Sprint Planning

## Know the end from the beginning

* When the sprint ends

10/3 – 10/14

* How many hours you have to work on this project this sprint

30 hours per person

* Who is going to be here on what days (vacation / other class priorities)

We can generally meet during class time, Kollin will miss 10/10 because he will be on vacation

* Pick a metric to evaluate each other on during the retrospective

Portion of progress made

* For sprints 2 & 3: List 1 item from your retrospective that you said you were going to do better at that you are going to focus on this sprint.

N/A

* Assign a ScrumMaster for this sprint
  + List all team members on this document (indicate who was not here)

Caden Harris

## Fill out details for each story

* Make sure all previous stories in the “Done” column are archived in your GitHub project

Done

* Each story that you bring in has a description with:
  + Size estimate by the team
    - Small (< 1 day)
    - Medium (1 day)
    - Large (2 days)
    - Any larger than this should be broken down into smaller tasks

Done

* + Acceptance criteria in the description stating what it will look like when it’s done

Done

* + Tasks that will be accomplished to complete the story
    - These tasks can be created in the GitHub project as notes (but then convert them to issues so that you can assign a person)
    - Assign a size estimate to each task (S, M, L)
* Stories and tasks should not be assigned to a specific person (unless carrying over from a previous sprint)

Done

## Artifacts

* Stories / tasks are created and on the sprint backlog

Done

* Create a spreadsheet graph for burndown by totaling up the size estimates and setting that as your amount of work left to do. (commit and push to /docs/planning/SprintXBurndown.xlsx)

In progress

* Sprint planning document (with the top section information to /docs/planning/SprintX.docx)
  + Attach a screenshot of your Sprint Backlog after planning

Done

