



FAKULTI PENGURUSAN DAN INDUSTRI HALAL

PROGRAM	Diploma Pengurusan Industri Halal
COURSE NAME	Halal Internal Auditing
COURSE CODE	DHH 5033
CREDIT HOUR	3
SYNOPSIS	This subject gives understanding in the halal auditing and covers from the definition of audit, type of audit, personal attributes of an auditor, audit flow chart, audit planning, audit execution, audit report, non-conformance report and presentation of audit findings.
COURSE STRUCTURE	
CHAPTER	TOPICS
1	Introduction to internal audit 1.1 Type of audit 1.2 Audit objectives 1.3 Purposes and benefits of halal internal audit
2	Auditor 2.1 Principles of auditing 1.1.1 Integrity 1.1.2 Fair presentation 1.1.3 Due professional care 1.1.4 Confidentiality 1.1.5 Independence 1.1.6 Evidence based approach 1.2 Auditor competencies 2.2.1 Knowledge and skills 2.2.2 Personal attributes 1.3 Audit team leader 1.4 Criteria and attributes of an auditor
3	Standard procedures for halal auditing 1.1 Flow chart of audit process 1.2 Adequacy audit 1.3 Follow up audit 1.4 Closing up audit



4	The audit process 4.1 Audit Planning 1.1.1 Audit plan 1.1.2 Selecting audit methods 1.1.3 Selecting audit team members 4.2 Audit preparation 4.3 Preparation of halal audit checklist (technical evaluation & shariah evaluation)
5	Audit Execution 5.1 Opening meeting 5.2 Conducting the compliance halal audit 5.3 Review audit findings 5.4 Closing meeting 5.5 Auditing skills
6	Field Audit 6.1 Product, Premise/ outlet/ hotel kitchen, abattoir, logistic
7	Presentation of audit findings 7.1 Analysis of audit findings 7.2 Non-conformance 7.3 Corrective and preventive action 7.4 Halal surveillance audit 7.5 Audit report 7.6 Preparation of audit report
8	Halal management reviews 8.1 Preparation for pre-panel meeting 8.2 Pre-panel meeting
References	<ol style="list-style-type: none">1. MS ISO 19011 : 2020 - Guidelines for Auditing Management System (2nd revision), Department of Standard Malaysia2. MS 1500:2019 Halal Food (3rd revision), Department of Standard, Malaysia3. Manual Procedure for Malaysia Halal Certification (Domestik) (2020). Department of Islamic Development Malaysia, Putrajaya. Ahmad Sahir Jasi (2022) Halal Internal Auditing - In Foodservice Operation and Food-Based Manufacturing, Politeknik Tun Syed Nasir Syed Ismail, Merlimau, Melaka