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Introduction

In the pursuit of academic excellence and practical learning, this portfolio presents the comprehensive documentation of VISIONARI, a simulated partnership business established by the students of the Bachelor of Science in Information System program under the College of Business and Management at West Visayas State University.

This project was developed as a final output for the course ACTG 202A – Partnership and Corporation Accounting, under the instruction of Prof. Rex Florencio Dagdag, during the 2nd Semester of Academic Year 2024–2025. It serves as a culminating activity designed to apply key accounting principles in a real-world business context, specifically focusing on the accounting cycle within a partnership form of business.

VISIONARI was conceptualized, formed, and operated collaboratively by the entire section, simulating the processes involved in forming a partnership—from planning, capital contribution, and operations, to marketing, production, financial recording, and eventual liquidation. The experience provided hands-on learning not only in accounting, but also in business operations, decision-making, teamwork, and documentation.

This portfolio highlights the organizational structure of the partnership, the partnership agreement, a timeline of activities, marketing and production processes, a narrative of financial transactions, and a summary of the accounting workbook submitted separately. The final sections reflect the documentation process and group learnings throughout the simulation.

Through this project, the students were able to bridge theory and practice, gaining a deeper understanding of partnership accounting and business dynamics in a collaborative and applied learning environment.

Committees

To effectively operate the partnership business VISIONARI, the class was divided into five main committees, each responsible for distinct aspects of the business. Class officers ensured that all critical areas of business operations were covered— from planning and production to financial reporting and documentation.

Each committee consisted of assigned students who worked collaboratively to fulfill their respective roles. Below is a breakdown of each committee, its general responsibilities, and its members.

Management Committee

Responsibilities:

- Set goals and project direction
- Approve decisions
- Resolve conflicts between committees
- Make final calls on budget, production, and profit sharing
- Oversee timelines and ensure everyone meets deadlines
- Serve as the "executive board" of the group

Members:

- Cachila, Charmaine
- Catalino, Joel (Head of Committee)
- Celeste, Skye Denver
- Eslabra, Jomar
- Herrera, Lil Benedict (Head of Committee)
- Ocana, Angelika Jean
- Polong, Michael Anthony

Operations Committee

Responsibilities:

- Produce goods - graham bar and munchkins
- Handle purchasing of ingredients
- Maintain quality control
- Coordinate restocking needs
- Report usage and waste to the accounting team

Members:

- Alenzuela, Reynalen Liegh
- Dagohoy, Cherry Jean (Head of Committee)
- Ambubuyog, Silverio
- Lombendencio, Trisha Mae
- Menez, Kirk Johnray (Head of Committee)
- Sasi, Jay Andre
- Tuvilla, Illych John Edward

Marketing Committee

Responsibilities:

- Develop advertising (posters, social media)
- Handle customer interaction and feedback
- Track sales data and report to accounting
- Explore selling opportunities

Members:

- Binas, Juliana Paula
- Bengaora, Nicole Khey (Head of Committee)
- Buenjemia, A-jay
- Delizo, Chelsea (Head of Committee)
- Sorbito, Alejandro Matthew

Documentation Committee

Responsibilities:

- Take photo of events
- Gather receipts
- Help on source documents
- Work with final presentation and reports

Members:

- Abordo, Aya Ysabelle
- Arcos, Adrielle (Head of Committee)
- Sinfuego, Japhet Roseller
- Nava, Xaniel Marios Angelo (Head of Committee)
- Tacsagon, King Philip

Accounting Committee

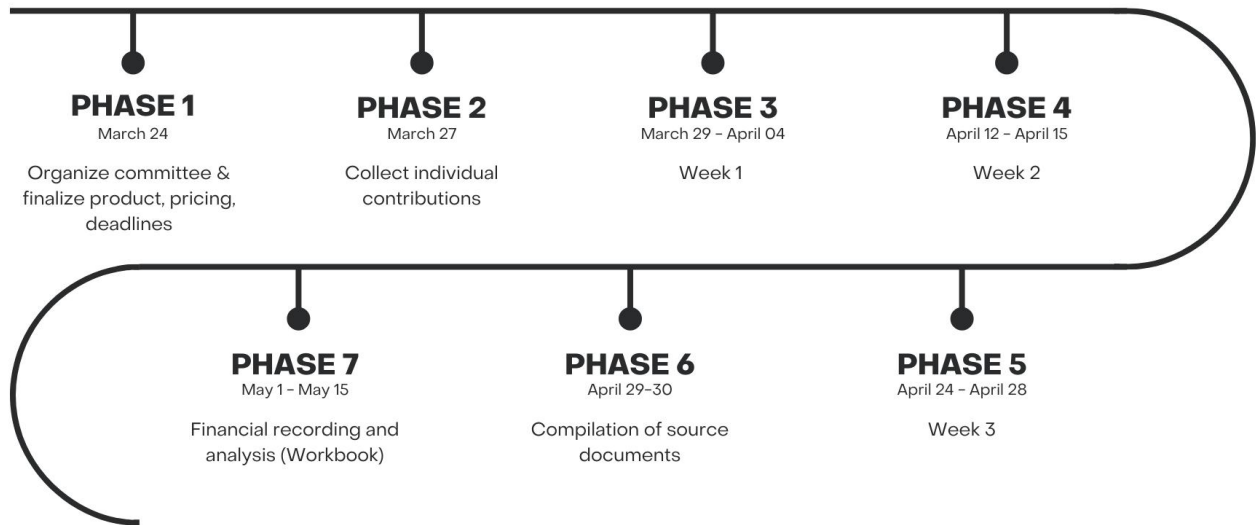
Responsibilities:

- Collect and file source documents (CRs, CVs)
- Journalize every transaction
- Post to Ledgers
- Prepare workbook
- Compute each partner's capital, profit share, and financial results

Members:

- Balictar, Atasha Marie
- Barabad, Gabriel
- Buncag, Katrina Angela (Head of Committee)
- Gain, Phil Angelo (Head of Committee)
- Guancia, Shenna Jane
- Jaboneta, Farrah Lorraine
- Panaguitonn, Mylene
- Sison, Denzel Kim

Timeline of Activities



The implementation of the Visionari partnership business followed a structured timeline composed of seven phases. It began on March 24 with the organization of committees and the finalization of the business concept, products, pricing, and deadlines. Individual capital contributions were collected on March 27, enabling the business to fund its operations. The first operational week started on March 29, followed by two more weeks of continuous production and sales activities from April 12 to April 28. Each cycle allowed the team to improve production, manage inventory, and adjust marketing strategies based on customer feedback.

After the final week of selling, the focus shifted to post-operational tasks. From April 29 to 30, the team compiled source documents such as cash vouchers, receipts, and memos. This was followed by financial analysis and workbook preparation, which ran from May 1 to May 15. During this final phase, the accounting committee completed journal entries, ledger records, the worksheet, and financial statements, including liquidation and profit distribution, marking the formal conclusion of the Visionari business simulation.

Table below is the breakdown of different phases.

Timeline of Deadlines			
Date	Committee Responsible	Activity	Remarks/Comments
03/24/25	All committee	Discussions of Committee and Finalization of the Business	Decided to have graham bar and munchkins as the business product with initial prices of 40 pesos for graham bar and 15 pesos for munchkins.
03/27/25	Accounting	P50 Contributions of each partner	Collected P1600
03/29/25	Marketing	Posting of advertisement for week 1	
03/29/25 - 03/30/25	Operations Documentation	Purchase ingredients (grocery)	On March 29, Visionari bought ingredients for the graham bar with a total expense of P842. And, on March 30, Visionari bought ingredients for munchkins with a total expense of P615.
03/30/25	Operations Documentation	Production of goods (Graham Bar) for week 1	Produced 32 pieces of graham bars
04/02/25	Operations Documentation	Purchase supplies	Bought raw materials with a total expense P185.
04/02/25	Operations Documentation	Production of goods (Munchkins) for week 1	Produced 52 pieces of munchkins
04/02/25	Marketing Documentation	D-Day (Start of business operations for week 1)	Sold 11 graham bars and 9 munchkins with a sales of P615
04/03/25	Marketing Documentation	2nd Day of Sales for Week 1	Sold 13 graham bars and 14 munchkins with a sales of P790
04/04/25	Marketing Documentation	3rd Day of Sales for Week 1	Sold 8 graham bars and 7 munchkins with a sales of P445
04/04/25	Accounting Marketing Documentation	Compilation of source documents and sales	
04/05/25	Management Operation	Discussion for week 1 sales and product performance	Decided to remove munchkins

04/12/25	Operations Documentation	Purchase ingredients (restock)	On April 12, Visionari bought ingredients for the graham bar with a total expense of P410.
04/12/25	Operation Documentation	Production of goods (graham bars)	Produced 16 pieces of graham bars
04/13/25	Marketing	Posting of advertisement for week 2	
04/14/25	Operation Documentation	Purchase supplies	Bought raw materials with a total expense P100.
04/14/25	Marketing Documentation	D-day (Continuation - week 2)	Sold 10 graham bars with a sales of P420
04/15/25	Marketing Documentation	2nd Day of Sales for Week 2	Sold 6 graham bars with a sales of P260
04/15/25	Accounting Marketing Documentation	Compilation of source documents and sales to accounting committee	
04/24/25	Operation Documentation	Purchase ingredients (restock)	On April 24, Visionari bought ingredients for the graham bar with a total expense of 520.
04/24/25	Operation Documentation	Production of goods (graham bars)	Produced 16 pieces of graham bars.
04/26/25	Operation Documentation	Purchase supplies	Bought raw materials with a total expense P100.
04/26/25	Marketing Documentation	D-day (Continuation - week 3)	Sold 12 graham bars with a sales of P535.
04/28/25	Marketing Documentation	2nd Day of Sales for Week 3	Sold 12 graham bars with a sales of P525.
04/29/25	Accounting Marketing Documentation	Compilations of sales to accounting committee	
04/30/25 - 05/15/25	Accounting	Financial recording, reporting, and analysis	

Partnership Agreement

To simulate the formation of a business partnership, the members of BSIS 2-A officially organized a business entity named VISIONARI under the guidance of the course ACTG 202A – Partnership and Corporation Accounting. The agreement below outlines the foundational terms by which the business was formed and operated during the 2nd Semester of Academic Year 2024–2025.

1. Nature and Name of Business

The business shall operate under the name **VISIONARI**, engaging in the production and sale of food products such as munchkins and graham bars. The business was formed for academic purposes as a requirement in the accounting course.

2. Partners and Capital Contributions

All students of BSIS 2-A acted as partners in the business. **Each partner contributed an agreed amount of 50php for capital**, pooled together to fund initial operations including procurement of ingredients, packaging materials, and marketing costs. Capital contributions were recorded and used strictly for business-related expenditures.

3. Profit and Loss Sharing

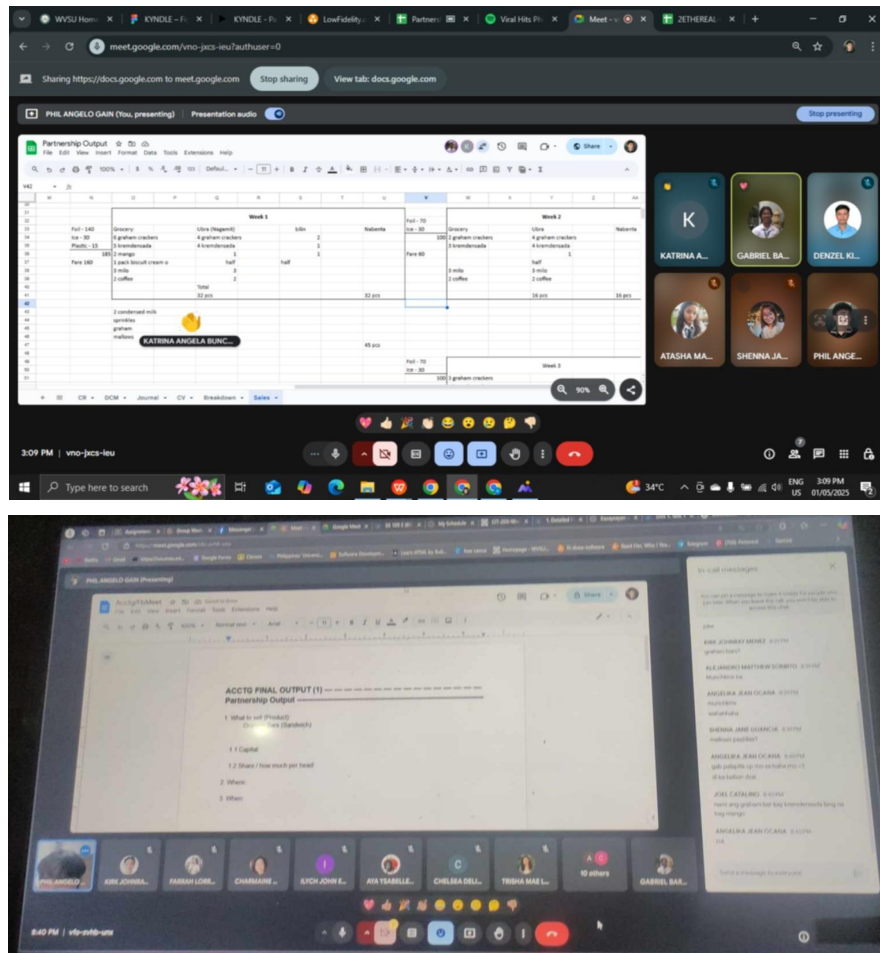
Profits and losses were **distributed equally among all partners**, reflecting the equal participation of each member in the operations of the business. This distribution was calculated at the end of the simulation based on the net income recorded in the final financial statements.

4. Roles and Responsibilities

The business was structured into five committees: Management, Marketing, Operations, Documentation, and Accounting. Each committee had specific roles, with members assigned based on their strengths and interests. Leadership was designated per committee to coordinate and oversee respective tasks.

5. Decision-Making and Coordination

Major business decisions were made through consensus during scheduled meetings, with the Management Committee serving as the lead in coordinating discussions. All committees collaborated closely to ensure smooth business operations from start to liquidation.



6. Dissolution and Liquidation

The partnership was dissolved at the end of the simulation. All remaining assets were liquidated, liabilities settled, and the remaining cash distributed based on the agreed profit-sharing scheme.

Tansaction Breakdown Summary

As part of the business simulation, Visionari recorded and monitored every financial transaction throughout the partnership's operating period. This included capital contributions, procurement of ingredients and supplies, daily sales, transportation costs, and adjustments such as spoilage.

Transactions were organized chronologically, detailing the business activities from capital collection on March 27, 2025 to the final sales and purchases in late April 2025. Each entry reflects the operational and financial decision-making of the business, forming the foundation of the accounting records compiled in the workbook.

Date	Shares/Capital	Expenses	Amount	Total
March 27	Abordo, Capital		50	1600
	Alenzuela, Capital		50	
	Ambubuyog, Capital		50	
	Arcos, Capital		50	
	Balictar, Capital		50	
	Barabad, Capital		50	
	Binas, Capital		50	
	Bengaora, Capital		50	
	Buenjemia, Capital		50	
	Buncag, Capital		50	
	Cachila Capital		50	
	Catalino, Capital		50	
	Celeste, Capital		50	
	Dagohoy, Capital		50	
	Delizo, Capital		50	
	Eslabra, Capital		50	
	Gain, Capital		50	
	Guancia, Capital		50	
	Herrera, Capital		50	
	Jaboneta, Capital		50	
	Lombendencio, Capital		50	
	Menez, Capital		50	
	Nava, Capital		50	
	Ocana, Capital		50	
	Panaguiton, Capital		50	
	Polong, Capital		50	
	Sasi, Capital		50	
	Sinfuego, Capital		50	

	Sison, Capital		50	
	Sorbito, Capital		50	
	Tacsagon, Capital		50	
	Tuvilla, Capital		50	
March 29		Kremdensada - 5 pcs	300	842
		Graham Crackers - 6 pieces	240	
		Cream O	68	
		Mango - 2 pieces	84	
		Creamy White Twinpack	30	
		Milo - 3 packs	60	
		Fare (Jaro Plaza - Balabago)	60	
March 30		Condensed Milk - 2 pcs	100	615
		Crushed Grahams - 3 pcs	150	
		Sprinkles	190	
		Mallows	75	
		Fare	100	
April 02		Foil - 2 pcs	140	185
		Plastic	15	
		Ice	30	
April 02	Customer 1 - Nico		90	660
	Customer 2 - Axel		95	
	Customer 3 - Laurice		125	
	Customer 4 - Mary		170	
	Customer 5 - Angel		60	
	Customer 6 - Kristine		45	
	Customer 7 - Camille		75	
April 03	Customer 1 - Janna		130	880
	Customer 2 - Katrina		90	
	Customer 3 - Nicole		130	
	Customer 4 - Michelle		230	
	Customer 5 - Joanna		45	
	Customer 6 - Grace		45	
	Customer 7 - James		60	
	Customer 8 - Paul		45	
	Customer 9 - Shaira		60	
	Customer 10 - Andrea		45	

April 04	Customer 1 - Patricia		50	535
	Customer 2 - Alvin		85	
	Customer 3 - Emmanuel		85	
	Customer 4 - Bryan		120	
	Customer 5 - Raymond		60	
	Customer 6 - Pauline		75	
	Customer 7 - John		60	
April 04	Unsold Munchkins - (Spoiled)		105	105
April 12		Graham Crackers - 2 pcs	80	410
		Kremdensada - 3 pcs	180	
		Milo - 3 pcs	60	
		Coffee Twinpack - 1 pc	30	
		Fare	60	
April 14		Foil - 2 pcs	70	100
		Ice - 6 pcs	30	
April 14	Customer 1 - Jose		40	420
	Customer 2 - Chelsea		40	
	Customer 3 - Aya		125	
	Customer 4 - Mark		135	
	Customer 5 - Christian		80	
April 15	Customer 1 - Joshua		130	260
	Customer 2 - Carlo		45	
	Customer 3 - Francis		85	
April 24		3 graham crackers	120	520
		3 kremdensada	180	
		1 mango	42	
		1 pack biscuit cream o	68	
		2 milo	20	
		1 coffee	30	
		Fare (Jaro Plaza - Balabago)	60	
April 26		Foil	70	100
		Ice	30	
April 26	Customer 1 - Farrah		50	535
	Customer 2 - Charmaine		80	
	Customer 3 - Angelo		90	

	Customer 4 - Kevin		135	
	Customer 5 - Mae		90	
	Customer 6 - Alyssa		90	
April 27	Customer 1 - Gabriel		130	525
	Customer 2 - Lovely		85	
	Customer 3 - Irish		50	
	Customer 4 - Danica		90	
	Customer 5 - Ella		90	
	Customer 6 - Patrick		80	

A total of ₱1,600 was contributed by 32 student-partners to serve as the starting capital of Visionari. The business incurred several expenses over the month, including the purchase of raw materials such as graham crackers, condensed milk, kremdensada, and packaging materials like foil and plastic. Transportation fares were also recorded as part of delivery and procurement activities. Sales were generated through multiple customers across several days, with earnings peaking during mid-April. One spoilage incident involving unsold munchkins worth ₱105 was also documented. These transactions not only supported the business cycle but were used to prepare the journal entries, ledger accounts, and final financial statements included in the workbook.

Marketing Process

To promote its products and generate sales, VISIONARI employed a range of simple yet effective marketing strategies suited to a student-led partnership operating within a campus setting. The marketing efforts were led by the Marketing Committee, with support from all members of the business in reaching the target audience—primarily students within West Visayas State University Main Campus and Brgy. Buntatala, Jaro residents.

Selling Strategies

The business offered two main products: graham bars and munchkins, which were marketed using the following strategies:

1. Facebook Pre-Order Posts – The official Visionari Facebook page served as the primary platform for marketing. Customers were encouraged to place their orders in advance to secure their products.
2. Sharing to Close Friends – Members shared the post on their personal timelines and group chats, extending the reach of the advertisement.
- . Direct Promotion Among Students – Members actively encouraged friends and classmates to support the business through personal conversations.
3. Word-of-Mouth Marketing – Satisfied customers were instrumental in spreading awareness by recommending the products to others.

Advertisement Posting

Two official advertisement posts were created and published:

Week 1 Post (March 29, 2025):

Introduced the business and products to potential customers. The post featured product names, available graham bar flavors, pricing, and pickup location details within the WVSU Main Campus.

Week 2 Post (April 13, 2025):

A follow-up post was released to maintain visibility and encourage a new wave of pre-orders for the second production run. The content included updated availability, reminders for pickup, and reinforced the same promotional visuals.



These combined strategies allowed Visionari to successfully reach its campus market, generate interest, and maintain consistent sales throughout its three weeks of operation.

Production Process

The Operations Committee, in coordination with the Management and Marketing Committees, led the production of Visionari's products over a three-week cycle. Careful planning, procurement, and execution were done to maintain quality, control costs, and meet customer demand.

Product Planning and Initial Pricing

On March 24, 2025, a joint meeting was held to determine the product offerings and their initial prices. The business decided to sell graham bars in four flavors and munchkins as an additional product. Initial prices were based on estimated costs and market competitiveness:

Product	Initial Price
Graham Bar	
Mango Graham Bar	P45
Cookies and Cream Graham Bar	P35
Milo Graham Bar	P40
Coffee Graham Bar	P45
Munchkins	P15

These prices were later adjusted (finalized) based on actual costing data and profit margin targets, with graham bars ranging from ₱40 to ₱50.

Ingredients and Supplies Consumption

Graham Bar Ingredients and Supplies							
Date	Ingredients (Bought)	Qty	Ingredients (Left)	Qty	Total Qty	Qty Used	Qty Left
<i>Week 1</i>							
March 29, 2025	Graham Crackers	6			6	4	2
	Kremdensada	5			5	4	1
	Mango	2			2	2	-
	Cream O Biscuit	1			1	1	-
	Milo	3			3	3	-

	Coffee	2			2	2	-
April 02, 2025	Foil Ice Plastic	2 6			2 6	2 6	- -
<i>Week 2</i>							
April 12, 2025	Graham crackers Kremdensada Milo Coffee	2 3 3 2	Graham Crackers Kremdensada	2 1	4 4 3 2	4 4 3 2	- - - -
April 14, 2025	Foil Ice	2 6	Plastic		2 6	2 6	
<i>Week 3</i>							
April 24, 2025	Graham Crackers Kremdensada Mango Cream O Biscuit Milo Coffee	3 3 1 1 2 1			3 3 1 1 2 1	3 3 1 1 2 1	- - - - - -
April 26, 2025	Foil Ice	2 6	Plastic		2 6	2 6	- -

Munchkins Ingredients							
Date	Ingredients (Bought)	Qty	Ingredients Left	Qty	Total Qty	Qty Used	Qty Left
<i>Week 1</i>							
March 30, 2025	Condensed Milk Crushed Grahams Sprinkles Mallows	2 3 3 1			2 3 3 1	2 3 2 1/2 1	- - 1/2 -

Procurement of ingredients was tracked weekly. Ingredients such as graham crackers, kremdensada, and flavoring components (e.g., mango, milo, cream O, coffee) were purchased and fully consumed each week to maintain freshness and avoid overstocking. Packaging materials like foil, plastic, and ice were also recorded and consumed accordingly.

Costing and Profit Analysis

Costing was refined after operations to ensure accurate financial reporting. Shared ingredient and fare costs were allocated across product batches:

Graham Bar Cost Breakdown							
Flavor	Shared Cost (P150)	Unique Ingredient Cost	Total Cost	Pieces Made	Cost Per Piece	Final Price	Profit Per Piece
Mango	P150	P84 (Mango)	P234	8	P29.25	P50	P20.75
Cookies & Cream	P150	P68 (CreamO)	P218	8	27.25	P40	P12.75
Milo	P150	P60 (Milo 3 packs)	P210	8	26.25	P45	P18.75
Coffee	P150	P30 (Creamy White Twinpack)	P180	8	22.50	P40	P17.50

Munchkins Cost Breakdown	
Ingredients	Cost
Condensed Milk (2 pcs)	P100
Crushed Grahams (3 pcs)	P150
Sprinkles	P190
Marshmallows	P75
Fare	P100
Total Cost	P615
Total Pieces Made	52 pcs
Cost Per Piece	P11.83
Selling Price per Piece	P15
Profit per Piece	P3.17

Weekly Production Summary

The business operated for three weeks, producing goods based on available inventory and anticipated demand:

Week 1 (March 29–April 4)

Graham Bars Produced: 32 pieces

- 8 pieces each of mango, cookies and cream, milo, and coffee flavors

Munchkins Produced: 52 pieces

All sold except for 7 spoiled pieces, which were recorded as inventory loss on April 4

Week 2 (April 12–15)

Graham Bars Produced: 16 pieces

- 8 milo and 8 coffee

Week 3 (April 24–27)

Graham Bars Produced: 24 pieces

- 8 mango, 8 cookies and cream, 4 milo, and 4 coffee

Production was adjusted each week based on sales trends, customer feedback, and ingredient availability. Munchkins were discontinued after Week 1 due to slower sales performance and difficulty in clearing stock, which led to spoilage.

A total of 72 graham bars and 52 munchkins were produced over three weeks. Graham bar sales remained consistent, while munchkins were phased out due to market response and spoilage. The Operations Committee ensured that production was aligned with demand, contributing to the efficient use of resources and consistent profitability across most product lines.

Workbook Summary

As part of the Visionari business simulation, a comprehensive accounting workbook was prepared to document and analyze the financial activities of the partnership. This workbook captures the complete accounting cycle—from the initial capital contributions to the final liquidation and distribution of profit. It is submitted separately in an organized envelope as a key supporting document for this portfolio.

The workbook includes the following components:

1. **Breakdown of Transactions** – Chronological listing of business activities including capital contributions, purchases, sales, and spoilage adjustments.
2. **Source Documents** – Official records such as cash vouchers, receipts, and debit/credit memos used to support all entries.
3. **Journal Entries** – Systematic recording of transactions using proper accounting format and narration.
4. **General Ledger** – Classification and posting of journal entries into respective accounts for tracking balances.
5. **Worksheet** – A multi-step worksheet including the trial balance, adjustments, adjusted trial balance, income statement, and balance sheet columns.
6. **Financial Statements** – Prepared based on the worksheet, including the Income Statement, Statement of Financial Position, and Division of Profit among partners.
7. **Liquidation Report** – Final accounting records showing the dissolution of the partnership, settlement of liabilities, and cash distribution to partners.

This workbook was completed by the Accounting Committee and reflects accurate application of partnership accounting principles in a simulated setting.

Documentation and Process

Throughout the simulation of Visionari, the Documentation Committee, along with contributions from all members, captured the full journey of forming and operating a student-run partnership. This section highlights the non-financial aspects of the business process, showcasing how ideas turned into execution and how each committee contributed to the success of the business.

Planning and Preparation

The project began with a brainstorming session in early March, where members discussed potential products, assigned committees, and established key responsibilities. The name "Visionari" was chosen to represent the creativity and forward-thinking nature of the class. Responsibilities were assigned to five committees: Management, Marketing, Operations, Accounting, and Documentation.

A product lineup was finalized, consisting of graham bars in four flavors and munchkins, with corresponding pricing determined. Meetings were held regularly to track progress, troubleshoot problems, and adjust strategies based on real-time results.

Operations and Selling

During each week of selling (from late March to late April), members coordinated to produce, package, and sell the products both through pre-orders and in-person selling. Sales were conducted primarily on-campus at West Visayas State University – Main Campus, with the support of the marketing team's Facebook promotions and peer-to-peer sales efforts.

Captured Moments

Photos and documentation were collected during:

- Committee planning and meetings
- Ingredient and supply procurement
- Product preparation and packaging
- Sales days and customer interactions
- Accounting and documentation work sessions

These visuals reflect the dedication, teamwork, and engagement of the class throughout the simulation. They also serve as evidence of the business's legitimacy and collaborative effort.

Compiled Records

All receipts, memos, and visual documentation were organized by the Documentation Committee. These materials supported the development of this portfolio and were used to verify the accuracy of the accounting records in the workbook.

Acknowledgments

We, the students of BSIS 2-A, humbly extend our deepest gratitude to all those who contributed to the success of our business simulation project, Visionari.

First and foremost, we thank God, whose guidance, strength, and provision sustained us throughout this journey. Without His grace, this project would not have been possible.

To our esteemed instructor, Mr. Rex Florencio Dagdag, thank you for your wisdom, patience, and commitment to teaching. Your support and direction allowed us to not only understand the accounting principles behind partnerships but also to apply them meaningfully through this project.

To the Taga West Community and the residents of Brgy. Buntatala, Jaro, we are truly grateful for your overwhelming support in purchasing our products and encouraging our venture. Your trust in our work gave us real motivation to keep going.

To the Herrera and Ocana families, thank you for your generosity in allowing us to use your homes and appliances. Your hospitality made it possible for us to produce our goods efficiently and with care.

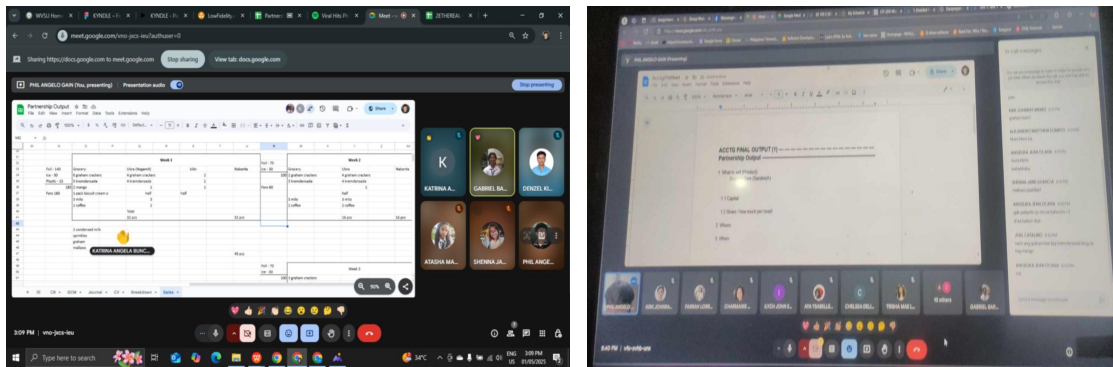
To our friends and families, thank you for believing in us, cheering us on, and lending your support in countless ways—whether by sharing our posts, helping us prepare, or simply offering encouragement.

To all members of BSIS 2-A, the heart and soul of Visionari, we are proud of what we have achieved together. Your hard work, cooperation, and team spirit turned a class project into a real learning experience.

This project is a product of collaboration, faith, and shared effort. To everyone who played a part, big or small—thank you.

Pictures

Meetings



Production

Grocery (Graham Bar)



Production (Graham Bar)





Grocery (Munchkins)



Production (Munchkins)



Sales Day (Photo Op with Customers)



