

PERSONAL SKILLS INVENTORY

Skills Developed	Challenge	Action taken	Results	Self-reflection/ Key takeaway
Adaptability (e.g challenge faced in an internship; situation where you handled a lot of pressure; time you failed)	During my practical I was given a task to develop project in 5 hours.	I tried my best to fulfill external requirements	I got positive results by external and they appreciate my work.	I worked best under pressure
Analytical (e.g project where you had to perform detailed research and analysis)				
Communication (e.g convince someone of your idea, present complex information, get your point across)	when I gave my first interview for a placement in college I am not good in communication in English. but, I clear my interview confidently without any hesitation.	then, I worked on my communication skills.		
Initiative (e.g stepped up to a challenge, identified a problem and took action to solve it, did something even though not	During my bachelor's I was given a group project. In my group there were 6 others with me. We divided our work but at the time of submission, one student did not present there so I have to take challenge	Few hours were left for the submission and we all tried to complete the remaining task by helping our teammate.	We all managed to submit the project on time.	stop blaming. start doing

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your responsibility)				
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Leadership (e.g coordinated several people to achieve a goal, led a group but not successful)	In my 6th semester, me and my friend were given a group project to make student management system	We wrote all the required coding and tried to run them.	We completed the project but the project was not working properly	Test repeatedly all the function of your program.
Planning & Organization (e.g overcame a tight timeline, handled multiple responsibilities, manage your time and prioritize tasks)	As a student so, in a exam times we have to manage many things at a same time.	Time management is must be taken properly.	I give my best in all exams, and also get good marks	Sometimes you have to manage your time.
Problem-solving skills (e.g talk about a problem/obstacles faced to reach a goal and how you solved it)	In the edyoda course I have to do SQL assignment. And I have bit doubt in SQL. so, I can't solve issue which is arising there.	I started watching recording again. And some youtube videos.	I managed to work on the project and learn the new technology side by side.	smart work is better than hard work.
Teamwork (e.g when you worked on a team to achieve a goal; conflict faced when working on a team; working with a team)	In 6th semester's project me and my friend again work on this project after rejection in practical.	We reviewed over code my times to find the error.	We managed to find the error and corrected it.	Sometimes we have to work hard for easily seeing work.



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