To ,

The Head of the Department,

Computer Science and Engineering ,

Government Engineering College, Raipur(C.G)

Subject : Application for Leave and Engaging classes.

Respected Sir,

With due Respect I want to inform you that I Mr/Mrs komal patel would like to take leave of 2 days from 04-04-2024 to 05-04-2024 because i have a feaver.

Kindly grant me leave of absense. The Details of class engage is mentioned as follows.

Date	Day	Period	Semester	Branch	Subject	Engage by faculty Name
05/04/2024	Friday	1	4	CSE	OOPS	komal

Thank You.

Your sincearly

Name of the Faculty : Mr/Mrs komal patel

Department CSE