



**FAKULTI PENGURUSAN DAN INDUSTRI HALAL**

<b>PROGRAM</b>	<b>Diploma Pengurusan Muamalat</b>
<b>COURSE NAME</b>	<b>Islamic Management</b>
<b>COURSE CODE</b>	<b>DBI 5013</b>
<b>CREDIT HOUR</b>	<b>3</b>
<b>SYNOPSIS</b>	This subject introduces the concept of management and organizational behaviour from Islamic view point.
<b>COURSE STRUCTURE</b>	
<b>CHAPTER</b>	<b>TOPICS</b>
<b>1</b>	<b>Introduction to management</b> 1.1 Definition of Management 1.2 Definition of organization 1.3 Objective and importance of management in organization 1.4 Management process 1.5 Managerial levels 1.6 Management skills 1.7 Managerial roles
<b>2</b>	<b>Management in Islamic Perspective</b> 2.1 Philosophy and principles of Islamic management 2.1.1. Khalifah 2.1.2. Al-adl 2.1.3. Syura 2.1.4. Ikhlas 2.1.5. Freedom 2.1.6. Amanah 2.1.7. Reward 2.2 Its importance; Al-tawhid and its implication in management 2.2.1 Tauhid rububiyah 2.2.2 Tauhid Uluhiyyah 2.3 Comparisons between management in Islam and conventional
<b>3</b>	<b>Islamic Management System</b> 3.1 Theoretical guidelines for Islamic Management 3.2 Sources; 3.2.1 Alquran 3.2.2 Hadith 3.2.3 Other sources



<p><b>4</b></p>	<p><b>Management function of Islamic management</b></p> <p>4.1 Functions in Islamic management: Planning, organizing, leadership and controlling</p> <p>4.2 Planning</p> <p>4.2.1 Definition and the importance of planning</p> <p>4.2.2 Types of planning and goals</p> <p>4.2.3 Types of planning and goal</p> <p>4.2.4 The nature of managerial decision making</p> <p>4.3 Organizing</p> <p>4.3.1 Definition of organizing</p> <p>4.3.2 The organizing process</p> <p>4.3.3 Division of work/labor</p> <p>4.3.4 Organizational structure</p> <p>4.3.5 Span of management</p> <p>4.3.6 Types of organization chart</p> <p>4.4 Motivation</p> <p>Definition of management; early view on motivation; Content theories of motivation; expectancy theory; equity theory; Reinforcement theory; Goal setting theory</p> <p>4.6 Leading</p> <p>4.6.1 Definition of leadership</p> <p>4.6.2 Leadership approaches</p> <p>4.6.3 Trait theory</p> <p>4.6.4 Behavioral theories</p> <p>4.6.5 Contingency approaches</p> <p>4.6.6 Power</p>
<p><b>5</b></p>	<p><b>Total Quality Management: An Overview from Islamic Perspective</b></p> <p>5.1 Islamic work ethics; Islamic institutions: paradigm shift to quality management</p>
<p><b>6</b></p>	<p><b>Organizational Behavior – Islamic perspective</b></p> <p>6.1 Introduction; foundation of individual behavior; values, attitudes</p> <p>6.2 Job satisfaction</p> <p>6.3 Islamic motivation concepts</p>
<p><b>7</b></p>	<p><b>Foundation of group behavior</b></p> <p>7.1 Leadership; Foundation of organizational structure</p> <p>7.2 Characteristic of an Islamic leader</p> <p>7.3 Principles of effective leadership</p> <p>7.4 Concept of itqan</p> <p>7.5 The impact of Islamic management on performance</p>
<p><b>8</b></p>	<p><b>Practices of Islamic Management in Malaysia</b></p> <p>8.1 Management system in Malaysia</p> <p>8.2 The problems and Challenges</p> <p>8.3 Current Issues</p>



<b>References:</b>	<ol style="list-style-type: none"><li data-bbox="412 170 1425 247">1. Norlida Kamaluddin, "Principle of Management" Third Edition. Penerbit Fajar Bakti, 2018</li><li data-bbox="412 275 1425 352">2. Seyed Mohammad Moghimi, "Principles and Fundamentals of Islamic Management", Emerald Publishing Limited, 2018</li></ol>
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