



## 1. **Call to Order**

- Brothers, we are about to open this council meeting. All persons who are not Knights or honored guests shall please retire from the chamber. The doors shall now be closed, and the guards assume their positions.
- Make contributions to the three charitable cans and enter the 50/50 pot before the meeting starts.
- Welcome any visiting guests.
- The Grand Knight called the meeting to order at 7:30 p.m.
- Recorder:
  - Will record the number of members and guests attending – 32.
  - Recorder took attendance – P – present; E – excused; A - absent

Chaplain – P	Financial Sec – P	Inside Guard – E
Grand Knight – P	Treasurer – P	Outside Guard – P
Deputy Grand Knight – E	Lecturer – E	Trustee 3 year – P
Chancellor – E	Advocate – P	Trustee 2 year – P
Recorder – P	Warden – P	Trustee 1 year – P

2. **Opening Prayer** – The Grand Knight led the Lord's Prayer
3. **Pledge of Allegiance** – Grand Knight led the Pledge of Allegiance.
4. **Approve Minutes of Prior Meeting** – The minutes of the previous meeting were transmitted electronically to all members. A call for additions and/or corrections was made; no corrections or additions received. Minutes were approved as submitted.
5. **Chaplain's Message** – Not given.
6. **Grand Knight's Report** – The Officers meeting was conducted Monday, May 3rd.
  - The next meeting will be held Monday, June 7th at 6 p.m., in the parish hall.
  - All are invited but key officers should attend.
  - Reported the major topic at the State Convention was the proposed Kansas constitutional amendment; more would be discussed during the June meeting.
  - Reported that he has started contacting Knights to fill the appointed positions within the council; and reiterated he would let each person know their responsibilities before they say, "Yes."
7. **Financial Report** – The Treasurer's Report is attached to the minutes. April 2021 Beginning balance was \$16,172.74; we had \$1,143.40 income; \$1,821.20 expenditures and \$15,494.94 ending balance.
8. **Membership Report** – Reported that he had not received the latest report from state. The council has 166 members.  
The Grand Knight presented Brother Jon Smrtic with his rosary and Knights of Columbus pin and the rest of his membership package.  
Grand Knight went on to discuss:
  - Free online membership is on until June 30, 2021. Direct your prospects to [KofC.Org/joinus](https://KofC.Org/joinus), use the promo code MCGIVNEY2020 or DASOUKUP, and let them know that this is Council 10834.
  - Any Knight who is not 3rd Degree can advance by going to [View On Demand](#) and follow the easy instructions. Our newest Knights are strongly encouraged to

advance to 3rd Degree.

**9. Other Reports:**

- Trustee Report. – Nothing to report.
- Program Director – Nothing to report.
- Faith Director – Next Corporate Communion will be June 6th; Brother Frank Klimas will lead the rosary and the ministry schedule is attached.
- Community Director – Nothing to report.
- Council Director – was excused. Called for Knight of the Month nominations; Brother Robert Martz was nominated and seconded for his dedication to the council and parish for 68 years.
- Life Director – Nothing to report.
- Family Director – was excused. The William Butler Family was nominated and seconded for Family of the Month for work with Catholic Charities and spearheading the Church Basement Sale. Brother William and Ruth Butler were selected by unanimous acclamation as Family of the Month
- Youth Director – Nothing to report.
- By-Laws Committee Chairman – Copies of the revision of By-Laws and the Council Policy (addendum) were emailed to all members. Any additions and/or corrections need to be brought to the attention of the committee and/or recorder. The revisions will be discussed and voted on in June.
- Senior Knight Recognition Committee – Action completed. Nothing to report.
- Retention Committee – Nothing to report.
- Fourth Degree – Next meeting will be May 20th at 7 p.m. council 900. Minutes from the last assembly meeting had been emailed to assembly members.
- Worthy Insurance Agent – Absent – Nothing to report.
- District Deputy – Presented Chris Nickelson with the District Knight of the Year award and stated that the District Family of the Year award would be presented and the June Corporate Communion.

**10. Unfinished Business (motions carried over from previous meetings):**

- The State's request for \$500.00 to support its Ultrasound Program will be paid by a generous donation from Brother Glenn Dreiling.
- The Financial Secretary read the list of proposed officers for the 2021-2022 Fraternal Year. Asked for any additional nominations; none heard; motioned acceptance of the 2021-2022 Council Officers; second was received; no discussion; motion passed; list is attached.

**11. New Business (new motions)**

- Bills and Communications
  - Bills – State convention:
    - Membership Assessment – Paid \$765.00
    - Pennies From Heaven – Paid \$500.00
    - Delegate expenses – Paid \$301.20
  - Roberta Simanowitz donated John's Knight jacket. It was included in the 50/50 pot drawing.
- Communications:

- Lansing High School Operation Graduation Solicitation letter was received – budgeted – Paid \$250.00
- Thank you letter from Birthright for our \$500.00 donation.
- Catholic Charities thanked the Knights of the council for their dedication to the food delivery program. Of note was Mike Keohane, who started the program: Rod Bray (Council 900) and Don Studnicka who continued the scheduling when Mike couldn't.
- Roberta Simanowitz donated John's Knight jacket. It was part of the 50/50 pot drawing.
- Church landscaping will be conducted on May 17 beginning at 6 p.m. Jim Cunningham at 913-680-7286 for questions or comments.
- Thad Brzustowicz, 913-680-5925, is looking for a volunteer to purchase and deliver 300 bottles of water to the Kansas City food kitchen. Brother Mazzia volunteered.
- The council currently is sponsoring two seminarians; our third will be Brother William Rosson when he begins his studies at the next semester.
- Flags on Ida – June 14 to July 7 – Brother Huffam is POC.

**12. Good of the Order Outstanding Accomplishments**

- Grand Knight recognized:
  - Family of the Month:
    - Ruth and William Butler – May 2021
    - Alice and Michael Keohane – December 2020
  - Knight of the Month:
    - Donald Madill – May 2021
    - Glenn Dreiling – May 2020
  - Years of Service:
    - Terry Yoakam – 10 years
    - Thad Brzustowicz – 15 years
    - Mike Keohane – 25 years
  - Senior Knight Recognition – Certificate of Appreciation
    - Brother Robert Martz
    - Brother Clarence Huycke

**13. Lecturer's Reflection – Celebration of Robert Martz's 90th birthday with birthday song, cake and ice cream during the council social at the conclusion of the formal business meeting.**

**14. Grand Knight's Summary – Edd Hingula won the 50/50 pot; donated proceeds to the Seminarian Fund; next meeting in Wednesday, June 9, 2021 at 7:30 p.m. Brother Ralph Nichols offered \$20.00 for the John Simanowitz/s donated jacket, which went to the Seminarian Fund.**

- Brothers in Distress – Gene & Ada Young, Michael Keohane; Robert Martz, Clarence Huycke, Father David McEvoy, Bob Riese, Howard Kennedy
- Congratulated those selected as Knight and Family of the Month.

**15. Closing Prayer – The Faithful Chaplain led the prayer for canonization of Blessed Michael McGivney.**

**16. Adjournment – Closed meeting at 8:10 p.m.**

**Recorder:** Brother Ron Mazzia

**Attachments:**

- a. Treasure's Report
- b. Corporate Communion positions
- c. Fraternal Year 2021 – 2022 Council Officers
- d. Slate for appointed positions
- e. Council Policy (addendum) and By-Laws

## Knights of Columbus Council #10834

## Treasurer's Report

Month: April, 2021Beginning Balance: \$16,172.<sup>74</sup>

Income:

Expenses:

General Fund:

General Fund:

Council Dues \$475.-  
 Seminarian \$131.-  
 Building \_\_\_\_\_  
 Miscellaneous \$77.<sup>40</sup>  
 P. F. H. \$72.-  
 Tootsie Rolls \_\_\_\_\_  
 Pro Life \$388.-  
 Special \_\_\_\_\_  
 Total \$4143.<sup>40</sup>

Council Dues \$821.<sup>20</sup>  
 Seminarian \_\_\_\_\_  
 Building \_\_\_\_\_  
 Miscellaneous \$500.-  
 P. F. H. \$500.-  
 Tootsie Rolls \_\_\_\_\_  
 Pro Life \_\_\_\_\_  
 Special \_\_\_\_\_  
 Total \$1,821.<sup>20</sup>

## Balance by Funds:

General fund:

Council Dues \$9020.<sup>94</sup>  
 Seminarian \$700.<sup>41</sup>  
 Building \_\_\_\_\_  
 Miscellaneous \$3955.<sup>43</sup>  
 P. F. H. -24.<sup>89</sup>  
 Tootsie Rolls \$586.<sup>80</sup>  
 Pro Life \$1116.<sup>25</sup>  
 Special \$140.-  
 Total \$15,494.<sup>94</sup>

Cash on Hand: -0-Checking Account Balance: \$15,494.<sup>94</sup>Total: \$15,494.<sup>94</sup>Date: 12/24/2021Treasurer: [Signature]



**St. Francis de Sales – Lansing Council #10834**  
**Corporate Communion Sunday Sign-Up**

Date: Sunday - 6 June 2021

Rosary Leader: Frank Klimas

Greeter: Terry Yookam

Greeter: Bill Butler

Usher: Jim Cunningham, Marcus Bryant

Usher: Glenn Drieling, Richard Drimmel

AAA: —

Lector #1: Ron Mazza

Lector #2: Edd Hinguba

Cantor: —

Gift Bearers: —

Extraordinary Minister #1: Gates Brown

Extraordinary Minister #2: Tad Brzustowicz

Extraordinary Minister #3: Ron Mazza

Extraordinary Minister #4: —

Extraordinary Minister #5: —

Extraordinary Minister #6: —

Extraordinary Minister #7: —

Elected Council 10834 Officers

FY 2021-22

Position	Incumbent	Candidate	Additional Nominees
Grand Knight	Russell Craft	Russell Craft	
Deputy Grand Knight	Gary Jones	Gary Jones	
* Chaplain	Rev. William J. McEvoy	Rev. William J. McEvoy	
Chancellor	James R. Fricke	James R. Fricke	
* Financial Secretary	Robert Hall	Bob Hall	
Recorder	Ron Mazzia	Ron Mazzia	
Treasurer	Donald F. Studnicka	Don Studnicka	
Advocate	Frank Klimas	Frank Klimas	
Warden	Donald J. Portice	Don Portice	
Inside Guard	John R. French	Jack French	
Outside Guard	Neal Hanley	Neal Hanley	
Trustee for One Year	Duane A. Tunink	Terry G. Yoakam	
Trustee for Two Years	Terry G. Yoakam	edd Hingula	
Trustee for Three Years	edd Hingula	Stephen Rookard	

\* Chaplain and Financial Secretary are not elected positions.



Proposed Council 10834 Appointees

FY 2021-22

Appointed Position	Current	Candidate	Additional Nominees
Program Director	Dennis Huffman		
Faith Director	Jim Cunningham		
Vocations Chairman	Thaddeus Brzustowicz		
Community Director	Thomas Young		
Life Director	Loring B Cox	Brad Cox	
Health Service	Michael F. Keohane		
Public Relations	Ronald Mazzia	Ron Mazzia	
Family Director	James Fricke	Jim Fricke	
Membership Director	Edward Hingula	Edd Hingula	
Recruitment Committee	Neal Hanley		
Recruitment Committee	Marcus Bryant		
Retention Chairman	Gary Jones	Gary Jones	
Insurance Promotion	David Soukup	David Soukup	
Council Director	Frank Klimas	Frank Klimas	
Fund Raising Director		Chris Nickelson	
Lector	Stephen Rookard	John Bormolini	
Webmaster			
Youth Activities Chairman	Marcus Bryant	Marcus Bryant	
Historian	Ronald Mazzia	Ron Mazzia	



## Council 10834 By-Laws Revision

Our council by-laws were last revised May 14, 2003. A By-Laws Committee was formed in January 2021 to revise and update the by-laws. The committee also found and updated the council's addendum (Attachment 1) from the same time which will become council policy. We are bound by Supreme to use a boiler-plate template (Attachment 2) which allows only certain things to be changed. Below is a summary of the recommended changes to the by-laws.

Annual Dues: \$40.00. We voted last year to raise the dues from \$25.00 to \$40.00 beginning January 2022.

Initiation Fee: \$0.00. The Initiation Fee was \$15.00 and was used to fund member's 1st-3rd Degree Exemplification expenses.

Quorum Number: 12. No change.

Maximum Amount to be Paid per Transaction at a Regular Business Meeting: \$500.00. No change.

Relief Fund: No. Relief Fund is no longer required at the council level.

Memorial Committee:

Arrange for Masses: Yes. No change.      Number of Masses: 1. Change from 5 to 1.  
Annual Memorial Mass: Yes. No Change.  
Annual Communion Sunday: No. No Change.

Financial Secretary Compensation: 8%. No change.

Include Lecturer as Appointed Officer: Yes. No Change.

The primary changes to the addendum were in wording to update and make it easier to understand. The addendum will become council policy and will have to be reviewed annually.

Under Awards, the first item, the Grand Knight will now receive recognition at the end of his first term.

Under Socials:

The council will hold a social after every business meeting.  
Pancake breakfasts were moved under Fund Raising.

Fund Raising, two pancake breakfasts will be held annually.

Programs:

The number of seminarians/postulants will be decided by the budget.  
The 50/50 pot raffle was reworded to make more sense.

Programs - Requiring Annual Voting by Member: Was changed to Programs — To be Budgeted:

The yearly Catholic Scouting Award was deleted.

Attachment 1: Knights of Columbus Council 10834 Council Policy

Attachment 2: By-Laws Template v2



## **Knights of Columbus Council 10834 Council Policy**

### **Awards:**

- The Council will award the Grand Knight, at the end of the first year of office, a Past Grand Knight Certificate (1453) and a Miniature Past Grand Knight Jewel (PG32).
- The Council will select and award a Knight of the Month Certificate (1476) and a Knight of the Year Certificate (1545) to members so honored.
- The Council will select and award a Family of the Month Certificate (1843) and a Family of the Year Certificate (1843A) to families so honored.
- The Council will award a Perfect Attendance Certificate (809) to all Brothers who do not miss a business meeting the entire fraternal year.
- The Council will present an Altar Server Certificate (1859) annually to every Altar Server in the parish.
- The Council will honor and present Years of Service Certificate (1419) to each member attaining continuous membership in the Knights of Columbus in 5-year increments. The Council will present a Twenty-Five Year Member Life Pin (PG 108) to each member achieving 25 years of continuous service in the Order. The Council will present a Fifty-Year Member Life Pin (PG 111) to each member achieving 50 years of continuous service in the Order.
- The Council will honor and present an Honorary Member Certificate (1457) and a Lapel Pin (PG 109) to each member achieving this designation.
- The Council will honor and present an Honorary Life Member Certificate (1458) and a Lapel Pin (PG 110) to each member achieving this designation.
- The Council will honor and present a Shining Armor Award Certificate (4293) and a Lapel Pin (1700) to each member achieving this designation.

### **Socials:**

- The Council will hold a social event after each monthly business meeting and ensure there are beverages to support all tastes.
- The Council will visit a local nursing home in Lansing during the Christmas season and sing Christmas Carols to the residents. This activity may include Knights and their families.
- The Council will hold an annual Christmas Social and gift



## **Knights of Columbus Council 10834 Council Policy**

exchange.

### **Fund Raising:**

- The Council will annually hold a major fundraiser for the council.
- The Council will hold two pancake breakfasts, annually.

### **Programs:**

- The Council will support seminarians/postulants as described by the budget.
- The Council will provide the labor to put up and take down the American flags along Ida Street from Main Street to Desoto Road. The flags will be put up before Flag Day, June 14th and taken down after Independence Day, July 4th.
- The Council will participate in the Parish Stations of the Cross, Lenten Soup and Bread supper yearly. The Council will request members to provide soup and bread for one week in lent and provide the necessary assistance to setup and cleanup from the supper.
- The Council Memorial Committee will send a Get-Well card and/or a Sympathy card to members or members' families as appropriate.
- The Council will support the Ignite the Green and White Auction.
- The Council will hold a 50/50 pot raffle at meetings and socials for \$1.00 per entry. 50% of proceeds will be returned to the winner and 50% will be retained by the Council.

### **Programs – To be Budgeted:**

- The Council will provide funds annually to purchase food items to make up Thanksgiving Food Baskets for needy families. The baskets to be distributed through the Leavenworth Catholic Charities.
- The Council will hold an annual Vocations Poster Contest and provide a recognition Certificate and a \$25.00 gift certificate prize to the winners in each age group as specified by the State Council Program.
- The Council will provide a Rosary to each Parish Confirmation Class member.
- The Council will donate annually to Lansing High School drug and alcohol-free graduation party; amount to be determined by the annual budget.

Adopted date: --/--/----



## **Knights of Columbus Council 10834 Council Policy**

- The Council will reimburse the two (2) Council Delegates, to the Kansas State Convention, two (2) nights motel expenses as described by the budget.

Submitted:

By-Laws Revision Committee

Russell Craft – Grand Knight

Frank Klimas

Jim Cunningham

Greg Stone

Ronald Mazzia – Recorder

NOTE: This Council Policy will be reviewed and voted on annually on the adoption date.

Adopted date: --/--/----

## **BY-LAWS**

# **Knights of Columbus**

**LANSING ST FRANCIS DESALES**

**COUNCIL NO. 10834**

**LANSING, KS**

Adopted <Council Adopted Date>

## BY-LAWS

### ARTICLE I

Section 1. This Council shall be known as LANSING ST FRANCIS DESALES COUNCIL NO. 10834, Knights of Columbus.

\$0.00

Section 2. The initiation fee shall be **<Initiation Amount>** except that for applicants under 26 years of age it shall not exceed 10.00 and for Priests and religious it shall be nil.

\$40.00

Section 3. Each member shall pay annual dues. The annual dues of members shall be **<Council Dues Amount>**, except honorary members who shall pay the sum of State and Supreme Council per capita charges and levies, and honorary life members who shall pay nothing. A reduced rate of dues for insured members under 26 years of age may be established, but it shall not be less than 3.00 per year. Except as stated above, the dues of associate and insurance members shall be the same.

Section 4. The Financial Secretary shall receive annual compensation, payable in quarterly installments at the end of each quarter, from the council an amount equal to **<FS Percent Amount>** percent of the moneys collected on account of dues from both insurance and associate members.

8%

### ARTICLE II - Elections

Section 1. The annual election of officers shall take place at a regular membership meeting held between May 1 and June 15 of each fraternal year. At least two months before the annual election, the Grand Knight shall appoint a Nominating Committee of three who shall prepare a slate of candidates for the elective council offices. This slate shall be presented to the council not later than the regular membership meeting preceding the meeting at which annual elections are to take place. Other nominations may be made from the floor and nominations may not be closed until the election meeting has convened and the members are ready to ballot.

Section 2. The election of officers shall be by ballot and a majority of all votes cast shall be necessary to elect. When only one candidate is proposed for a particular office and no further nominations have been made from the floor, the presiding Grand Knight shall declare the individual elected by acclamation. Voting by proxy or absentee ballot is prohibited.

Section 3. The Grand Knight shall appoint two members to act as Tellers. After all who are entitled to do so have voted, the ballot shall be declared closed and the Tellers shall then proceed to count the votes in full view of the Council. One of the Tellers shall examine each ballot singly and pass the same to his associate, who shall read aloud the name or names written or printed on all legal ballots. The Recorder shall tally the same and the result thereof shall be announced by the Grand Knight.

Section 4. Each officer elected must qualify and fill the office to which he is chosen, with or without installation, at the first regular membership meeting in the month of July succeeding his election, unless excused by a vote of the Council, and must present himself for installation at the time specified in the notice issued by or through the State Deputy or District Deputy, unless excused by such officer. Otherwise such office shall be considered vacant.

Section 5. Vacancies in elective offices shall be filled, after notice to the members, by election at the regular business meeting next succeeding the regular membership meeting at which the vacancy was created.

### **ARTICLE III - Officers**

Section 1. Only members who are in good standing and who have been initiated in the first three Degrees of the Order shall be eligible to hold office in this Council. No member shall hold more than one office at the same time.

Section 2. The elective offices shall be as follows: Grand Knight, Deputy Grand Knight, Chancellor, Recorder, Treasurer, Advocate, Warden, Inside Guard, Outside Guard (two Outside Guards may be elected) and Board of Trustees.

Section 3. The appointive officers shall be as follows: Financial Secretary, Lecturer and Chaplain. The Financial Secretary shall be appointed by the Supreme Knight. The Chaplain shall be selected by the Grand Knight, Deputy Grand Knight and Board of Trustees in accordance with any rules established by the Bishop of the Diocese. The Grand Knight shall appoint the Lecturer.

Section 4. At the last regular business meeting in June of each year, the Council shall determine the amount of bond to be given by the Treasurer and Financial Secretary in addition to the bond furnished by the Supreme Council. The Treasurer and Financial Secretary shall not take office or be installed, or receive any money or property of the Council until they have furnished such bond and the same has been approved by the Board of Trustees. The premium on said bond shall be paid by the Council.

Section 5. The Council Officers shall perform the duties required of them by the Laws and Rules of the Order, and by these By-Laws and such other duties as the Council may direct.

Section 6. At the end of each semiannual period, the Board of Trustees shall meet and audit the several books of this Council. In each January and July, the Board of Trustees shall make a full report of their findings, including the receipts and disbursements of the moneys of this Council for the previous semiannual period, the balance on hand to the credit of each of the various funds at the end of each semiannual period, and the assets and liabilities of the Council. The Grand Knight shall issue the call for such meeting of the Board of Trustees.



Section 7. Where a member ipso facto forfeits his membership, the Grand Knight and Financial Secretary shall immediately notify the Supreme Secretary of such forfeiture and shall immediately send notice in writing to the member. The notice shall state with particularity the reason for the forfeiture and the date the forfeiture occurred. In those cases relating to ipso facto forfeiture for failure to pay council dues, such notice shall not be sent to the Supreme Secretary or to the member until an officer or a member of the Retention Committee shall contact the member and endeavor to have him retain his membership.

Section 8. The Recorder shall file all reports in a filing book to be provided for that purpose and the same shall be preserved as a part of the records of this Council.

#### **ARTICLE IV - Meetings**

Section 1. The Council's monthly membership meeting and council officers' business meeting shall be held at a date, time and location established by the Council. **<Council Quorum Number>** members shall constitute a quorum at meetings.

Section 2. All meetings of the Council shall be presided over by the Grand Knight, who will ascertain from the Warden if all present are possessed of the current membership card.

Section 3. The order of business and procedure for all regular membership meetings of this Council shall conform to Section 125 of the Laws of the Order.

Section 4. Special membership meetings can be convened: (1) by vote of the Council at a preceding regular membership meeting; (2) by direction of the Grand Knight; (3) by the Grand Knight upon the written request of seven members stating the object of the meeting. Due notice of special business meetings and their purpose shall be given to each member in the usual way and no other business shall be transacted at any such meeting.

Section 5. The following shall be the order of business and procedure at special membership meetings:

1. Call to Order
2. Warden's Report on Membership Card
3. Prayer
4. Opening Ode \*
5. Roll Call of Officers
6. Special Order of Business
7. Prayer

\*Parts of the order of business marked with an asterisk may be omitted.

Section 6. It shall be the duty of all officers to attend each meeting of the Council. In case of inability of any officer to attend a meeting, due notice shall be given to the Grand Knight and arrangements made to have all necessary books and papers in the possession of such officer at the meeting. If a Chair Officer is absent from a meeting, the presiding officer shall designate a member to act for him. If an elected officer, without reasonable excuse approved by the Grand Knight, is absent from three consecutive regular membership meetings, the Grand Knight may report this fact to the District Deputy for such action under Section 92(b) of the Laws and Rules of the Order as the District Deputy deems appropriate.

Section 7. In the absence or inability of the Grand Knight the Deputy Grand Knight shall preside and he shall execute all of the duties of the Grand Knight. In the absence of the Grand Knight and Deputy Grand Knight the duty of presiding shall devolve on the other officers of the Council in the order in which they are named in Section 126 of the Laws and Rules of the Order.

Section 8. If any meeting shall fall on a legal holiday said meeting shall be held the following day unless the Council, by vote at a previous business meeting, annuls such meeting or fixes a different date for such meeting within the month for which it is scheduled.

#### **ARTICLE V - Balloting for Candidates**

Section 1. The Grand Knight and Deputy Grand Knight shall privately inspect the ballot box, both before and after the ballot, and the Grand Knight shall announce the result. The Warden shall be responsible for the balloting of candidates and shall distribute ballots to all members present. He shall place the ballot box on the salutation table and take his place six feet therefrom. He shall then request that all officers vote and after they have voted, he shall request the members to vote. They shall advance in single file and deposit their ballots. No member shall pass the Warden until the member preceding him has voted. After all who desire to do so have voted, the Warden shall exhibit the ballot box to the Grand Knight and Deputy Grand Knight and they shall count the votes. If the number of negative ballots cast does not exceed one-half of the members present, the applicant shall be declared elected, otherwise rejected. The exact number of negative ballots shall not be stated. If more than one candidate is to be balloted for at a meeting, the Grand Knight may announce that the first ballot shall be a general one upon all the candidates, and if not more than one-half of those present shall cast negative ballots upon the such general ballot, no other ballots shall be taken. If such announcement is made, and no more than one-half negative ballots are cast upon said general ballot, all candidates so balloted for shall be declared elected. If more than one-half negative ballots are cast upon said general ballot, then an individual ballot shall be taken on each candidate.

#### **ARTICLE VI - Committees**

Section 1. In addition to the Committees provided for in the Laws and Rules of the Order, the following Service Program Directors shall be appointed:

(a) Program Director whose goal will be the direct involvement and personal commitment of the council and membership in a program that will establish the Knights of Columbus as truly a Catholic, family, fraternal, service organization.

(b) Membership Director to have supervision of a comprehensive program of recruitment and retention for his council.

(c) Director of Faith Activities to promote a program that will strengthen our members and their families in the faith, while supporting the work of the Church.

(d) Director of Family Activities whose responsibility will be to conduct programs that strengthen the familial bond of our members.

(e) Director of Community Activities to promote programs that are positively shaping our community by addressing the needs of its citizens.

(f) Director of Life Activities to promote programs that build a culture of life and civilization of love.

(g) Such other Committees as may be required by these By-Laws or may be established by the Council or its Grand Knight.

Section 2. Except as herein provided, all Committees shall be appointed by the Grand Knight and the first person named on the Committee shall act as Chairman thereof. Standing Committees shall serve for the current year or until their successors have been appointed. A majority of the Committee shall constitute a quorum for transaction of business.

## ARTICLE VII - Funds

Section 1. All moneys obtained from any source, by or through any person or persons, acting for or in the name of the Council or under its direction or authority, shall be considered Council Funds and shall be forthwith delivered to the Financial Secretary, who will give his official receipt therefore and who will report at each officers business meeting the amounts so received and from what source and shall deliver the same to the council Treasurer and take his receipt therefore.

Section 2. The Treasurer shall deposit all moneys received from the Financial Secretary in a bank to the credit of the council. Disbursements from this fund shall be made in accordance with the Laws of the Order and the rules promulgated on the Officers' Desk Reference. The depository bank shall be furnished with a copy of this section.

Section 3. No money in excess of **<Council Maximum Amount>** shall be paid or transferred from the Treasury of this Council, (except such moneys as the Council is called upon to



\$500.00

regularly pay for its current expenses and as provided by the Laws and Rules of the Order or for purposes approved by the Supreme Council or Board of Directors), unless by a two-thirds vote of the members present and voting at a regular business meeting held subsequent to a regular business meeting at which notice in writing of a resolution of intention to pay or transfer such money and the purposes and amount to be paid or transferred shall have been given and regularly read.

Section 4. All bills shall be presented to the Recorder and referred to the Board of Trustees. In case a bill is not approved by the Board of Trustees, it shall be referred back to the Council for action.

### **ARTICLE VIII - Funerals, Etc.**

Section 1. Upon the death of a member in good standing, the Memorial Committee shall give notice to the members and, if time permits, shall request them to assemble and pay their respects to the memory of the deceased at a time and place to be indicated in such notice.

Section 2. When notice of the death of a member in good standing is received, the Memorial Committee shall forward to the family of the deceased a message of condolence on behalf of the Council.

The Memorial Committee shall arrange to have **<Council Number Masses>** said for the repose of the soul of the deceased.

The Memorial Committee shall arrange for the celebration during the month of November of each year a Mass for the repose of the souls of the deceased members and shall cause five days notice to be given to the members of the time and place of such Mass. The Mass shall be celebrated by the Chaplain unless he is indisposed.

### **ARTICLE IX - Miscellaneous**

Section 1. These By-Laws may be amended by a two-thirds vote of the members present and voting at a regular membership meeting held subsequent to a regular membership meeting at which a resolution in writing providing for such amendment shall have been read and notice of the proposed amendment shall have been given to the members in writing or in the council publication at least five days prior to the second meeting.

Section 2. Procedure and debate shall be in accordance with the Laws and Rules of the Supreme Council, the Supreme Board of Directors, these By-Laws and the Rules of Parliamentary Law known as "Robert's Rules of Order."

These By-Laws adopted by **Russell M Craft** Council Adopted Date>.

<Grand Knight Name>

Grand Knight

**Ronald N Mazzia**

<Recorder Name>

Recorder

Date of Institution: April 1, 1992

Approved: <Council Approved Date>

JOHN A. MARRELLA

Supreme Advocate