



**Tech Mahindra Limited**  
Sharda Centre, Off Karve Road, Pune-411 004

**Application for Employment**

Please affix  
Passport-size  
Photograph here

**Personal Information**

Name \_\_\_\_\_

First / Given Name

Middle Name

Surname / Last Name

Name of Father \_\_\_\_\_ Name of Mother \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Marital Status \_\_\_\_\_

Nationality: \_\_\_\_\_ Passport (PP) No: \_\_\_\_\_

Place of PP Issue: \_\_\_\_\_ Dt. of PP Issue: \_\_\_\_\_ Dt. of PP Expiry: \_\_\_\_\_

If you don't have a valid PP, have you applied for one? (pls use (√) mark for selection)

Yes

No

If have applied for PP, Application No: \_\_\_\_\_ Dt. of Application: \_\_\_\_\_

Have you ever been refused/denied visa any time? (pls use (√) mark for selection)

Yes

No

If visa denied, give details:

Country	Type of Visa	Reason of Refusal/Denial	When Denied (date)

**Present Address** (PIN code mandatory)

\_\_\_\_\_

\_\_\_\_\_ Pin \_\_\_\_\_

Landline Tel: \_\_\_\_\_ Mobile No: \_\_\_\_\_

**Permanent Address** (PIN code mandatory) (Write "Same as above" in case present and permanent addresses are same)

\_\_\_\_\_

\_\_\_\_\_ Pin \_\_\_\_\_

Res. Tel: \_\_\_\_\_ Mobile No: \_\_\_\_\_

**E-mail:**

Primary: \_\_\_\_\_ Secondary: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Do you have any relative(s) working with any of the Mahindra Group Companies including Tech Mahindra)?

(pls use (√) mark for selection)

☐ Yes

☐ No

If yes, please give details below: -

Name of Relative: \_\_\_\_\_ Relationship: \_\_\_\_\_ Name of Company: \_\_\_\_\_

Name of Relative: \_\_\_\_\_ Relationship: \_\_\_\_\_ Name of Company: \_\_\_\_\_

**Education Details** (Only those done through Govt recognized institutes/universities)

Education	College/ University (with Location)	Name of Degree/ Level	Duration (MM/YY)		Specialization	Percentage
			From	To		
Matriculation/SSC/ Equivalent						
Intermediate/HSC/ Equivalent						
Diploma/ Equivalent						
Graduation/ Equivalent						
Post-Graduation/ Equivalent						

**Employment History**

(Need to cover gaps of more than 1 month in employments & education)

**Present/Current Employment**

Name of Employer:		Industry Type:			
Address:		Period of Service (DD/MM/YY)		Starting Salary	Current Salary
Reason for seeking change/leaving:		From	To		
Email & Ph. No.(s) of Employer					
Your Current Designation (as documented):		Name and Designation of Your Immediate Supervisor:			

**Previous Employment/ Jobs**

S. No.	Name and Address of Employer (Please also give Telephone Nos.)	Emp Id (Must fill)	Period (DD/MM/YYYY)		Designation	Last Salary Drawn (Per Annum)
			From	To		
1						
2						
3						
4						
5						

Signature of Applicant: \_\_\_\_\_

S. No.	Name and Address of Employer (Please also give Telephone Nos.)	Emp Id (Must fill)	Period (DD/MM/YYYY)		Designation	Last Salary Drawn (Per Annum)
			From	To		
6						
7						
8						
9						

**Professional References**

	Reference No 1	Reference No 2	Reference No 3
Name / Designation			
Email id and Mob. No.			
Nature of Association			

**General**

Have you ever applied for a job with any of the Mahindra Group Cos. in the last 6 months?

Yes

No

If yes, give details:

Name of Company	Position Applied For	Date of Application	Reason for Not Joining

Salary expected: \_\_\_\_\_/pa

Joining Time required: \_\_\_\_\_(months)

Any additional information you feel relevant to your candidature: \_\_\_\_\_

**Declaration**

I certify that:

1. The information furnished above is factually correct and subject to verification by Tech Mahindra Ltd.
2. All my education qualifications have been acquired from institutes duly recognized by Govt. established statutory authorities.
3. I accept that an appointment given to me can be revoked; if any of above information has been misstated or unstated.

\_\_\_\_\_  
Signature of Applicant\_\_\_\_\_  
Date\_\_\_\_\_  
Place

Tech Mahindra is an Equal Employment Opportunity Employer. It promotes and supports a diverse workforce at all levels in the Company. All qualified and eligible applicants will receive due consideration for employment without any regard to their race, religion, colour, gender, age, nationality, origin or disability. All applicants will be evaluated solely on the basis of their professional ability, competence, and requirement of the essential functions of the positions they have applied for.

**YOUR PRESENT EMOLUMENTS (ANNUAL)**

<b>Basic</b>	
<b>DA</b>	
<b>CCA</b>	
<b>HRA</b>	
<b>Conveyance</b>	
<b>LTA</b>	
<b>Any Other Allowances/ Payments</b> (Pls specify here and below)	
<b>Gross Income</b>	
<b>PF</b>	
<b>Medical</b>	
<b>Insurance</b>	
<b>Any other Deductions</b> (Pls specify here and below)	
<b>Gross Deductions</b>	
<b>Net Salary per Annum</b>	

**Note:** You are free to modify the contents/components of your salary in the blank column and delete those listed above if not applicable to you.

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 Signature of Applicant

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 Date

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 Place