



**FAKULTI TEKNOLOGI DAN KEJURUTERAAN**

<b>PROGRAM</b>	<b>DIPLOMA KOMUNIKASI DAN MEDIA</b>
<b>COURSE NAME</b>	<b>English For Academic Purposes</b>
<b>COURSE CODE</b>	<b>EAP 3223</b>
<b>CREDIT HOUR</b>	<b>3</b>
<b>SYNOPSIS</b>	This course aims to raise the students' level of proficiency in the English Language and to equip them with academic and critical thinking skills necessary to undertake tertiary studies. In addition, EAP prepares students to meet the requirements of the Malaysian University English Test (MUET).
<b>COURSE STRUCTURE</b>	
<b>CHAPTER</b>	<b>TOPICS</b>
<b>1</b>	1.1 Revision of EAP 1 and EAP 2 1.2 Review of identifying main ideas, topic sentences and supporting details 1.3 Review how to distinguish relevant ideas from irrelevant ones 1.4 Review of listening for specific information, listening for main ideas and supporting details, listening to paraphrase and summarize and listening to take notes 1.5 Review of asking for and giving information, asking for and giving opinions, stating and justifying opinions and expressing agreement and disagreement 1.6 Review of developing thesis statements and writing topic sentences and supporting details
<b>2</b>	2.1 Introduce and explain what is paraphrasing in reading 2.2 Clarify the listening technique to interpret information and make inferences 2.3 Explain and justify the techniques of planning, preparing and delivering individual presentation 2.4 Clarify and practice how to summarize a text 2.5 Assignment group 1
<b>3</b>	3.1 Clarify how to drawing conclusion from reading passage 3.2 Explain the listening technique on how to predict outcomes 3.3 Justify how to implement initiating, maintaining and closing a group discussion 3.4 Explain how to organize and presenting information in chronological order esp.



	(essay writing)
<b>4</b>	<p>4.1 Clarify how to transfer information from linear to non-linear text and non-linear to linear texts</p> <p>4.2 Clarify the listening technique on how to draw conclusions</p> <p>4.3 Explain and practice how to present factual information</p> <p>4.4 Explain how to organize and presenting information using spatial order esp. ( essay writing )</p>
<b>5</b>	<p>5.1 Explain how to distinguish facts from opinion</p> <p>5.2 Clarify the listening technique on how to recognize the features of spoken language</p> <p>5.3 Explain and practice how to make suggestion and recommendation esp. (Group Discussion)</p> <p>5.4 Explain how to organize and presenting information using compare and contrast order esp. (essay writing)</p> <p>5.5 Assignment group 2</p>
<b>6</b>	<p>6.1 Clarify how to predict outcomes from reading passage</p> <p>6.2 Clarify the listening technique in order to evaluate and analyze information</p> <p>6.3 Justify the technique of providing rationale for action taken</p> <p>6.4 Explain how to organize and presenting information using cause and effect order esp. (essay writing)</p>
<b>7</b>	<p>7.1 Explain the technique of analyzing and evaluating a text</p> <p>7.2 Clarify the listening technique on how to listen for specific information to complete tasks</p> <p>7.3 Explain and practice how to maintain a group discussion by: presenting alternatives, justifying choices and alternatives, and accepting or rejecting ideas/proposal</p> <p>7.4 Revise and practice writing guided essays</p> <p>7.5 Assignment group 3</p>



<b>8</b>	<p>8.1 Explain how to recognize a writer's point of view and to detect bias in writing</p> <p>8.2 Revise all the listening techniques and make practice (Model Test of MUET)</p> <p>8.3 Explain and practice how to maintain group discussion by building strong persuasive arguments and asking for and giving clarification</p> <p>8.4 Revise and practice how to identify and overcome common errors in writing</p> <p>8.5 Assignment individual</p>
<b>9</b>	<p>9.1 Explain and practice how to maintain group discussion by building strong persuasive arguments and asking for and giving clarification</p> <p>9.2 Revise and practice how to identify and overcome common errors in writing</p>
<b>10</b>	<p>10.1 Explain and the format for final exam question</p> <p>10.2 Practice on how to answer and score the final exam question</p> <p>10.3 Past year final exam question</p>
<b>REFERENCES:</b>	<p>1. Choo Wan Yat, Yeoh Wei Tzee, Stanley Nyanaprakasan, Yee Sook Fen. 2015. <i>Ace Ahead MUET</i>. Oxford Fajar Sdn. Bhd.</p> <p>2. James Schofield. 2014. <i>Presentation Skills in 7 Simple Steps</i>. HarperCollins Publisher.</p>