Daily Standup Meeting

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| Found It | Group Name: Team 05 |
| Sprint Number: 7 | Date and Time: 18/04 |

**List of attendance:**

* Name: Saki Attended? **YES**/NO
* Name: Peter Attended? **YES**/NO
* Name: Rayan Attended? **YES**/NO
* Name: Arun Attended? **YES**/NO
* Name: Prantik Attended? **YES**/NO

**Project Progress**

**Team Member (1): Name: Saki**

What did you accomplish yesterday?

Worked on documenting the lost item management feature, including flow diagrams and usage steps.

What will you do today?

Finalize user-facing documentation and proofread the report sections related to lost item features.

What obstacles are impeding your progress?

None — smooth progress on documentation tasks.

**Team Member (2): Name: Peter**

What did you accomplish yesterday?

Compiled notes for the team report and worked on formatting the project overview section.

What will you do today?

Help finalize the sprint summary and begin prepping slides for the final presentation.

What obstacles are impeding your progress?

Minor formatting issues in the report template.

**Team Member (3): Name: Rayan**

What did you accomplish yesterday?

Documented the claim creation, view, and revoke functionality, with detailed method references.

What will you do today?

Complete the technical documentation for all claim-related services and push final edits.

What obstacles are impeding your progress?

Keeping consistent tone and structure across different parts of the documentation.

**Team Member (4): Name: Arun**

What did you accomplish yesterday?

Worked on reporting features and added code comments for clarity in lost item logic.

What will you do today?

Assist in editing the report and validating screenshots for inclusion.

What obstacles are impeding your progress?

Need to confirm which version of the codebase should be documented.

**Team Member (5): Name: Prantik**

What did you accomplish yesterday?

Focused on writing the introduction and conclusion of the project report, along with contributor roles.

What will you do today?

Edit, format, and polish the final document for submission.

What obstacles are impeding your progress?

Just syncing everyone’s inputs and keeping formatting consistent.

***“Alone we can do so little; together we can do so much.” – Helen Keller***