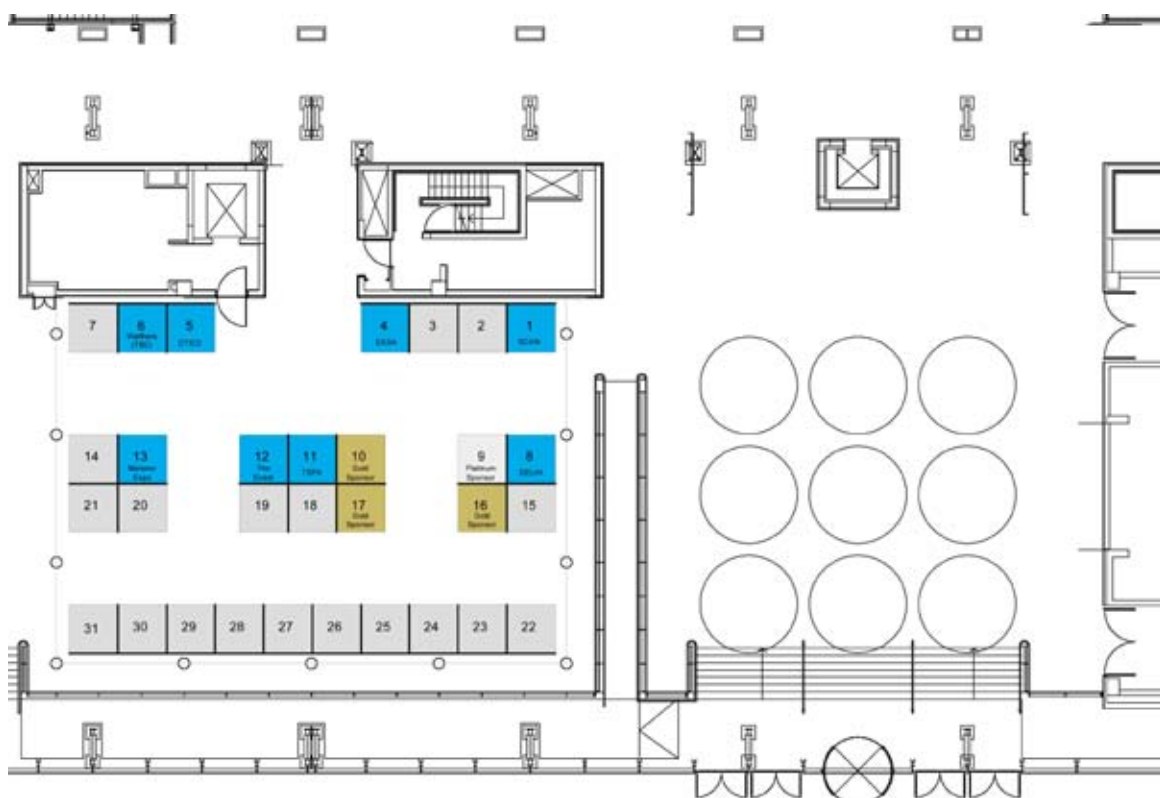
Speakers

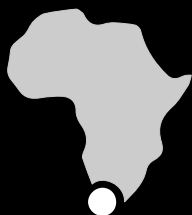
Tom Bowman 'Mr. Green' - Global Change, USA
Simon Burton - Exposure Communications, UK
Han Leenhouts - Sales & Pepper, Netherlands
Jason Drew - AGRI protein, SA
Hein Wagner - Vision Tree, SA
Brenda Cowan - Fashion Institute of Technology New York, USA

IFES Exhibition

An exhibition will be co-located with the conference, offering 2m x 2m booths. The stand options are: Executive / Green booth packages; shell scheme; or floor space. Lunch, tea and coffee will be held daily in the exhibition area, to maximise brand exposure for exhibitors.

Details and floor plans for the conference's exhibition component can be obtained from Gloria Guevara email: gloria.guevara@congrex.com or telephone: +32 26 452 670. For technical enquiries please contact Alex Pattison email: alexpat@scandisplayct.co.za or telephone: +27 21 409 1200.





Exhibition Participation Interest Form

Please complete the form and return by email to gloria.guevara@congrex.com not later than Wednesday, 1 May 2013.

1. Name of company

2. Country

3. Contact details of the company (postal address + email + telephone + fax)

4. Name and contact details of the person responsible for exhibiting in 2013

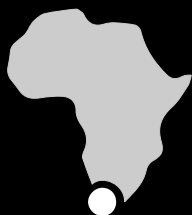
5. Size and type of stand desired (please tick one)

- ☐ 2m x 2m exhibition booth: ZAR 7 700/ EUR*700
- ☐ 2m x 2m Executive/ Green booth: ZAR 14 300/ EUR* 1300

* Subject to variations, based on exchange rate at the time of the booking.

7. Date

8. Signature



Environmental sustainability

In keeping with the belief that our industry needs to develop sustainability, the IFES 2013 World Summit and the exhibition co-located with it will incorporate a number of event greening strategies.

These strategies include:

Carbon offsetting

- Delegates are encouraged to buy raffle tickets to win registration and accommodation for IFES 2014. Each raffle ticket will allow IFES to buy a tree to contribute to offsetting the event's carbon footprint.

Waste minimisation

- Ensuring the event is paperless, through the use of an IFES 2013 app.
- Recycling.

Energy efficiency

- Selecting a venue (the CTICC) with energy saving measures in place such as motion-sensor lights and escalators.
- Procuring renewable energy for the event.

Water usage

- Selecting a venue (the CTICC) that has water saving measures in place such as dual flush toilets and motion-sensor taps.
- Not serving bottled water at the event, and instead providing water in jugs throughout the event.

Transport coordination

- Using public transport where possible, such as MyCiTi for transfers to and from the airport.
- Using a shuttle for transport to the social events such as the Sponsored Dinner.
- Selecting accommodation and restaurants close to the venue, so that delegates can get around on foot.

Catering

- Sourcing local and seasonal food to make up the majority of ingredients in all of the catering.
- Ensuring all seafood is SASSI (Southern African Sustainable Seafood Initiative) approved.

Social upliftment

- Inviting local crafters to exhibit and sell their goods on the second day of the event.
- Sourcing locally-produced lanyards and golf shirts which have eco-friendly credentials .



Green Awards

- IFES in collaboration with FAMAB will be recognising the most sustainable companies with Green Awards.

Please contact Pippa Walker should you require more information on the greening initiatives at IFES 2013: pippa@scandisplay.co.za or +27 11 447 4777

Partnership opportunities

A number of partnership packages have been created to enable your company to be involved in the IFES World Summit 2013. A breakdown of the package options is shown below. Most options include delegate passes to the conference and a stand at the exhibition. Please contact Gloria Guevara for the complete details of any given package: gloria.guevara@congrex.com or +32 26 452 670

Partnership Package	Partner	Value in SA Rands	Value in Euros
Platinum: Infrastructure, services & support	Scan Display	R 44 000	EUR 4 000
Platinum: Venue	CTICC	R 44 000	EUR 4 000
Platinum: Networking dinner	available	R 44 000	EUR 4 000
Gold: Keynote speaker	available	R 33 000	EUR 3 000
Gold: Luncheon Day 1	available	R 33 000	EUR 3 000
Gold: Luncheon Day 2	available	R 33 000	EUR 3 000
Silver: Golf Day	Meissener Expo	R 16 500	EUR 1 500
Golf holes	available	R 2 200	EUR 200
Branded lanyard	Marketing Merchants	R 22 000	EUR 2 000
Branded shirt	available	R 22 000	EUR 2 000
Green energy	available	R 11 000	EUR 1 000
Networking 1: Tea & coffee breaks Day 1	available	R 11 000	EUR 1 000
Networking 2: Tea & coffee breaks Day 2	available	R 11 000	EUR 1 000



Platinum: Networking dinner package

It is a tradition that every IFES conference features a networking dinner, and it is also tradition that the event is the most anticipated part of the programme as it is an opportunity for the delegates to relax, network in a fun environment and experience some of the host city's flavours.

Cape Town is renowned for its fine dining restaurants, and the IFES World Summit 2013 dinner will be hosted at one of them. Guests will sit down to a three course meal and, naturally, some excellent South African wines. The dinner is included in the registration fees, ensuring all delegates attend.

The Platinum Dinner Partner will receive the following:

- Branding at the dinner venue
- Verbal acknowledgement in the dinner's opening address
- A three-minute speaking opportunity during the dinner
- Three delegate passes (value: R14 850 / €EUR 1 350)
- A 2m x 2m exhibition booth premium package - including fabric branding (value: R14 300 / €Euro 1 300)
- Logo and link on website
- Logo on registration desk
- Coverage in the digital conference app
- Profile pre-loaded on to Pokens – to be handed out to all delegates

Value: R49 500 / EUR 4 500

Cost: R44 000 / EUR 4 000





Gold: Key-note speaker package



Tom Bowman is one of the premier interpreters of global change, climate and energy science, and green business strategies. He is an advisor, strategist, communicator, and producer. You may also be familiar with him as 'Mr. Green' in Exhibitor Magazine.

Through his work with the National Academy of Sciences, Scripps Institution of Oceanography and energy companies across the country, Tom discovered an urgent need to improve science communication and employ its results to make better, more sustainable decisions. He founded Bowman Global Change to help organisations achieve these goals.

Tom brings a wealth of experience in brand strategy, marketing, and science education to these challenges. As president of Bowman Design Group for more than twenty years, Tom has advised the leaders of global corporations and national cultural institutions on communication and organisational strategy. His team created the Marian Koshland Science Museum of the National Academy of Sciences and other award-winning exhibitions on global warming, health and ocean science that set new standards for engaging the public with authentic, unbiased information.

The Gold Keynote Speaker Partner will receive the following:

- Branding during the keynote speaker's presentation
- Verbal acknowledgement before the presentation
- Two delegate passes (value: R9 900 / EUR 900)
- A 2m x 2m exhibition booth premium package – including fabric branding (value: R14 300 / EUR 1 300)
- Logo and link on website
- Logo on registration desk
- Coverage in the digital conference app
- Profile pre-loaded on to Pokens – to be handed out to all delegates

Value: R44 550 / EUR 4 050

Cost: R33 000 / EUR 3 000



Gold: Luncheon packages 1 & 2

There are two opportunities available for partnering on each of the conference's daily lunches. The venue, the Cape Town International Convention Centre, is well known for its excellent food. Buffet-styled lunches will be served over a leisurely hour, giving delegates time to enjoy the food, visit the exhibition and network.

Each Gold Lunch Partner will receive the following:

- Branding at the lunch
- Verbal acknowledgement before the lunch
- A three-minute speaking opportunity before the lunch
- Two delegate passes (value: R9 900 / EUR~~9~~000)
- A 2m x 2m exhibition booth premium package - including fabric branding (value: R14 300 / EUR 1 300)
- Logo and link on website
- Logo on registration desk
- Coverage in the digital conference app
- Profile pre-loaded on to Pokens – to be handed out to all delegates

Value: R44 550 / EUR~~4~~ 050

Cost: R33 000 / EUR~~3~~ 000





Silver: Golf Day package

The IFES World Summit 2013 Golf Day will be hosted on the day preceding the conference (Thursday, 27 June) at the Milnerton Links Golf Course.

This golf course overlooks the ocean, with a postcard view of Table Mountain. The course has 18-holes, is par 72 and a regular host to PGA events. Four-balls will be available and an effort will be made to pair local and international delegates with each other, for networking purposes.

Once the golf has finished, cocktails will be enjoyed watching the sun set over the ocean, followed by an informal dinner cooked using the traditional South African braai-method (similar to a barbeque).

The Silver Partner will receive the following:

- Branding at the golf day
- Verbal acknowledgement at the end of the golf day
- A two-minute speaking opportunity at the end of the golf day
- First and last hole branding
- Two delegate passes (value: R9 900 / EUR€00)
- A 2m x 2m exhibition booth (value: R7 700 / EUR€700)
- Logo and link on website
- Coverage in the digital conference app
- Profile pre-loaded on to Pokens – to be handed out to all delegates

Individual holes can be sponsored at the cost of R2 200 / EUR 200 each.

Value: R29 150 / EUR€ 650

Cost: R16 500 / EUR€ 500





27-29 June 2013



Lanyard package



As part of the greening of the IFES World Summit 2013, locally-produced beaded lanyards with an African feel will be used. The quality and look-and-feel of these lanyards is great, and they are likely to be used beyond the event.

The lanyard partnership will allow a company to brand the badge on all delegate lanyards.

The Lanyard Partner will receive the following:

- Exclusive branding rights for the lanyards
- One delegate pass (value: R4 950 / EUR~~4~~50)
- A 2m x 2m exhibition booth (value: R7 700 / EUR~~7~~00)
- Logo and link on website
- Coverage in the digital conference app
- Profile pre-loaded on to Pokens – to be handed out to all delegates

Value: R30 800 / EUR~~3~~ 800

Cost: R27 500 / EUR~~2~~ 500

Shirt package



All delegates attending the IFES World Summit 2013 will receive a branded shirt. To support the greening of the event, shirts made from recycled PET plastic (soft drink bottles) have been procured. The shirts have a Lacoste weave (180 gsm) and will have the event and Partner's company logo embroidered on to the pocket area.

The Shirt Partner will receive the following:

- Exclusive branding rights for the delegate shirts
- One delegate pass (value: R4 950 / EUR~~4~~50)
- A 2m x 2m exhibition booth (value: R7 700 / EUR~~7~~00)
- Logo and link on website
- Coverage in the digital conference app
- Profile pre-loaded on to Pokens – to be handed out to all delegates

Value: R34 100 / EUR~~3~~ 100

Cost: R22 000 / EUR~~2~~ 000



Green Energy package

To reduce the carbon-related footprint of the IFES World Summit 2013, renewable energy will be procured to power the event.

The renewable energy will be sourced from the Freidman hydro project in Mpumalanga, South Africa. Although hydro power is often frowned upon as environmentally harmful, this specific project harnesses energy naturally from a fast-moving river. The project has positive social implications, as it has enabled the supply of low-cost energy to the local municipality, which in turn has been made available to low-income communities in the area.

The Green Energy Partner will receive the following:

- Acknowledgement for sponsoring the green energy
- One delegate pass (value: R4 950 / EUR~~4~~50)
- Logo and link on website
- Coverage in the digital conference programme
- Profile pre-loaded on to Pokens – to be handed out to all delegates

Value: R12 100 / EUR~~1~~ 100

Cost: R11 000 / EUR 1 000

Networking: Tea & coffee packages 1 & 2

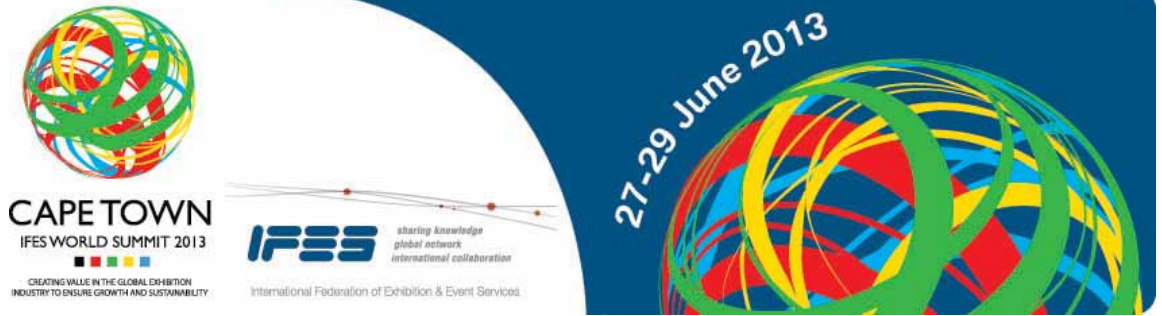
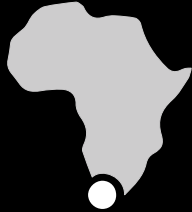
Partnership is available for the networking tea and coffee breaks, packaged as one Partner per day, each receiving two half-hour breaks. Tea, coffee, juices, water and other delicious light snacks will be served by the Cape Town International Convention Centre's catering division.

The Networking Partner will receive the following:

- Branding at the tea and coffee breaks (x2 each day)
- Verbal acknowledgement before the tea and coffee breaks
- Logo and link on website
- Coverage in the digital conference programme
- Profile pre-loaded on to Pokens – to be handed out to all delegates

Value: R11 000 / EUR~~1~~ 000

Cost: R11 000 / EUR~~1~~ 000



Accommodation

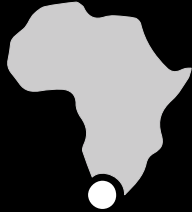
The CTICC is conveniently located between two exquisite hotels, The Westin Grand and The Cullinan Hotel. Both offer comfort, security and wonderful views of the harbour, mountain and city. These hotels were chosen as they are within a safe walking distance of the CTICC, minimising the need for taxis. They also fall within the Central City Improvement District (CCID) programme which is monitored by CCID employees. This has resulted in a 'safe zone' where visitors can relax and enjoy themselves.

THE WESTIN CAPE TOWN



Southern Sun THE CULLINAN





Southern Sun THE CULLINAN

1 Cullinan Street Waterfront, Cape Town, Tel: +27 (21) 415 4000 Fax: +27 (21) 425 8686

IFES 2013

<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.	<input type="checkbox"/> Ms	<input type="checkbox"/> Dr	<input type="checkbox"/> Prof	<input type="checkbox"/> Other	
First Name						
Surname						
Address						
Suburb / Town		Country		Postal / Zip Code		
Telephone		Fax				
Mobile / Cell Number		Email				
Arrival Date		Arrival Time				
Departure Date		Departure Time				

A 50% deposit is required to secure your accommodation, and credit card details to secure the balance

<input type="checkbox"/> Standard Single Room	- R1195.00	<input type="checkbox"/> Standard Double Room	R1495.00
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* These rates are per room per night, including breakfast and VAT, excluding 1% tourism levy

All cancellations received between **60 - 31** days prior to arrival date, **75% cancellation fees** will apply. All cancellations received between **30 -0** days prior to arrival **100% cancellation fees will apply.** Should you fail to arrive at the hotel on the stipulated date, you will be charged **100% no-show fees.**

Credit Card Details

<input type="checkbox"/> Visa	<input type="checkbox"/> Master Card	<input type="checkbox"/> American Express	<input type="checkbox"/> Diners
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Credit Card Number	Expiry Date	CVV Number
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*** Please include a copy of the front and back of the credit card.**

<input type="checkbox"/> Bank Transfer	Name of Bank:	Nedbank
	Branch:	Corporate Client Services
	Branch Code:	145 405
	Account Number:	145 409 8384
	Swift Nr	NEDSZAJJ

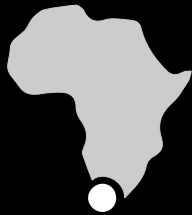
* Please forward a copy of the deposit slip as proof of payment to +27 (0) 21 425 8686

Signature authorizing the debit of credit card and acceptance of terms and conditions

Date

Contact: Veronica Cornelius
Fax Number: +27 21 425 8686

Tel Number: +27 21 415 4000
Email: veronica.cornelius@tsogosun.com



THE WESTIN

CAPE TOWN

hotel registration form

(IFES) – (26th to the 30th June 2013)

Please complete this form, print and return it signed and fax it to **+27.21.412.8041**

Group Negotiated Rates

☐ Deluxe Single @ R1770.00

☐ Deluxe Double @ R1990.00

☐ Executive Club Single @ R2170.00

☐ Executive Club Double @ R2390.00

Room Preference

☐ King

☐ Smoking

☐ Twin

☐ Non-Smoking

date of arrival (dd/mm/ccyy)

(Select Month) (Year) Time: 00:00

date of departure (dd/mm/ccyy)

(Select Month) (Year) Time: 00:00

Included: The above rates are quoted per room, per night. The rates include 14 % vat. The rate includes the government levy @ 1% of total accommodation value. It also includes breakfast, complimentary access to the spa, internet and shuttle to and from the Waterfront.

The rate is valid for seven days before and after the conference dates.

Cancellation Policy: The full accommodation will be charged for individual no-shows as well as cancellations received less than 30 days prior to arrival date and one night's accommodation for cancellations more than 30 days out. Cancellation charges will also apply should you reduce the length of stay after arrival.

title:

first name:

last name:

address:

postal code:

work tel:

mobile:

fax:

email:

credit card details:

card number:

expiry date: (select)/(select)

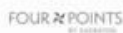
CVV:

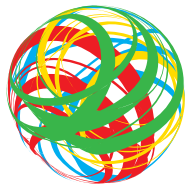
(last three numbers on the back of the card)

Once completed kindly fax this form to +27.21.412.8041.

By your signature hereto, you are accepting all terms and conditions specified on this form and confirm that all information given is current and accurate.

signature





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IFES World Summit 2013 Spouse Package IFES Tour - Thursday, 27 June 2013



Robben Island

The standard tour to Robben Island is 3.5 hours long, including the two half-hour ferry rides. Ferries depart at 9am, 10am, 11am, 12pm and 2pm (subject to change and weather permitting) from the V & A Waterfront in Cape Town.

Cost per person: R285 (€30)

Package includes:

- A return boat trip across Table Bay
- A visit to the famous Maximum Security Prison
- Interaction with an ex-political prisoner
- A 45-minute bus ride with a guide providing commentary
- The opportunity to explore the Murray's Bay Harbour precinct attractions, such as the Muslim shrine, or kramat, and the Museum Shop

Package excludes:

- Transfer to the V & A Waterfront

Tour duration: Half-day +/- 5 Hours

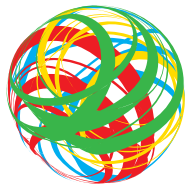
Terms and Conditions apply

*To book the above package as a spouse tour, please contact Darshana Bhoola at Darshana@walthers.co.za.
To book the above package as an IFES tour on Thursday 27 June, please contact Gloria Guevara
at gloria.guevara@congrex.com.*

Packages are based on scheduled tours and are subject to availability at the time of booking.

Pre-booking is essential.

Rates are based on minimum of 2 pax.



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IFES World Summit 2013 Spouse Package IFES Tour - Sunday, 29 June 2013



Winelands

Travel through the spectacular mountain scenery and lush fertile valleys of the Cape. Learn about the area's fascinating history and allow yourself to indulge in the pleasures of the renowned Cape Winelands.

- Historical Wine Estates
- Historic Stellenbosch
- Franschhoek Valley
- Huguenot Memorial
- Paarl

You will visit wine estates on the three main wine routes. The wine estates have been selected according to the following criteria: high standards of winemaking, historical and architectural significance, picturesque environment and visitor friendliness. Perfect for those wanting to venture a bit further outside Cape Town, "The Wonderful Winelands" is a great add-on to any of the other Cape Town day tours we offer.

Entrance Fees: All entrance fees are included in our rates.

Cellar Tour: You are given the opportunity to partake in a tour of a wine cellar to view the winemaking process.

Wine Tasting: Two wine tasting sessions (4-5 wines per session) are included in our full-day wine tour.

Wine Purchases: Wine can be purchased directly from the wine estates. Some estates will assist by shipping wine overseas to your home address.

Cost per person: R1000 (€100)

Package includes:

- English-speaking guide
- Touring vehicle including pick-up and drop-off from hotel
- 2 x wine tastings
- Cellar tour

Package excludes:

- Lunch

Tour duration: Full-day +/- 8 Hours

Collection time: 08:30 – 09:00

Terms and Conditions apply

To book the above package as a spouse tour, please contact Darshana Bhoola at Darshana@walters.co.za.

To book the above package as an IFES tour on Sunday 29 June, please contact Gloria Guevara at gloria.guevara@congrex.com.

Packages are based on scheduled tours and are subject to availability at the time of booking.

Pre-booking is essential.

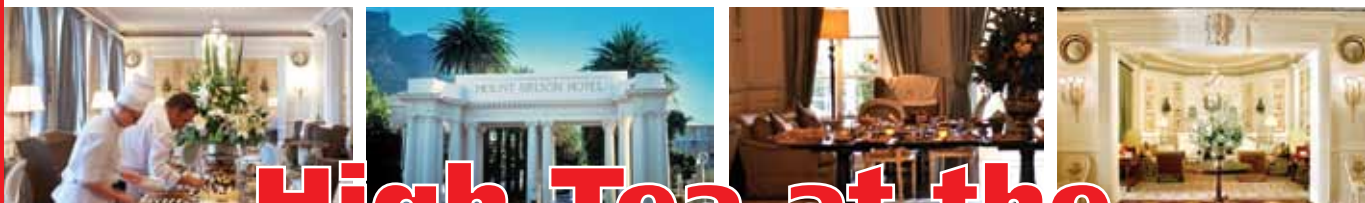
Rates are based on minimum of 2 pax.



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IFES World Summit 2013 Spouse Package



High Tea at the Mount Nelson Hotel

You don't have to be a guest to enjoy the colonial splendour of South Africa's most famous hotel.

Take tea on the verandah and enjoy the timeless elegance of this gracious pink landmark. The hotel, with its neo-classical colonnade and avenue of palms, was built in 1897 under the supervision of Sir Herbert Baker and named in recognition of Lord Nelson's victory at Trafalgar. Set in nine acres of magnificently landscaped gardens at the foot of Table Mountain, it is the perfect setting for a decadent food extravaganza called high tea. Enjoy a buffet of dainty sandwiches, cakes, freshly-baked pastries and savouries. Come as you please; there is no dress code for this culinary treat served from 14h30 to 17h30.

Cost per person: R250 (€23)

Package excludes:

- Transfer to the Mount Nelson Hotel

Tour Duration: Half-day +/- 3 Hours

Terms and Conditions apply

*To book any of the above packages, please contact Darshana Bhoola at Darshana@walthers.co.za.
Packages are based on scheduled tours and are subject to availability at the time of booking.*

Tours will operate on Friday and Saturday only.

Pre-booking is essential.

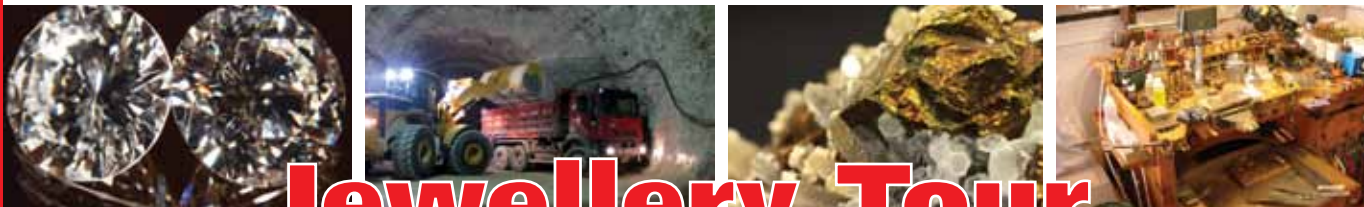
Rates are based on minimum of 2 pax.



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IFES World Summit 2013 Spouse Package



Jewellery Tour (Complimentary)

Take a guided tour of De Beers and Anglogold, award-winning jewellers.

Gold Workshop Tour: 10 minutes of interactive tour through stages of handmade jewellery manufacture: gold smelting, goldsmith's bench, stone setter, polishing room.

Diamond and Tanzanite Tour: 10 minute video of diamond mining in South Africa; 10 minute talk on diamond cutting and 4 C's, 10 minute explanation on Tanzanite.

Each guest receives sparkling wine or orange juice on arrival.

Cost per person: Complimentary

Package excludes:

- Transfer to the V & A Waterfront

Tour duration: 40 minutes

Terms and Conditions apply

To book any of the above packages, please contact Darshana Bhoola at Darshana@walthers.co.za.

Packages are based on scheduled tours and are subject to availability at the time of booking.

Tours will operate on Friday and Saturday only.

Pre-booking is essential.

Rates are based on minimum of 2 pax.



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IFES World Summit 2013 Spouse Package



Half-day city & Table Mountain

Including all the "must-sees" of any Cape Town day tour, this option is a geographical and cultural extravaganza showing you Cape Town from its historical beginnings to the dazzling modern shopping malls of the Waterfront.

- Table Mountain by cable car (weather permitting)
- City Centre
- Castle of Good Hope
- South African Museum
- The Company Gardens
- Bo-Kaap - traditional Malay quarter
- Victoria & Alfred Waterfront (SA's most visited attraction)

Cableway

If the Table Mountain cable car (funicular) is not running due to bad weather, we will drive you up to the spectacular Signal Hill viewing site overlooking Cape Town. Table Mountain tickets will be refunded.

Cost per person: R750 (€68)

Package includes:

- English-speaking guide
- Touring vehicle including pick-up and drop-off from hotel
- Entrance fees to the SA Museum, Castle of Good Hope
- Return Table Mountain cable car tickets

Tour duration: Half-day +/- 5 Hours

Collection time: 08:30 – 09:00

Terms and Conditions apply

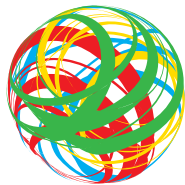
To book any of the above packages, please contact Darshana Bhoola at Darshana@walthers.co.za.

Packages are based on scheduled tours and are subject to availability at the time of booking.

Tours will operate on Friday and Saturday only.

Pre-booking is essential.

Rates are based on minimum of 2 pax.



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IFES World Summit 2013 Spouse Package



Full-day Cape Peninsula

An unforgettable journey to the mythical meeting place of the two great oceans. Breathtaking scenic beauty contrasts with the harsh rugged conditions of the most south-westerly edge of the African continent.

- Clifton Beaches
- Hout Bay & Mariners' Wharf
- Boat ride to view seals (optional)
- Chapman's Peak Drive/Ou Kaapse Weg
- Cape Point
- Cape of Good Hope Nature Reserve
- Penguin colony at Boulders Beach
- Historic Simon's Town
- Kirstenbosch Botanical Gardens

Hout Bay

An approximately one-hour stop-over will allow you to take an optional boat ride to view seals on Duiker Island. There is lots to do ashore if you choose not to take the boat ride.

Cost per person: R900 (€81)

Package includes:

- English-speaking guide
- Touring vehicle including pick-up and drop-off from hotel
- Entrance fees to Cape of Good Hope Nature Reserve, Boulders Beach Penguin Colony, Kirstenbosch Botanical Gardens and Chapman's Peak Toll

Package excludes:

- Lunch

Tour duration: Full-day +/- 8 Hours

Collection time: 08:30 – 09:00

Terms and Conditions apply

To book any of the above packages, please contact Darshana Bhoola at Darshana@walthers.co.za.

Packages are based on scheduled tours and are subject to availability at the time of booking.

Tours will operate on Friday and Saturday only.

Pre-booking is essential.

Rates are based on minimum of 2 pax.



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IFES World Summit 2013 Spouse Package



Spa Packages

Angsana Spa At Vineyard Hotel

Managed and created by Banyan Tree, Angsana Spa's refreshing blend of treatments place special emphasis on the use of natural ingredients such as native flowers, fruit, herbs, spices and plants. Aromatherapy, the therapeutic sense of touch, and a fusion of techniques from the East and West are used to refresh and rejuvenate the body, mind and spirit. The Spa comprises 11 treatment rooms, including a signature Rainmist Steam Room. The interior design and architecture of Angsana blends contemporary chic with exotic Asian splendour, with signature Angsana hues of orange, lime green, yellow and purple in the background.

Angsana Day Spa Retreat

Package includes:

10:00 – 12:45

Begin this heavenly experience with a cleansing body polish, followed by a nourishing skin enhancer, and finishing with a pampering full body massage. Wrap up your session of bliss with a floral herbal bath.

12:45 – 14:00

Enjoy spa cuisine & smoothies to treat your taste buds.

14:00 – 15:00

Relax with a choice of facial to brighten and refresh your skin.

15:00 – 17:30

Treat your hands and feet to cleansing, exfoliating, and massaging. Finish off with nail painting, leaving your feet and hands looking and feeling great.

Cost per person: R3 995 (based on 2012 rates and subject to change) (+/- €400)

Package includes:

- Return private road transfers to the Angsana Spa at Vineyard Hotel & Spa
- Body polish, body conditioner, massage, facial, mani & pedi
- Lunch (1 x meal & 1 x beverage)

Tour duration: Full Day +/- 8 Hours

Terms and Conditions apply

To book any of the above packages, please contact Darshana Bhoola at Darshana@walthers.co.za.
Packages are based on scheduled tours and are subject to availability at the time of booking.

Pre-booking is essential.

Rates are based on minimum of 2 pax.



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IFES World Summit 2013 Spouse Package



Spa Packages

Mangwanani Spa At Zevenwacht Estate

Founded in 2002, Mangwanani was born out of a desire to establish a retreat where one could be pampered from head to toe and indulge in sheer decadence. Mangwanani's main goal was to uplift rural women, allowing previously disadvantaged women from local communities to be empowered by their natural and inherent abilities. Mangwanani African Spa has developed its own signature range of products, which are uniquely South African and cater for relaxation and spa therapies. All products are made with natural and naturally derived ingredients and fragranced with essential oils in line with an awareness of our carbon footprint.

With panoramic views of the Cape Peninsula and Cape Town, Mangwanani spa is set in one of the country's idyllic locations on Zevenwacht Wine Estate, on the Stellenbosch wine route. It's an environment that encourages relaxation and personal rejuvenation.

Half Day Spa

Enjoy all the delights of Mangwanani with either a morning or afternoon half-day package.

Enjoy unrivalled entertainment, three decadent treatments, delicious breakfast or lunch with complimentary bar and an Amarula & chocolate to round off your experience.

Treatments included:

- Izimanga – traditional full body massage with hot stones.
- Molala – African head, neck & shoulder massage.
- Neo Maoto – Traditional African Royal foot massage (from toes to knees).

Cost per person: R3 185 (based on 2012 rates and subject to change) (+/- €320)

Package includes:

- Return private road transfers to the Mangwanani Spa
- Full body massage, African head, neck and shoulder massage, foot massage
- Breakfast or lunch
- Bar
- Amarula and chocolate

Tour duration: Half Day +/- 5 Hours

Terms and Conditions apply

To book any of the above packages, please contact Darshana Bhoola at Darshana@walthers.co.za.

Packages are based on scheduled tours and are subject to availability at the time of booking.

Packages can be tailor-made.

Pre-booking is essential.

Rates are based on minimum of 2 pax.



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IFES World Summit 2013 Spouse Package



Spa Packages

Life Day Spa – Cape Town

Overlooking Table Mountain and the flowing waterways of Canal Walk, Life Day Spa Cape Town was created to provide a sanctuary from the stresses of modern life. The earthy yet chic decor exudes a stylishly soothing energy that will revive even the weariest body. No expense has been spared in the creation of this world class facility, yet visitors will be pleasantly surprised at the affordability of treatments.

Allow yourself to be cared for by our skilled therapists and leave our haven feeling totally rejuvenated.

Life Day Spa Cape Town is a proud member of the prestigious Spas of Distinction group. This award-winning collection of spas boasts 30 years experience in the health and beauty industry. Clients can take comfort knowing that they are in expert hands.

Half Day Spa

It's all about you for five hours.

Treatments Included:

- Middle Eastern Mud Ritual
- La Prairie Facial
- Full Body Massage
- 30 minute Flotation
- Luxury Stone Manicure
- Luxury Stone Pedicure

Cost per person: R2 360 (based on 2012 rates and subject to change) (+/- €215)

Package includes:

- Lunch

Package excludes:

- Private road transfers to Canal Walk (Estimated cost: R745 each way)

Tour duration: Half Day +/- 5 Hours

Terms and Conditions apply

To book any of the above packages, please contact Darshana Bhoola at Darshana@walthers.co.za.

Packages are based on scheduled tours and are subject to availability at the time of booking.

Packages can be tailor-made.

Pre-booking is essential.

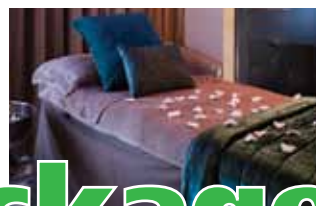
Rates are based on minimum of 2 pax.



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IFES World Summit 2013 Spouse Package



Spa Packages

Life Day Spa – Cape Town

Create your own Package: 2, 3 or 4 hours

30 minute treatments include:

- Sole revival foot treatment
- Back, neck and shoulder massage
- Indian head massage
- Express facial
- Express pedicure
- Express manicure
- Flotation chamber
- Body exfoliation
- Middle Eastern Mud Ritual (Rasul chamber)

60 minute treatments include:

- Full body massage
- Classic Dermalogica facial
- Luxury manicure
- Luxury pedicure
- Body wrap
- Optiphi skin treatment

Cost per person: (based on 2012 rates and subject to change)

2 Hours: R1 060.00 (+/- €96.00)

3 Hours: R1 525.00 (+/- €138.00)

4 Hours: R1875.00 (+/- €170.00)

Package includes:

- A selection of the above mentioned treatments for the allocated time.

Package excludes:

- Private road transfers to Canal Walk (Estimated cost: R745.00 each way)

Tour duration: Half Day +/- 2 - 5 Hours

Terms and Conditions apply

To book any of the above packages, please contact Darshana Bhoola at Darshana@walthers.co.za.

Packages are based on scheduled tours and are subject to availability at the time of booking.

Packages can be tailor made.

Pre-booking is essential.

Rates are based on minimum of 2 pax.





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IFES World Summit 2013 Post Conference Tours



Safari Packages

Sabi Sabi Bush Lodge - Mpumalanga

Sabi Sabi Game Reserve's four luxury game lodges in the Sabi Sabi Reserve have earned international awards and praise for their unforgettable safari experiences. This is unsurprising considering its world-class accommodation, personal service, delicious cuisine and abundance of wildlife - which allows for thrilling close encounters. The game roams freely throughout this part of Africa, which is home to the "Big 5" - lion, leopard, rhino, buffalo and elephant.

During day and night safaris in open Land Rovers (led by highly-trained game rangers and qualified trackers) guests will follow the animals on- and off-road into the heart of the wild African bushveld.

Getting to Sabi Sabi is quick and easy, with daily flights from Cape Town to Nelspruit, and then a short hop to Sabi Sabi.

Price per person (based on 2 people sharing):

R19 130 (Normal Rate)

R16 740 (Early Bird Special Valid Till 30 April 2013)

Estimated cost in Euros (Normal Rate): €1 739 per person

Estimated cost in Euros (Early Bird Special): €1 521 per person

Package includes:

- 3-Nights accommodation at Sabi Sabi Bush Lodge
- One-way scheduled charter flight (JNB - Lodge or Lodge - JNB)
- One-way private road transfer from Nelspruit (MQP) Airport to Sabi Sabi (Duration +/- 2 hrs)
- Daily open Land Rover safaris by day and night
- Environmental awareness walking safaris
- Full breakfast, lunch and boma dinner
- Sundowner drinks, selected beverages & South African house wines
- Local taxes

Rates are nett and subject to availability

Excludes domestic flights:

CPT - MQP

Estimated cost per person: R3 960 subject to availability at the time of booking

Terms and Conditions apply

Should you wish book the above packages please contact Darshana Bhoola at Darshana@walthers.co.za



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IFES World Summit 2013 Post Conference Tours



Kapama River Lodge - Limpopo

Kapama River Lodge is situated in Kapama Private Game Reserve, home to Africa's "Big 5". Kapama River Lodge is so named because it lies in a curve of the Kapama River, which is usually dry but floods from time to time. A small permanent water source lies just beyond Kapama River Lodge's perimeter fence, attracting animals like antelope, elephant and buffalo. Watch this truly African spectacle from the warm blue water of the rim-flow swimming pool, or relax in the shade of an umbrella on loungers around the pool.

Game drives are conducted twice daily with expert guides and trackers who will eagerly share their bush experiences and knowledge whilst driving through some of the most beautiful savannah woodlands, grassland and riverine bush which makes up the Kapama Game Reserve.

Access to Kapama River Lodge is simple, with a flight to Eastgate airport and then road travel from there to the lodge.

Price per person (based on 2 people sharing):

R7 680 (Normal Rate)

R6 655 (Early Bird Special valid till 30 April 2013)

Estimated cost in Euros (Normal Rate): €698 per person

Estimated cost in Euros (Early Bird Special): €605 per person

Package includes:

- 3-Nights accommodation at Kapama River Lodge
- All meals
- Teas/coffees & snacks
- Two daily safari activities
- Return road transfers from Eastgate (HDS) Airport

Rates are nett and subject to availability

Excludes domestic flights:

CPT - DUR - JNB/CPT

Estimated cost per person: R6 950 subject to availability at the time of booking

HEALTH PRECAUTIONS

MALARIA

Malaria precautions need to be taken when travelling to these areas. Please consult your doctor prior to arriving in South Africa.

Terms and Conditions apply

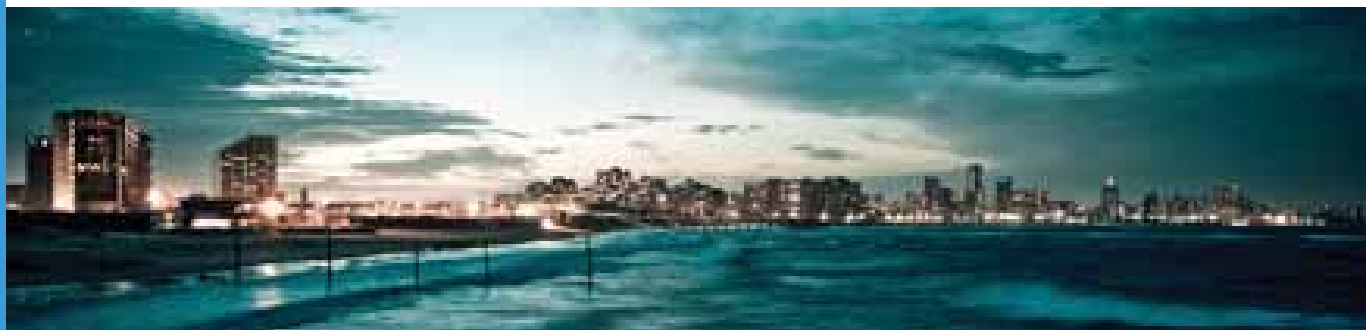
Should you wish book the above packages please contact Darshana Bhoola at Darshana@walthers.co.za



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CREATING VALUE IN THE GLOBAL EXHIBITION
INDUSTRY TO ENSURE GROWTH AND SUSTAINABILITY



IFES World Summit 2013 Post Conference Tours



Durban Packages

Southern Sun Elangeni - Durban

Breathtaking views over Durban's Golden Mile can be appreciated from the comfort of your room at the Southern Sun Elangeni.

Renowned for fine service, excellent food and reputable hospitality, this hotel is a preferred destination for travellers wanting the comfort of home, right at the sea. Situated on Durban's Golden Mile, the hotel is two hundred metres from the beach and the warm waters of the Indian Ocean.

The Southern Sun Elangeni offers easy access to local landmarks, golf courses, shopping malls and the Durban CBD.

Price per person (based on 2 people sharing):

R4 255 (Normal Rate)

R3 690 (Early Bird Special valid till 30 April 2013)

Estimated cost in Euros (Normal Rate): €386 per person

Estimated cost in Euros (Early Bird Special): €335 per person

Package includes:

- 3-Nights accommodation at the 4-star Southern Sun Elangeni in a Standard Room
- Full breakfast daily
- Return road transfer from King Shaka International Airport to the Southern Sun Elangeni (Duration: +/- 45 minutes)
- Local Taxes

Rates are nett and subject to availability

Excludes domestic flights:

CPT - DUR - JNB/CPT

Estimated cost per person: R3 960 subject to availability at the time of booking

Terms and Conditions apply

Should you wish book the above packages please contact Darshana Bhoola at Darshana@walthers.co.za



CAPE TOWN
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Durban Packages

Nearby tourist attractions include uShaka Marine World, Suncoast Casino, the beautiful Natal Midlands, the majestic Drakensberg Mountains, excellent "Big 5" game reserves and lodges, and historical battlefields.

Oyster Box Hotel - Umhlanga

The five-star Oyster Box Hotel is a five-minute walk away from Umhlanga Village centre and is conveniently located for easy access to Durban city centre, an International Airport and numerous stylish shopping centres.

Perfectly situated on the ocean's edge, the Oyster Box Hotel offers a range of luxurious rooms, suites and villas, catering for each visitor's specific needs.

Recently refurbished, all of the hotel's colonial charm has been lovingly preserved - the exquisite tiles, murals, paintings, and antique furnishings have all been retained in their original glory and reflect the soothing shades of the surrounding ocean and tropical vegetation.

Price per person (based on 2 people sharing):

R5 990

(Normal Rate)

R5 275

(Early Bird Special valid till 30 April 2013)

Estimated cost in Euros (Normal Rate): €544 per person

Estimated cost in Euros (Early Bird Special): €479 per person

Package includes:

- 3-Nights accommodation at the 5-star Oyster Box Hotel in a Classic Sea Facing Room
- Full breakfast daily
- Return road transfer from King Shaka International Airport to the Oyster Box Hotel (Duration: +/- 30 minutes)
- Local Taxes

Rates are nett and subject to availability

Excludes domestic flights:

CPT - DUR - JNB/CPT

Estimated cost per person: R3 960 subject to availability at the time of booking

Terms and Conditions apply

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Victoria Falls Packages

Visit the majestic Victoria Falls from the Zambian side.

The Victoria Falls offers no shortage of interesting and exciting activities to make any visit to this spectacular destination worthwhile. One of the world's largest waterfalls, it is 1708 metres wide, dropping between 90 and 107 metres into the Zambezi Gorge.

First sighted by Dr David Livingstone some 150 years ago, views of the Victoria Falls from Zambezi are dramatic whether seen from the Knife Edge Point or from the Falls, at the end of a steep track leading down to the gorge.

In addition to experiencing breathtaking views of the falls, enjoy sundowner cruises, go fishing, or game viewing in Mosi-Oa-Tunya National Park. Adrenaline seekers can go abseiling, jet boating, white river rafting or tackle the Victoria Falls bungee jump.

Zambezi Sun Hotel / Royal Livingstone Hotel

Package includes:

- 2-Nights accommodation at the The Royal Livingstone Hotel or Zambezi Sun Hotel
- Return scheduled flight from Johannesburg (JNB) to Livingstone (LVI)
- Return airport transfers from Livingstone Airport to hotel
- Sunset cruise on the Zambezi River

Royal Livingstone Hotel

\$1 180 (Normal Rate)

\$1 045 (Early Bird Special valid till 30 April 2013)

Estimated cost in Euros (Normal Rate): €1062 per person

Estimated cost in Euros (Early Bird Special): €940 per person

Zambezi Sun Hotel

\$810 (Normal Rate)

\$715 (Early Bird Special valid till 30 April 2013)

Estimated cost in Euros (Normal Rate): €729 per person

Estimated cost in Euros (Early Bird Special): €643 per person

David Livingstone Safari Lodge

Package includes:

- 2-Nights accommodation at the David Livingstone Safari Lodge
- Return scheduled flight from Johannesburg (JNB) to Livingstone (LVI)
- Return airport transfers from Livingstone Airport to hotel
- Sunset cruise on the Zambezi River
- Guided tour of the Falls

\$925 (Normal Rate)

\$815 (Early Bird Special valid till 30 April 2013)

Estimated cost in Euros (Normal Rate): €832 per person

Estimated cost in Euros (Early Bird Special): €733 per person

Royal Livingstone Hotel & Chobe Game Lodge

Package includes:

- 2-Nights accommodation at the The Royal Livingstone Hotel
- Return scheduled flight from Johannesburg (JNB) to Livingstone (LVI)
- Sunset cruise on the Zambezi River
- Road Transfer from Royal Livingstone Hotel to Chobe Game Lodge
- 2-Nights accommodation at the Chobe Game Lodge
- All meals
- 2 x Game activities daily
- Airport transfers from Livingstone Airport to Hotel/Lodge

\$2 960 (Normal Rate)

\$2 610 (Early Bird Special valid till 30 April 2013)

Estimated cost in Euros (Normal Rate): €2664 per person

Estimated cost in Euros (Early Bird Special): €2349 per person

Rates are nett and subject to availability

Excludes: All airport/departure tax and Air Passenger Tax. Visas, insurance charge. Fuel surcharge/levy may apply and local airport tax in Zambia.

HEALTH PRECAUTIONS

YELLOW FEVER

South African law requires all passengers travelling to Zambia to have a valid Yellow Fever Certificate.

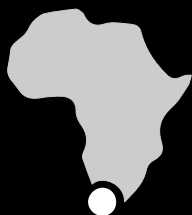
The Yellow Fever vaccination needs to be given at least 10 days before travelling to Zambia.

MALARIA

Malaria precautions need to be taken when travelling to Zambia. Please consult your doctor prior to arriving in South Africa.

Terms and Conditions apply

Should you wish book the above packages please contact Darshana Bhoola at Darshana@walthers.co.za



General information

Banking Hours:

Cape Town has four major banks, namely ABSA (a subsidiary of Barclays), FNB, Nedbank and Standard Bank. These banks offer services such as cash withdrawals, travellers' cheques and foreign exchange, and can assist with your financial enquiries. All major banks are open Monday to Friday from 9:00 to 15:30 and on Saturday from 9:00 to 11:00, but closed on Sundays and Public Holidays. Banking amenities are available in the vicinity of the CTICC and cash dispensing machines accept Visa, MasterCard and Cirrus.

Foreign Exchange:

For all personal foreign exchange transactions, Imali Express situated within the CTICC offers delegates and visitors a friendly, hassle-free service and competitive rates. All major banks accept foreign exchange, and outside of banking hours you will find exchange bureaus in the V&A Waterfront and at Cape Town International Airport. There is no limit to the amount of foreign currency that may be brought into South Africa by individual non-residents, provided that it is declared on arrival to facilitate exportation on departure.

Business Centre:

A business centre in the CTICC offers printing, faxing, internet and photocopying facilities for delegates. The centre also sells a wide variety of consumables such as stationery, airtime vouchers, electrical plugs, USB cables, blank CDs and other essential items needed by exhibitors and delegates. This centre operates daily between 8:00 and 17:00. Between 28 and 29 June, Wi-Fi will be available in and around Ballroom East, the main plenary venue.

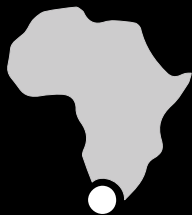
VAT:

Value-added Tax (VAT) is charged on most goods and services except those purchased in duty-free shops at international airports. The current rate is 14%. On presentation of the goods and tax invoices, VAT may be reclaimed at international airports. Foreign visitors can reclaim VAT on a collective purchase of more than R250.

There is a VAT Refund Office at the Cape Town International Airport - Ground Floor, International Departure Terminal, Tel: 021 934 8675.

Tipping:

Tipping is expected in South Africa, particularly in restaurants where waitrons are often not paid a salary and depend entirely upon tips for their income. A tip of 10-15% is expected for good service if a service charge is not included in the bill. You are expected to tip porters at airports and hotels for carrying your luggage; R5 to R10 per item is acceptable.



Emergency Numbers:

Ambulance: 10177

Fire Brigade: +27 (0)21 461 5555

Flying Squad: 10111

Mountain Rescue: 10111

Police: +27 (0)21 467 8000

Police (Tourist Assistance Unit): +27 (0)21 418 2852

Sea Rescue: +27 (0)21 405 3500

Congress Venue Address and Telephone:

Cape Town International Convention Centre (CTICC)

Convention Square

1 Lower Long Street

Cape Town

8001

South Africa

+27 (0)21 410 5000

Registration Desk and Times

Badges

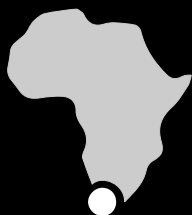
The badges given to you at registration are your ticket to all activities for the duration of the Congress. They must be worn at all times when partaking in any activities.

Lunch and Refreshments

Complimentary tea, coffee and water will be served during the course of the day. Lunches are included in the package. There is a coffee shop on the Ground Floor of the CTICC which serves coffee, cake, beverages and light meals. There are also many places to grab a bite in the City Centre as well as the V&A Waterfront. If you are looking for a place to relax after a long day, Marimba Restaurant at the CTICC offers a fusion of South African and Cosmopolitan cuisine combined with live music.

Mobile Phones

There are four main service providers namely Vodacom, MTN, Cell C and 8ta. You can purchase a sim card and airtime vouchers to keep in touch while you are here. Mobile phone stores can be found in the V&A Waterfront and airtime can be bought almost anywhere, including in the business centre at the CTICC. Please note that when buying a local sim card you will need to produce your passport for identification and security purposes. Mobile phones are available for rental at the Cape Town International Airport in the Arrivals Foyer.



Speaker Preview Room:

Speakers are welcome to make use of the Speaker Preview Room (room number to be confirmed) to check and make changes to presentations.

South African Languages and Culture:

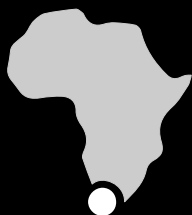
South Africans have been referred to as the 'rainbow nation', a title which epitomises the country's cultural diversity. The population of South Africa is one of the most complex and diverse in the world. Of the 45 million South Africans, nearly 31 million are Black, five million White, three million Coloured and one million Indian. The population density is 32.9 people per km².

The Black population is divided into four major ethnic groups, namely Nguni, Sotho, Shangaan-Tsonga and Venda. There are numerous subgroups of which the Zulu and Xhosa (two subgroups of the Nguni) are the largest. The majority of the White population is of Afrikaans descent (60%), with many of the remaining 40% being of British descent. Most of the Coloured population live in the Northern and Western Cape provinces, whilst most of the Indian population lives in KwaZulu Natal. The Afrikaner population is concentrated in the Gauteng and Free State provinces and the English population in the Western and Eastern Cape and KwaZulu Natal.

There are eleven official languages in South Africa, namely English, Afrikaans, Ndebele, Sepedi, Xhosa, Venda, Tswana, Southern Sotho, Zulu, Swazi and Tsonga.

Disclaimer:

The Local Organising Committee (LOC) has made every effort to ensure that the information in this handbook is up to date, correct and accessible. This does not preclude the possibility that information might become obsolete, incomplete and/or incorrect. Under no circumstances is the LOC or the host organisation liable for the consequences of the use, in whatever way, of the information provided here. This handbook includes sources of information that are maintained by third parties. The LOC is not responsible, and does not accept liability, for the consequences of using these sources.



27-29 June 2013



Contact Details

Should you have any questions, please contact the following people:

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Sue Gannon: +27 11 805 7272 / exsa@exsa.co.za

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Exhibition:

Gloria Guevara: +32 26 452 670 / gloria.guevara@congrex.com

Alex Pattison: +27 21 409 1200 / alexpat@scandisplayct.co.za

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Pippa Walker: +27 11 447 4777 / pippa@eventgreening.co.za

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